



AMERICAN LEGION  
**AUXILIARY**

*Serving veterans, their families and their communities*

From the Office of:

**Kelly Gibson**  
Secretary/Executive Director  
Department of Ohio, Inc.

March 16, 2021

To: Unit Presidents

The enclosed mailing includes the **2021 District Summer Convention Call** and other important information regarding District Convention to be shared with all members:

- ✓ **2021 District Summer Convention Call (white)**
- ✓ **Convention Representation by Units (white)**
- ✓ **2021 Delegates-At-Large per District (pink)**
- ✓ **2021 Department and District Convention Delegate Certification Form (2) (blue)**
- ✓ **2021 Department and District Convention Alternate Certification Form (2) (yellow)**
- ✓ **2021 District Convention Alternate to Delegate Certification (white)**

**2021 District Convention Call** – Please share the District Convention Call with all members.

**Convention Representation by Units** – This table calculates the number of Delegates and Alternates the Unit is entitled to and is based on the number of members whose current dues have been received in Department Headquarters by 10:00 AM, May 31, 2021.

**2021 Delegates-At-Large** – This is a list of all Delegates-At-Large who are automatic delegates to District and Department Convention. **They are not to be included as a Unit delegate.**

**2021 Department and District Convention Delegate Certification Form** – After election of Unit Delegates and Alternates, please complete this form and return one copy to Department Headquarters by **June 1, 2021** (see address below) and one copy to the District President (see address on Delegate-At-Large list). Do not include Delegates-At-Large on this form. The Unit President must sign this form in certification. **Delegates must be certified prior to Convention. I repeat, Delegates must be certified prior to Convention.**

**2021 Department and District Convention Alternate Certification Form** – After election of Unit Delegates and Alternates, please complete this form and return one copy to Department Headquarters by **June 1, 2021** (see address below) and one copy to the District President (see address on Delegate-At-Large list). The Unit President must sign this form in certification. **Alternates must be certified prior to Convention. Again, Alternates must be certified prior to Convention.**

**2021 District Convention Alternate To Delegate Certification** – If a Delegate is being replaced with an Alternate, the Alternate must bring this completed form to District Convention and present to the Registration Committee with her 2021 Membership Card. Only the Unit President or District President may certify.

Sincerely

Cc: Department Executive Committee  
Department Chairmen/Committee  
District Chairmen  
Hospital Representatives & Deputies  
Past Department Presidents

Kelly Gibson  
Department Secretary/Executive Director



## AMERICAN LEGION AUXILIARY

Department of Ohio, Inc.  
PO Box 2760  
Zanesville, Ohio 43702-2760  
(740) 452-8245

### CONVENTION REPRESENTATION BY UNITS

Each Unit shall be entitled to one (1) Delegate and one (1) Alternate for the first ten (10) members and one (1) additional Delegate and Alternate for each additional fifty (50) members, or major fraction, whose current dues have been received in Department Headquarters by **10:00 AM, May 31, 2021**. See table below to determine number of delegates and alternates permitted.

|            |          |    |               |    |            |
|------------|----------|----|---------------|----|------------|
| 10- 35     | Members: | 1  | Delegate and  | 1  | Alternate  |
| 36- 85     | Members: | 2  | Delegates and | 2  | Alternates |
| 86- 135    | Members: | 3  | Delegates and | 3  | Alternates |
| 136- 185   | Members: | 4  | Delegates and | 4  | Alternates |
| 186- 235   | Members: | 5  | Delegates and | 5  | Alternates |
| 236- 285   | Members: | 6  | Delegates and | 6  | Alternates |
| 286- 335   | Members: | 7  | Delegates and | 7  | Alternates |
| 336- 385   | Members: | 8  | Delegates and | 8  | Alternates |
| 386- 435   | Members: | 9  | Delegates and | 9  | Alternates |
| 436- 485   | Members: | 10 | Delegates and | 10 | Alternates |
| 486- 535   | Members: | 11 | Delegates and | 11 | Alternates |
| 536- 585   | Members: | 12 | Delegates and | 12 | Alternates |
| 586- 635   | Members: | 13 | Delegates and | 13 | Alternates |
| 636- 685   | Members: | 14 | Delegates and | 14 | Alternates |
| 686- 735   | Members: | 15 | Delegates and | 15 | Alternates |
| 736- 785   | Members: | 16 | Delegates and | 16 | Alternates |
| 786- 835   | Members: | 17 | Delegates and | 17 | Alternates |
| 836- 885   | Members: | 18 | Delegates and | 18 | Alternates |
| 886- 935   | Members: | 19 | Delegates and | 19 | Alternates |
| 936- 985   | Members: | 20 | Delegates and | 20 | Alternates |
| 986- 1035  | Members: | 21 | Delegates and | 21 | Alternates |
| 1036- 1085 | Members: | 22 | Delegates and | 22 | Alternates |
| 1086- 1135 | Members: | 23 | Delegates and | 23 | Alternates |
| 1136- 1185 | Members: | 24 | Delegates and | 24 | Alternates |
| 1186- 1235 | Members: | 25 | Delegates and | 25 | Alternates |

