



Department of Ohio Plan of Action



EDUCATION

CHAIRMAN

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REPORT DUE :

April 15, 2016

SEE BACK SIDE FOR REPORT FORM & NARRATIVE INFORMATION

Department of Ohio Plan of Action

2015 – 2016 Department Report Form

This form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. If a Unit only completes this form and does not do a narrative, they will still receive credit as having completed a report. However, if the report shows all zero's or blank information this will not qualify as an actual report.

Please complete the following. Be sure to give the complete name of your Unit.

District # _____ Unit # _____ Membership Goal _____

Full Official Name _____

Unit President/Chairman (circle one) Name: _____

Phone Number: (____) _____ Email: _____ Member ID # _____

Specific Award Name (if applicable) _____

**PROGRAM:
EDUCATION**

**Answer the following Questions or include answers in your narrative and fill in the boxes at the bottom
Program Summation:**

- How many Give 10 to Education certificates were given in your unit? _____
- How many Veterans in the Classroom programs were presented? _____
- Did your Unit actively support veterans associations on campus? _____
- Did your Unit help with assistance to a needy student? _____
- How many scholarships were awarded by the Unit? _____

| Total Number of Volunteers | Total Number of Jr. Volunteers | Total Number of Volunteer Hours | Total \$\$ Spent to Promote Education | Total Number of Veterans Served | Total \$\$ Given to Recipients |
|----------------------------|--------------------------------|---------------------------------|---------------------------------------|---------------------------------|--------------------------------|
| | | | \$ | | |

If you would like to be considered for a Department or National Award attach your narrative to this report form. Follow all criteria when composing your Unit Program Narratives. Criteria for ALL narratives are as follows:

Narrative must be typed written in narrative form.

Narrative must not exceed 1,000 words. (Can be fewer words if program dictates)

Narrative may include photographs and news articles.

Optional-A copy of your Unit ALA Impact Form (Only necessary if it requires it based on the Plan of Action Directions)

Report Deadline: April 15, 2016

Narrative Deadline: April 15, 2016

MAIL TO DEPARTMENT EDUCATION CHAIRMAN
Carole Sowards, 420 Zanesville Road, Roseville, Ohio 43777

Department of Ohio Plan of Action

The Education Program promotes the American Legion Auxiliary's role in providing quality education for children and adults through classroom activities, literacy programs, scholarship promotion and support of education beyond high school, especially for military and veteran's children.

EDUCATION

What is this program, and why do we have it?

The Education Program promotes the American Legion Auxiliary's role in providing quality education for children and adults through classroom activities, literacy programs, scholarship promotion and support of education beyond high school, especially for military children.

What Can You Do?

1. Enhance respect for the sacrifices of our military heroes among schoolchildren by scheduling Veterans in the Classroom programs at local schools.

Ideas:

Member

- Volunteer to provide transportation to and from the school for the veteran speaking in the classroom.
- Contact your local schoolteachers to see if they would be interested in hosting a Veterans in the Classroom event.

Unit

- Reference the publication *Veterans in the Classroom: History in the First Person* on the Legion's website at www.legion.org/publications for helpful hints on starting this program in your area.
- Collaborate with your local American Legion post to present Veterans in the Classroom within your local schools.
- Provide information to the teacher hosting your program about the challenges facing today's military families.
 - The teacher can introduce the topic before your unit's presentation. One example is this article that was published in the Legion's magazine: <http://www.legion.org/magazine/162500/hardest-year>
- Promote your Veterans in the Classroom event through local media and on your own social media accounts.
- Wear your American Legion Auxiliary apparel when you visit schools.

Department

- Encourage units to collaborate with their American Legion post to present Veterans in the Classroom programs in their communities.
- Encourage discussion to explore how the needs of today's military families are different/similar to those of previous wars.

2. Promote American Legion Auxiliary scholarships, and award local scholarships at the department and unit levels.

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Ideas:

Member

- Inform school-aged children in your community about national, department and unit American Legion Auxiliary scholarship opportunities.
- Make copies of any scholarship applications (found at www.ALAforVeterans.org/Scholarships), and provide them to schools.
- Volunteer to be on the scholarship selection committee.
- Make a donation to American Legion Auxiliary education scholarship funds:
 - Children of Warriors National Presidents' Scholarship
 - ALA Foundation at www.ALAFoundation.org
 - Department, district or unit scholarships

Unit

- Assign a member to communicate with school guidance counselors/teachers regarding scholarship applications.
- Create a Unit Scholarship Fund to award scholarships to local students.
 - See “How to Create a Unit Scholarship Fund” following this Plan of Action for suggestions.
- Prepare a news release with scholarship information for local media and your post/unit newsletter.
- Form a committee to select scholarship winners.
- Publicize the winners of Auxiliary scholarships at a school presentation and through the media.

