Ohio Unit Plan of Action

CHILDREN & YOUTH

CITATION OF MERIT
Department of OHIO
REQUIREMENT

CHAIRMAN
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Brook Park, Ohio 44142
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Ruth Peters
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REPORT DUE : **April 15, 2018**

SEND REPORT TO : **Your District Children & Youth Chairman**
(address shown below)

District Children and Youth Chairmen

01	045	RIDENOUR	JANE	17070 MERCER RD	BOWLING GREEN	43402	(419) 409-0572	presjane@yahoo.com
02	210	GAYLE	SWEETIE	805 E. LIVINGSTON ST	CELINA	45822	(843) 742-9853	twcsweetiepie@yahoo.com
03	286	ANTHEA	WILSON	323 GALEWOOD DR	NEW CARLISLE	45344	(937) 925-1180	anthea_w1016@yahoo.com
04	450	JUDI	MAUPIN	3194 BEECH RD	BETHEL	45106-9458	(513) 560-0534	hudi@aol.com
05	012	SHIRLEY	MESSAROS	1129 HUNTING HOLLOW	GRAFTON	44044	(440) 458-4914	wmsm@windstream.net
06	417	PAT	RILEY	24 CLIFFVIEW DR	MT STERLING	43143	(740) 869-8319	prot022centurylink.net
07	757	JOANN	KNECHT	604 GARDEN DR	CHILLICOTHE	45601	(740) 775-7318	joann_knecht@yahoo.com
08	637	CAROL	KITZMILLER	12126 SIXTH AVE	MILLERSPORT	43046	(740) 467-2234	ckitz62@aol.com
09	336	ALECIA	CUTLER	2570 HALE RD	PAINESVILLE	44077	(440) 477-2198	cutlera@ccf.org
10								
11	064	SUSANNE	WAGNER	211 VANBERGAN AVE	MARIETTA	45750	(740) 374-8814	suewagner45750@yahoo.com
12	144	JUDY	LEDDY	85 MARILLA RD	COLUMBUS	43207	(614) 444-4459	jal85@aol.com
13	091	SHARON	KREPELKA	20934 SHELDON RD	BROOK PARK	44142	(440) 243-1789	
14	713	PAT	BEAL	2320 MAHONING RD	DEERFIELD	44411	(330) 687-1547	patbwl@yahoo.com

Narrative Deadline: April 15, 2018
MAIL TO DISTRICT CHILDREN & YOUTH CHAIRMAN

Ohio Unit Plan of Action

Department Report Form

This Form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. If a Unit only completes this form and does not do a narrative, **they will still receive credit as having completed a report**. However, if the report shows all zero's or blank information this will not qualify as an actual report.

Please complete the following. Be sure to give the complete name of your Unit:_____

District_____	Unit #_____	Membership Goal_____	Membership Total As of Report _____
Name of Person Completing Report:		Unit Chair.	Unit Pres.
Phone #	Email	Membership ID (if available)	
Specific Award Name(if applicable)			

If you would like to be considered for a Department or National Award attach your narrative to this report form. Follow all criteria when composing your Unit Program Narratives. Criteria for ALL narratives are as follows:

Narrative must be typed written in narrative form.
Narrative must not exceed 1,000 words. (Can be fewer words if program dictates)
Narrative may include photographs and news articles.

Answer the following Questions in your narrative and fill in the boxes at the bottom

- How did your Unit promote "Star Spangled Kids," educating children and youth about the U.S. Constitution from the aspect of patriotism and Americanism?_____
- How did your Unit promote the Youth Hero/Good Deed Award?_____
- What success stories do you have regarding support for military and or homeless veterans' children?_____

Program Summation:

Total Number of Volunteers	Total Number of Jr. Volunteers	Total Number of Volunteer Hours	Total $$ Given in Direct Aid of Children ***	Total Number of Children Served	Total $$ Raised Benefiting All Children

***** Please include the assessment of $0.25 per paid member**

CHILDREN & YOUTH

What is this program, and why do we have it?

