

CALL
for the
98th Annual National Convention
of the
AMERICAN LEGION AUXILIARY
to meet in
Minneapolis, Minnesota
August 24 - 30, 2018

In conformity with Article VI, Section 1 of the National Constitution, which provides that the annual National Convention of the American Legion Auxiliary shall be held at the same time and place as The American Legion National Convention, the 98th Annual National Convention of the American Legion Auxiliary is hereby called to meet in Minneapolis, Minnesota, from August 24-30, 2018. The convention business sessions will be in the Minneapolis Convention Center.

PURPOSE

The annual National Convention is the legislative body of the American Legion Auxiliary. The convention is called for the purpose of electing officers for the ensuing year, amending the National Constitution & Bylaws, receiving reports of national officers and committees, and for the transaction of such other business as may be brought before it. Officers for the ensuing year will be elected August 29, 2018.

REPRESENTATION

Representation in the convention shall be by department and in accordance with the provisions of the National Constitution, Article VI, Section 2.

Each department shall be entitled to five delegates and one additional delegate for each 1,500 members or major fraction thereof, whose current dues have been received by the national treasurer 30 days prior to the meeting of said convention, and to one alternate for each delegate.

In addition to the above, members of the National Executive Committee (including the national president, national vice president, national division vice presidents, Past National Presidents, national chaplain, and national historian) are delegates-at-large to the National Convention with vote, to be exercised with their departments.

Each delegate shall be entitled to one vote. The vote of any delegates absent and not represented by an alternate shall be cast by the majority of the delegates present from her department.

ALTERNATES

An alternate will have the power to vote only in the absence of her regular delegate.

The selection of alternates to represent absent delegates is a matter for decision by the respective department delegation.

NATIONAL EXECUTIVE COMMITTEE

A Pre-Convention Meeting of the 2017-2018 National Executive Committee is hereby called and will be held at 8 a.m. Saturday, August 25, 2018, in Ballroom B, Minneapolis Convention Center, as provided by National Bylaws, Article IV, Section 2.

A Post-Convention Meeting of the 2018-2019 National Executive Committee will be held in Room 211AD, Minneapolis Convention Center, on Thursday, August 30, 2018 (National Bylaws, Article IV, Section 2).

DEPARTMENT OFFICERS

Department officers, unless elected as delegates or alternates to the National Convention, have no privilege in the convention except as guests of their respective delegations.

CONVENTION COMMITTEE MEETINGS

Pre-Convention Committee Meetings will be held Saturday, August 25, 2018, from 10-11:30 a.m. and 1-2:30 p.m. in the Minneapolis Convention Center. Locations will be provided in the agenda provided on site in Minneapolis. Each department shall designate one delegate or one alternate to a committee meeting and notify her of the time and location. Departments shall electronically file a list of the designees with the national secretary. Any substitution should be filed with the chairman or secretary of the convention committee.

DIVISION CAUCUS MEETINGS

The Division Caucus Meetings will be held Saturday, August 25, 2018, from 3-4:30 p.m. as follows:

Central Division	Ballroom B	Minneapolis Convention Center
Eastern Division	Room 205AB	Minneapolis Convention Center
Northwestern Division	Room 208CD	Minneapolis Convention Center
Southern Division	Room 211AD	Minneapolis Convention Center
Western Division	Room 208AB	Minneapolis Convention Center

CREDENTIALS

Each delegation secretary shall transmit to National Headquarters no earlier than July 30, 2018, and no later than August 13, 2018, the official Certification of Delegates and Alternates Form and electronic delegate and alternate lists. Electronic lists must contain the following information:

1. Name of department.
2. Number of units in the department.
3. Paid-up membership according to the national treasurer on July 28, 2018, which is 30 days prior to the meeting.
4. Date and place of the department convention at which delegates and alternates were selected.
5. Name of delegation chairman.
6. Name of delegation secretary.
7. Names, complete member ID numbers, complete home addresses, accurate email addresses, and unit affiliations of delegates.
8. Names, complete member ID numbers, complete home addresses, accurate email addresses, and unit affiliations of alternates.
9. Electronic signature of department president, attested by department secretary.

CREDENTIALS FEE

A registration fee of \$25 for each delegate, each alternate in attendance, and guest in attendance must be paid to the national treasurer by the delegation secretary no earlier than July 30, 2018, and no later than August 13, 2018.

SECURING CREDENTIALS IN MINNEAPOLIS

Delegation secretaries can secure credentials August 23 and 24, 2018, in Hall A, Minneapolis Convention Center.

GUEST REGISTRATION

Departments will be able to register guests to National Convention. Guest registration will begin July 30, 2018, and continue through registration cut-off. Guests may still also register via The American Legion.

DELEGATION HEADQUARTERS

Each department delegation will establish headquarters in the hotel to which it is assigned. Upon arrival in the convention city, all members of department delegations will report to their delegation headquarters. They will receive all necessary instructions from the secretary of their delegation.

ADMISSION TO NATIONAL CONVENTION SESSIONS

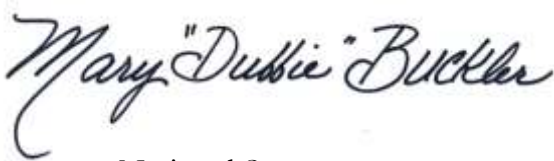
Admission to National Convention sessions will be by delegate, alternate, or guest badge. All visitors who wish to attend convention sessions must register.

ALA NATIONAL HEADQUARTERS OFFICE

The American Legion Auxiliary National Headquarters Convention Office will be in Hall A, Minneapolis Convention Center, August 22 - 30, 2018.

DATED: May 2018

ATTEST:



National Secretary



National President

American Legion Auxiliary
Minneapolis, Minnesota

DISTRIBUTION:

National Officers
Past National Presidents
National Executive Committeewomen
Alternate National Executive Committeewomen
National Chairmen
National Committee Members
Department Presidents
Department Secretaries

Additional copies are available for download at
www.ALAforVeterans.org/Meetings/National-Convention/