Department

- Promote scholarship information. National scholarship applications are available at www.ALAforVeterans.org/Scholarships.
 - Post these applications to your department website along with your department scholarships.

3. Build a relationship with your local schools — focus attention on “Give 10 to Education,” American Education Week and Teacher Appreciation Week.

Ideas:

Member

- Volunteer to be the Education chairman.
- Participate in the Give 10 to Education program by soliciting items from members to distribute to the schools in your district.
 - Place a poster with a collection box at local sites (i.e., grocery stores, banks, senior centers, post office), and invite local residents to donate.
- Promote Auxiliary scholarships during American Education Week using local media and your own social media accounts.
- Promote Teacher Appreciation Week (May 2-6, 2016) by sending cards to your local school's teachers.
 - Donate resources that teachers or needy children may need.
- Send a card to all local school staff during American Education Week (November 16-20, 2015) thanking them for the work they do.
 - Include all school personnel who children interact with (i.e., bus drivers, custodians, etc.).
 - A sample card may be found on the Education page of the Members Only section at www.ALAforVeterans.org

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Unit

- Endorse the Give 10 to Education program.
 - Contribute supplies to classrooms in your community.
- Participate in American Education Week (November 16-20, 2015). Remember to recognize all school personnel, not just teachers.
- Promote Auxiliary scholarships during American Education Week using local media and your unit's social media accounts.
- Promote Teacher Appreciation Week (May 2-6, 2016) by reaching out to teachers, and ask how your unit can enhance their school curriculum.
 - Find out if there are any needy children, and figure out what resources your unit can provide to the student.
- Educate school administrators on how the American Legion Auxiliary can have a positive impact on students.

Department

- Endorse the Give 10 to Education program, an Auxiliary program that promotes the collection of school supplies for local schools in increments of 10.
- Encourage participation in American Education Week (November 16-20, 2015).
 - Promote Auxiliary scholarships during American Education Week.
- Promote Teacher Appreciation Week (May 2-6, 2016).
 - Encourage units to plan teacher recognition events at local schools.

4. Assist and support veterans pursuing higher education and vocational education.

Ideas:

Member

- Be the member who volunteers to collaborate with a Student Veterans of America chapter or other campus student veterans group at colleges and universities in your community.
- Sign up to receive The American Legion's Legislative Action Alerts, and support the alerts regarding the GI Bill.

Unit

- Collaborate with a Student Veterans of America chapter or other campus student veterans group at colleges and universities in your community.
- Arrange for your post home to be available for off-campus events/chapter meetings.
- Provide information/handouts to members on organizing and delivering presentations on career and life skills topics to student veterans.
- Promote events through local media and your own social media accounts.
- Encourage members to sign up to receive The American Legion's Legislative Action Alerts, and support the alerts regarding the GI Bill.

Department

- Give suggestions on how a unit can collaborate with a Student Veterans of America chapter or other campus student veterans group at colleges and universities in your department.
- Provide information/handouts to units on organizing and delivering presentations on career and life skills topics to student veterans.

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- Promote the American Legion Auxiliary Non-Traditional Student Scholarship, available for students who are returning to the classroom after some period of time.
- Share and support The American Legion's Legislative Action Alerts, particularly the alerts regarding the GI Bill.

5. Assist and support military children with educational opportunities.

Ideas:

Member

- Identify military children in your local classrooms.
- Reach out to a child who has a family member deployed.
- Offer individual tutoring/assistance to a military child who is struggling.

Unit

- Provide your local school with a copy of the Educator's Guide to the Military Child During Deployment: www2.ed.gov/about/offices/list/os/homefront/homefront.pdf
- Inform schools of a free tutoring website for military children: www.tutor.com/military
- Collaborate with The American Legion, Sons of The American Legion and/or other small organizations to hold a fundraiser for the benefit of a scholarship for a descendant of a veteran.
- Organize a classroom recognition event for military children to share the accomplishments of their relative who is serving.

Department

- Provide units with resource tools/guidelines to assist schools in working with military children at their local level. Resources are available at www.militarychild.org/parents-and-students/resources.

Additional Resources You Can Use

1. Veterans in the Classroom: www.alaforveterans.org/Programs/Education
2. American Legion Auxiliary scholarship applications: www.alaforveterans.org/Scholarships
3. Educational resources through the Americanism and Children & Youth Commission of The American Legion: www.legion.org/education
4. Free online tutoring for military children: www.tutor.com/military
5. Student Veterans of America: www.studentveterans.org
6. Your Department committee members (see front page of this Plan).

Scholarships Opportunities

(Department Scholarships found at the End of this Plan of Action.