The Children & Youth program emphasizes protecting, caring for and supporting children and youth, particularly those of veterans and military families. Children & Youth and the 2014-2019 ALA Centennial Strategic Plan: By protecting, caring for, and supporting children and youth, particularly those of veterans and military families, ALA members fulfill our brand promise (Goal 5) of being community leaders and responsible American citizens while caring for military families. In doing so, we are building a future membership base (Goal 1) among our target demographic, military families.

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What can you do?

1. Support Children and Youth in your community.

- **"Star Spangled Kids"**: This is an ALA program to educate children and youth on the history of the United States from the aspect of patriotism, Americanism and the U.S. Constitution.
- **Youth Hero Awards/Good Deed Awards**: This is an ALA program to recognize youth who demonstrate a heroic act of physical valor or who exemplify community service in action.
- **Josh dogs**: An American Legion Family alliance, GI Josh is a plush dog and accompanying storybook used to help ease separation fears for the military children.
- **April is The American Legion's Children and Youth Month**

Ideas:
Member

- Offer to make a "Star Spangled" presentation to your local schools. Invite post members to help students learn how their military service was meaningful in defending the U.S. Constitution.
    - Refer to the Star Spangled Kids how to sheet at the end of this program Plan for more information.
- Contact local high schools to invite them to encourage their students to use their knowledge of the U.S. Constitution by participating in The American Legion Oratorical Contest.
    - Refer to www.legion.org for information on the Oratorical Contest.
- Monitor newspapers, TV and neighborhoods for children and youth who have performed a heroic act of physical valor, such as performing CPR, helping evacuate in the event of a fire, calling 911 for an emergency, etc. Work with your unit to nominate them for a Youth Hero/Good Deed Award.
- Contact local schools, churches and youth groups to make them aware of the Youth Hero/Good Deed Awards. Make sure to leave unit contact information.
- Identify children in your community who may be or are facing hospitalization for the first time and who may benefit from a Josh and friends dog and book.

Unit

- Create a Unit Citizenship Award for children and youth who have learned the ideals of the U.S. Constitution.
- Share a constitutional fact each month in the unit newsletter, the newspaper editorial and/or on social media.
- September 17 is Constitution Day (Citizenship Day). Host a party that revolves around the U.S. Constitution for children.
- Print and distribute pocket constitutions to schoolchildren.
    - Refer to the Star Spangled Kids how to sheet at the end of this program Plan for more information.
- Once a child has been identified as a Youth Hero/Good Deed applicant, complete the nomination form. See the Youth Hero/Good Deed nomination form at the end of this program Plan to submit the name of the child. Have the form signed by two unit members, and then submit the form to your department secretary.
- When a Youth Hero/Good Deed award is approved, contact local media, community

school leaders and the child's parents, and plan for a public presentation of the award.
- Plan a special celebration of children during the month of April in honor of Children and Youth Month.

2. Support military children and youth
- **Kids of Deployed are Heroes 2 (KDH2**): This is a recognition program for military children who experience extended separation from their military parent or parents.
- **GI Josh**: An American Legion Family alliance, GI Josh is a plush dog and accompanying storybook used to help ease separation fears for the military children.
- **April is the Month of the Military Child**

Ideas:
Member
- Volunteer at a Tragedy Assistance Program for Survivors (TAPS) camp program.
- Volunteer at a Family Readiness Group event where KDH2 "I'm a Hero 2" buttons/stickers can be distributed.
- Give a GI Josh to the child of a deployed service member.
- Wear purple on April 15 in honor of Purple Up! for Military Kids day.

Unit
- Host a dinner, game night, community fair, etc. that will bring military and non-military families together.
- Host a KDH2 celebration with recognition buttons/stickers to let military kids know we appreciate their sacrifices.
    - Refer to the how to sheet at the end of this program Plan for more information.
- Support G.I. Josh – Identify military children who may have a parent or sibling deploying.
- Plan a special celebration of military children during April in honor of the Month of the Military Child.
- Encourage members to wear purple on April 15 in honor of Purple Up! for Military Kids day.

