

**THE DEPARTMENT EXECUTIVE COMMITTEE & CHAIRMEN
ARE HERE FOR YOU
DEPARTMENT OF OHIO
LEADERSHIP PART 3 – THE DEPARTMENT**



PREPARED BY: PAM BATES, DEPARTMENT LEADERSHIP CHAIRMAN

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★ TALK THE TALK AND WALK THE WALK ★

**THIS SLIDE SHOW AS MANY SIMILIARITIES TO THE DISTRICT,
PART 2 SLIDES; HOWEVER, I WOULD READ THROUGHLY AS
THERE ARE A FEW NEW ITEMS. I WILL HIGHLIGHT THOSE
DIFFERENCES IN YELLOW.**

THANK YOU FOR TAKING THE TIME TO READ.

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- PART 1 THE UNIT**
- PART 2 THE DISTRICT**
- PART 3 THE DEPARTMENT OFFICERS & CHAIRMEN HERE FOR YOU**
- PART 4 CONDUCTING A MEETING**
- PART 5 PROTOCOL & CONDUCT**
- PART 6 THINKING ABOUT BEING UNIT/DISTRICT/DEPARTMENT LEADER**
- PART 7 MISCELLANEOUS**

In reading all the Parts, you will find that there is repetition in many areas. This is done because it doesn't matter at what level you are working, much of the information is the same.

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MISSION STATEMENT



- In the spirit of service, not self, the mission of the American Legion Auxiliary is to support The American Legion and to honor the sacrifice of those who serve by enhancing the lives of our veterans, military, and their families, both at home and abroad.
- For God and Country, we advocate for veterans, educate our citizens, mentor youth, and promote patriotism, good citizenship, peace and security.

VISION STATEMENT



- The vision of the American Legion Auxiliary is to support The American Legion while becoming the premier service organization and foundation of every community providing support for our veterans, our military, and their families by shaping a positive future in an atmosphere of fellowship, patriotism, peace and security.

ALA TAG LINE



***A Community of Volunteers
Serving Veterans, Military,
and their Families***

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- ✓ **Who are the DEC: Department President, 1st VP, 2nd VP, Secretary/Executive Director, 14 District Presidents, Finance Committee**
- ✓ **Your officers were elected by the members**
- ✓ **The Department Chairmen were recommended by the President and ratified by the Department Executive Committee**
- ✓ **The Department Secretary/Executive Director was recommended by the President and ratified by the Department Executive Committee**
- ✓ **Members placed their trust in their leadership and their abilities**

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**BEFORE THEY CAN HELP – were you proactive and
tried to find the information on your own**

- ✓ **Did you do your own research using: The Unit Guide Book (formally The Unit Handbook); The National, Department, District, Unit Constitution & Bylaws, Standing Rules, Policy & Procedures & more**
 - www.alaforveterans.org www.alaohio.org
- ✓ **Did you follow the chain of command?**
 - **Question on Programs:**
 - 1) Unit Chairman; (2) Unit President; (3) District Chairman; (4) District President; (5) Department Chairman; (6) Department Secretary; (7) Department President
 - Did you ask a Past Unit, District, President or Chairman for assistance
 - NEVER contact National directly work the OHIO chain of command...it will be the Department's job to contact National to assist with your question

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✓ WHAT CAN THEY DO?

- As a DEC member or chairman, they are held to a higher standard and provide an example to follow...they can show you the way to leadership characteristics
 - ❖ Be proactive
 - ❖ Be positive
 - ❖ Be Gracious & Offer Goodwill
 - ❖ Welcome and respect all members
 - ❖ Listen to both sides
 - ❖ Know the ALA mission and vision
 - ❖ Conduct an efficient and effective meeting
 - ❖ Understand protocol
 - ❖ Understand parliamentary procedures – especially correct voting procedure & verbiage
 - ❖ Know how to introduce or present guests
 - ❖ Assist with conflict resolution using the Chain of Command for this effort
 - ❖ Explain the difference in the Levels of the ALA
 - ❖ Provides supplement information in the Buckeye Messenger & Bulk Mailings

THEY ARE: LISTENERS, MENTORS, ARBITORS, FACILITATORS, YOUR LEADERS

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The challenge of leadership is to be strong, but not rude; be kind, but not weak; be bold, but not bully; be thoughtful, but not lazy; be humble, but not timid; be proud, but not arrogant; have humor, but without folly. - Jim Rohn (an inspiration speaker)

**A good leader inspires people to have confidence in the leader, a great leader inspires people to have confidence in themselves
- Eleanor Roosevelt**

**- P.S. As a member, you should also have these
ATTRIBUTES...**

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Don't see everyone's flaws.
Don't listen to everything you're told.
Don't speak if it's not kind.



Always look for the good in others.
Avoid gossip and communication that puts others down.
Speak words that edify and encourage with love.