

Section 1. The Unit shall elect, at a meeting in May, a President, First Vice-President, Second Vice-President, Secretary and Treasurer for a term of one year. These officers shall be installed immediately following elections or at a meeting held as soon as possible. Officers elect shall not take over the duties of their Unit offices before being installed into the offices to which they have been elected in accordance with provisions for "Installation of Officers" in the current Unit Guidebook. **(Mandatory)**

Section 2. In order to participate in the election of Unit officers, a member shall have paid her dues for the current fiscal year within which the election is held. **(Mandatory, exact wording must be used)**

Section 3. The Unit shall _____ a Sergeant-at-Arms, Historian, and Chaplain. **(Mandatory)**

Section 4. The Executive power shall be vested in an Executive Committee comprised of the President, First Vice-President, Second Vice-President, Secretary, Treasurer and at least three (3) additional members-at-large elected by the Unit. The term of office for members of the Executive Committee will be one year. **(Mandatory)**

Section 5. An audit report shall be presented for approval at a regular meeting prior to the installation of new officers. **(Mandatory)**

Section 6. Each officer, committee chairman, and committee member of a Unit shall be a member of the Unit she is serving. **(Mandatory, exact wording must be used)**

Section 7. The office of Secretary may be combined with that of Treasurer and called "Secretary-Treasurer".

ARTICLE V Amendments

Section 1. This Constitution may be amended by a two-thirds vote of the members present at a regular Unit meeting, provided the entire membership has been notified of the proposed amendments by medium of the press, Unit notice, or _____ and also read at the previous meeting. **(Mandatory)**

Section 2. This Constitution shall be automatically amended to conform to the National and Ohio Department Constitution and Bylaws, Standing Rules and Policy Statement of the American Legion Auxiliary. **(Mandatory, exact wording must be used)**

Section 3. The Constitution and Bylaws committee has the authority to make technical changes for readability.