3. Support veterans' children and youth.
- **Homeless veterans' children**
- ***Klinger, a Story of Honor and Hope* –** Tragedy Assistance Program for Survivors (TAPS) is affiliated with the American Legion Family

Ideas:
Member
- Contact your local churches, homeless shelters and food pantries to identify homeless veterans' children. Ask what their specific needs are, and offer them your services as an ALA member.
- Contact your local news sources (newspaper, community television, community websites and social media accounts) and town council. Offer to give a presentation about you and your unit's work for homeless veterans and their children.
- Contact your voluntary services representatives at the Veterans Affairs Medical

Center. Offer to work with them to help meet the needs of children of homeless veterans who come to the VAMC.
- Contact local schools to access their need for supplies and extra clothes for homeless children. Offer to supply items as needed.
- Volunteer at a TAPS camp program.

Unit
- Train unit members to be a resource for front-line agencies who receive requests for help.
- Contact local schools to access their need for supplies and extra clothes for homeless children. Offer to supply items as needed.
- Contact your post service officer to offer help with the needs of children for veterans who need financial help. (The American Legion - Temporary Financial Assistance)
- Help raise awareness for the needs of homeless children in your community by sharing unit activities on the unit website, social media pages and newsletters.
- Purchase the book, *Klinger, a Story of Honor and Hope,* from TAPS with the companion plush horse for children who are grieving the loss of a military parent or loved one.

Children & Youth Awards Deadlines and Submission Requirements:

Taking the time to share a favorite story about the positive impact you or someone you know has had on our mission is worth doing! It helps us tell the world who we are, what we do, and why we matter. Just three simple steps to add your part to our national success story:

1) Please follow instructions as you fill out the National Report and Awards Cover Sheet found in the awards section of the Programs Action Plan.
2) Provide details/examples about the activity as outlined in the award's materials and guidelines section.
3) Submit as indicated in the Annual Supplement to the Programs Action Plan.

Children & Youth Reporting:

Mid-Year Reports
Mid-Year reports reflect the program work of units in the department, and are intended as an opportunity for mid-year correction. Each Unit Children & Youth chairman is asked to submit a narrative report by **December 15, 2017** to the Department Children & Youth chairman.

DEPARTMENT AWARD INFORMATION & DEADLINES

Leta Zeller Plaque – This plaque will be presented at Department Convention to the District President with the "Highest Percentage" of Units contributing to The American Legion Child Welfare Foundation by June 1st. Department Headquarters will calculate all donations and determine winner.

Miriam Junge Plaque – This plaque is a Unit Chairman Award and will be presented at Department Convention to the Unit Chairman promoting the most outstanding report for the "Best Year Round Children & Youth Program". Those narratives accompanied by the National Report and Awards Cover Sheet and meeting the National criteria will be forwarded to the Divisional Chairman for judging. Entries are to be sent to Department Children & Youth Chairman, **Department Children & Youth Chairman,** Kristen Little, 17324 Independence Ct., Brook Park, OH 44142

Youth Hero And Good Deed Award - The YOUTH HERO AWARD is for a youth, under 18 years of age, who performs a heroic act of physical valor. THE GOOD DEED AWARD is for a youth under 18 years of age, who does not meet the Youth Hero Award criteria, but who displays great examples of community service. Application to be completed at Unit level and mailed to Department Secretary Katie Tucker, American Legion Auxiliary, PO Box 2760, Zanesville, Ohio 43702-2760. The Department Secretary will certify the application and forward it to National Headquarters. The National President will sign the Award Certificate and return it to the Unit to be presented to the youth.

When sending in your Unit Narratives, please include photos or email them to the Department C&Y Chairman so they can be included in the Department Report. We hope to recognize your Unit for its work on the Children and Youth Program during Department Convention.

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Youth Hero and Good Deed Award Nomination Form

NAME OF YOUTH

_____
First Middle Initial Last

Youth's date of birth _____ / _____ / _____ Age _____ ☐Male ☐ Female

Date of bravery or community service performed _____

Submitted by Unit # _____ Department of _____

Description of bravery and/or deed performed by youth (to be completed by unit)

_____
_____
_____
_____
_____
_____
_____
_____

Please attach news clippings to verify the deed being recognized. Clippings will not be returned unless a self-addressed stamped envelope is provided.