**Members of the Department Executive Committee (Department President, Department 1<sup>st</sup> Vice, Department 2<sup>nd</sup> Vice, National Executive Committeewoman, Department Secretary/Treasurer, District Presidents) and all Past Department Presidents in good standing are Delegates-At-Large and are not to be counted as Unit Delegates.**

**AMERICAN LEGION AUXILIARY****Department of Ohio, Inc.****2021 Delegates-At-Large**

|                    |  |            |                                      |
|--------------------|--|------------|--------------------------------------|
| <b>District 1:</b> | <b>Jane Ridenour</b><br>17070 Mercer Rd<br>Bowling Green, OH 43402     | <b>45</b>  | <b>District President</b>            |
|                    | <b>Denise Conrad</b>   | <b>183</b> | <b>Past Department President</b>     |
|                    | <b>Vi Grzybowski</b>   | <b>545</b> | <b>Past Department President</b>     |
|                    | <b>Miriam Junge</b>  | <b>340</b> | <b>Past Department President</b>     |
|                    | <b>Gwenda Schroeder-Zulch</b>  | <b>183</b> | <b>Past Department President</b>     |
|                    | <b>Gloria Verbeke</b>  | <b>332</b> | <b>Past Department President</b>     |
|                    | <b>Colleen Phillips</b>  | <b>262</b> | <b>Department 1st Vice President</b> |
| <b>District 2:</b> | <b>Deborah Meyer</b><br>90 N Lincoln St.<br>Minster, OH 45865          | <b>387</b> | <b>District President</b>            |
|                    | <b>Shirley Maurer</b>  | <b>241</b> | <b>Past Department President</b>     |
| <b>District 3:</b> | <b>Deborah Smith</b><br>3300 Wyoming Dr.<br>Xenia, OH 45385            | <b>776</b> | <b>District President</b>            |
|                    | <b>Pamela Bates</b>  | <b>526</b> | <b>Past Department President</b>     |
|                    | <b>Sue Masten</b>  | <b>526</b> | <b>Past Department President</b>     |
|                    | <b>Phyllis Nickoson</b>  | <b>95</b>  | <b>Past Department President</b>     |
|                    | <b>Helen Peeples</b>   | <b>643</b> | <b>Past Department President</b>     |
|                    | <b>Carol T. Robinson</b>   | <b>776</b> | <b>Past Department President</b>     |
| <b>District 4:</b> | <b>Marsha Giehls</b><br>118 South West St.<br>Mason, OH 45040          | <b>194</b> | <b>District President</b>            |
|                    | <b>Donna Ray</b>   | <b>72</b>  | <b>Past Department President</b>     |
| <b>District 5:</b> | <b>Deborah Sutterlin</b><br>950 Twp Rd 2506<br>Perrysville, Ohio 44864 | <b>257</b> | <b>District President</b>            |
|                    | <b>Linda Close-Swanger</b>   | <b>326</b> | <b>Past Department President</b>     |
|                    | <b>Kathy Heichel</b>   | <b>535</b> | <b>Past Department President/NEC</b> |
|                    | <b>Desiree Stoy</b>  | <b>535</b> | <b>Past Department President</b>     |
| <b>District 6:</b> | <b>Charlotte Frazier</b><br>645 Edgewood Dr.<br>Newark, OH 43055       | <b>85</b>  | <b>District President</b>            |
|                    | <b>Pat Riley</b>   | <b>417</b> | <b>Past Department President</b>     |
| <b>District 7:</b> | <b>Sandra Grooms</b><br>135 Columbia St.<br>Seaman, OH 45679           | <b>633</b> | <b>District President</b>            |