DEPARTMENT

Continuing Education Grant
Department President's Scholarship

NATIONAL

1. Children of Warriors National Presidents' Scholarship - The National Presidents' scholarship is awarded to children of veterans who served in the armed forces during the eligibility dates for The American Legion. One \$3,500 scholarship, one \$3,000 scholarship and one \$2,500 scholarship will be awarded in each

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division. Fifteen outstanding students will be awarded a total of \$45,000 to further their higher education. The applicant must complete 50 hours of community service during his/her high school years to be eligible for one of these scholarships. **See the application rules sheet in this plan for information.**

2. **The Non-Traditional Student Scholarship** - One scholarship in the amount of \$2,000 will be awarded in each American Legion Auxiliary division. Applicant must be a member of The American Legion, American Legion Auxiliary or Sons of The American Legion and shall have paid dues for the two preceding years and for the calendar year in which the application is made. **See the application rules sheet in this plan for information.**
3. **Spirit of Youth Scholarship** - One Junior member in each division will receive a scholarship valued at \$5,000. The applicant must have held membership in the American Legion Auxiliary for the immediate past three years, hold a current membership card and continue her membership in the American Legion Auxiliary during the four-year scholarship period. **See the application rules sheet in this plan for information.**

NATIONAL AWARDS

Member Award: Give 10 to Education

Type of Award: Printable citation

Presented to: Those who have participated in Give 10 to Education **Materials and Guidelines:**

- Recognition certificates are available to download and print at www.ALAforVeterans.org on the Education Program webpage.

Unit Award: Million Member Award

Type of Award: Citation Plaque

Presented to: One unit per division, five total awards **Materials and Guidelines:**

- Must demonstrate how working the Education Program engaged, retained and attracted members to grow membership in the unit.
- The entry must be typewritten in narrative format, not to exceed 1,000 words.
- Include pictures, clippings, scrapbooks, folders, etc.
- Due to Education Chairman **Carole Sowards, 420 Zanesville Road, Roseville, OH 43777** By **April 15th, 2016**

Unit Award: Most Outstanding American Education Week Program

Type of Award: Citation Plaque, to be announced on stage during National Convention. **Presented to:**

One unit Education chairman

Materials and Guidelines:

- Presented to a unit Education Chairman for most outstanding American Week Program.
- The entry must be typewritten in narrative format, not to exceed 1,000 words.
- Include pictures, clippings, scrapbooks, folders, etc.
- Due to Department Education Chairman **Carole Sowards, 420 Zanesville Road, Roseville, OH 43777** By **April 15th, 2016**

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Unit Award: Most Outstanding Scholarship Program

Type of Award: Citation Plaque

Presented to: One unit Education chairman

Materials and Guidelines:

- Presented to a unit Education chairman for the most outstanding scholarship program.
- The entry must be typewritten in narrative format, not to exceed 1,000 words.
- Include pictures, clippings, scrapbooks, folders, etc.
- Due to Education Chairman **Carole Sowards, 420 Zanesville Road, Roseville, OH 43777** By **April 15th, 2016**

Unit Award: Most Outstanding Veterans in the Classroom Program

Type of Award: Citation Plaque

Presented to: One unit Education chairman

Materials and Guidelines:

- Presented to a unit Education chairman for the most outstanding Veterans in the Classroom program.
- The entry must be typewritten in narrative format, not to exceed 1,000 words.
- Include pictures, clippings, scrapbooks, folders, etc.
- Due to Education Chairman **Carole Sowards, 420 Zanesville Road, Roseville, OH 43777** By **April 15th, 2016**

Unit Award: Honoring the Service of Our Military

Type of Award: Citation Plaque

Presented to: One unit Education chairman

Materials and Guidelines:

- Presented to the unit Education chairman for the most outstanding promotion of education for military children.
- The entry must be typewritten in narrative format, not to exceed 1,000 words.
- Include pictures, clippings, scrapbooks, folders, etc.
- Due to Education Chairman **Carole Sowards, 420 Zanesville Road, Roseville, OH 43777** By **April 15th, 2016**

DEPARTMENT AWARDS

Agnes Merritt Plaque – This plaque will be presented to the Unit Education Chairman with the Most Outstanding Overall Education Program. Award entry shall be in narrative form and must not exceed 1,000 words. The cover page must have the name of the award entry, Department name, Unit name and number, and name and address of the Unit Chairman. A copy of the Unit's annual impact report form must accompany the narrative. Do not include pictures, clippings, etc. Entry must be submitted by **April 15, 2016** to Department Education Chairman **Carole Sowards, 420 Zanesville Road, Roseville, OH 43777**

Betty Robaszkievicz Plaque – This plaque will be presented to the Unit contributing the largest monetary donation to the Department of Ohio Education Fund. Donations must be submitted to the American Legion Auxiliary, Department Headquarters, P.O. Box 2760, Zanesville, Ohio 43702-2760, earmarked Education Fund.