UNIT CERTIFICATION (MUST BE CERTIFIED BY TWO UNIT MEMBERS)

Unit Member _____ Date _____

Unit Member _____ Date _____

Units should send completed applications to their department secretary.

DEPARTMENT SECRETARY CERTIFICATION

Name _____ Date _____

Department secretary mails request for medallion and/or certificate to National Headquarters, 8945 N. Meridian St., Indianapolis, IN 46260, who will ship at no cost to unit or department.

Please ship medallion/certificate to: ☐Unit ☐ Department

Name _____ Address _____

City _____ State _____ ZIP _____

Phone _____ Email _____

NATIONAL HEADQUARTERS USE ONLY

Date received _____

☐Youth Hero Award ☐ Good Deed Award

Date shipped _____

By _____

Please use this form for all Youth Hero and Good Deed Award nominations. For more information, contact National Headquarters at children&youth@ALAforVeterans.org or (317) 569-4500

American Legion Auxiliary
National Report and Award Cover Sheet

PLEASE BE AWARE THE AWARDS AND REPORTING PROCESSES HAVE CHANGED. READ THE FOLLOWING INFORMATION CLOSELY TO ENSURE THAT YOU HAVE SUPPLIED ALL NEEDED INFORMATION.

Member: The National Report and Award Cover Sheet should be attached if you are reporting. Submission may make you or your unit/department eligible for a national award.

Department Chairman and Unit Chairman: This cover sheet should be attached to each narrative submitted as a year-end report or if you are applying for a department or unit national award.

- Send all award entries/year-end narrative reports to the appropriate program's division chairman unless otherwise noted in the Annual Supplement to the Programs Action Plan.
- All year-end narratives will be judged as award entries.
- Award winners are announced in the respective committee "pre-con" meeting prior to the start of ALA National Convention. All awards will be mailed to the winners' department headquarters at the close of ALA National Convention.

To all submitting this form:

Submissions become property of the American Legion Auxiliary National Headquarters. Through submission of reports and award entries, the submitter grants nonexclusive reproduction and publication rights to the materials submitted, and agrees to have their names and submission published for ALA use or commercial use without additional compensation or permission.

Please fill out the information as completely and accurately as possible. Award certificates will be completed using the information given on this sheet, so please be sure to complete the form in its entirety. For your convenience, a fillable version of this form is available online at www.ALAforVeterans.org.

For the award for which you wish to be considered, please refer to the 2017-2022 Programs Action Plan at www.ALAforVeterans.org for the specific criteria such as photographs, narrative length, submission deadline, and point of contact. Please include all required documentation along with your submission of the National Report and Award Cover Sheet. All awards will be mailed to the department office after ALA National Convention. Department presidents may wish to recognize award recipients by presenting them with the award at a department function.

American Legion Auxiliary
National Report and Award Cover Sheet

Please note, your report will also be viewed as an award entry.

Complete the following if you are applying for a member award. Be sure to give the complete name of the member. The award certificate will be prepared using the information you include below.

Unit #: _____ Full official unit name: _____

Name of state where you are a member: _____

Member Name: _____ ALA member ID#: _____

Nominating Member (if different from above): _____

Nominator's Phone number: (____)_____

Nominator's Email address: _____

National committee sponsoring award: _____

Type of Award: ☐ Department ☐ Unit ☐ Member

Name of the award you are applying for: _____

For a unit award or to submit a year-end unit narrative report, please complete this section. Be sure to give the complete name of your unit. The award certificate will be prepared using the information you include below.

Unit #: _____ Full official unit name: _____

Name of department: _____

Unit president/chairman (circle one) name: _____

Above listed person's ALA member ID#: _____ Phone number: (____)_____

Email address: _____

For a department award or to submit a year-end department narrative report, please complete this section:

Name of department: _____

Name of department chairman: _____

Chairman's phone number: (_____)_____ ALA member ID#: _____

Chairman's email address: _____

Please see your committee's Annual Supplement to the Programs Action Plan to determine where to send this form.