**AMERICAN LEGION AUXILIARY  
Department of Ohio, Inc.**

**2021 Delegates-At-Large**

|                     |   |            |  |
|---------------------|---|------------|--|
| <b>District 8:</b>  | <b>Jodie Keels</b><br>626 N Maple St<br>Lancaster, Ohio 43130       | <b>11</b>  | <b>District President</b>                      |
|                     | <b>Kelly Gibson</b>   | <b>58</b>  | <b>Department Secretary/Executive Director</b> |
| <b>District 9:</b>  | <b>Louise Cichon</b><br>35976 Hiawatha Blvd<br>Eastlake, Ohio 44095 | <b>214</b> | <b>District President</b>                      |
| <b>District 10:</b> | <b>Ruby Witherow</b><br>1020 Crawford Rd.<br>Wellsville, OH 43968   | <b>70</b>  | <b>District President</b>                      |
|                     | <b>Martha Lee Thatcher</b>  | <b>221</b> | <b>Past Department President</b>               |
|                     | <b>Beth Toalston</b>  | <b>667</b> | <b>Past Department President</b>               |
| <b>District 11:</b> | <b>Carole Sowards</b><br>420 Zanesville Rd<br>Roseville, Ohio 43777 | <b>71</b>  | <b>District President</b>                      |
|                     | <b>Shelley Riggs</b>  | <b>29</b>  | <b>Past Department President</b>               |
| <b>District 12:</b> | <b>Ann Garren</b><br>3744 Abney Rd.<br>Columbus, OH 43777           | <b>144</b> | <b>District President</b>                      |
|                     | <b>Vicky Buck</b>   | <b>614</b> | <b>Past Department President</b>               |
| <b>District 13:</b> | <b>Louise Aigner</b><br>6115 Smith Rd<br>Brookpark, Ohio 44142      | <b>610</b> | <b>District President</b>                      |
|                     | <b>Rene' Reese</b>  | <b>610</b> | <b>Past Department President</b>               |
|                     | <b>Shirley Skerness</b>   | <b>343</b> | <b>Past Department President</b>               |
|                     | <b>Kristen Little</b>   | <b>610</b> | <b>Department President</b>                    |
| <b>District 14:</b> | <b>Patricia Miller</b><br>400 May Ave.<br>Cuyahoga Falls, OH 44221  | <b>449</b> | <b>District President</b>                      |
|                     | <b>Karen Peel</b>   | <b>449</b> | <b>Past Department President</b>               |
|                     | <b>Cyndi Underwood</b>  | <b>496</b> | <b>Past Department President</b>               |
|                     | <b>Marilyn Warner</b>   | <b>209</b> | <b>Past Department President</b>               |
|                     | <b>Cindy Masowick</b>   | <b>685</b> | <b>Department 2nd Vice President</b>           |

AMERICAN LEGION AUXILIARY  
PO Box 2760  
Zanesville, Ohio 43702-2760

DISTRICT # \_\_\_\_\_ UNIT # \_\_\_\_\_ UNIT NAME \_\_\_\_\_

**2021 DEPARTMENT AND DISTRICT CONVENTION DELEGATE CERTIFICATION FORM**

Delegates and Alternates are elected by each Unit to represent the Unit at Department and District Conventions. Please complete this form and return one copy to Department Headquarters by June 1st (see address above) and one copy to your District President at least one week prior to District Convention. Keep a copy for your records. Do not include Delegates-At-Large on this list. Please type or print.

|     | MEMBER ID # | DELEGATE NAME | ADDRESS | CITY  | ST    | ZIP   | PHONE # |
|-----|-------------|---------------|---------|-------|-------|-------|---------|
| 1.  | _____       | _____         | _____   | _____ | _____ | _____ | _____   |
| 2.  | _____       | _____         | _____   | _____ | _____ | _____ | _____   |
| 3.  | _____       | _____         | _____   | _____ | _____ | _____ | _____   |
| 4.  | _____       | _____         | _____   | _____ | _____ | _____ | _____   |
| 5.  | _____       | _____         | _____   | _____ | _____ | _____ | _____   |
| 6.  | _____       | _____         | _____   | _____ | _____ | _____ | _____   |
| 7.  | _____       | _____         | _____   | _____ | _____ | _____ | _____   |
| 8.  | _____       | _____         | _____   | _____ | _____ | _____ | _____   |
| 9.  | _____       | _____         | _____   | _____ | _____ | _____ | _____   |
| 10. | _____       | _____         | _____   | _____ | _____ | _____ | _____   |
| 11. | _____       | _____         | _____   | _____ | _____ | _____ | _____   |
| 12. | _____       | _____         | _____   | _____ | _____ | _____ | _____   |
| 13. | _____       | _____         | _____   | _____ | _____ | _____ | _____   |
| 14. | _____       | _____         | _____   | _____ | _____ | _____ | _____   |

I, \_\_\_\_\_, Unit President, certify that the above members are in good standing and are duly elected as  
Delegates to the 2021 American Legion Auxiliary, Department of Ohio, Department and District Conventions.

AMERICAN LEGION AUXILIARY  
 PO Box 2760  
 Zanesville, Ohio 43702-2760

DISTRICT # \_\_\_\_\_ UNIT # \_\_\_\_\_ UNIT NAME \_\_\_\_\_

**2021 DEPARTMENT AND DISTRICT CONVENTION ALTERNATE CERTIFICATION FORM**

Delegates and Alternates are elected by each Unit to represent the Unit at Department and District Conventions. Please complete this form and return one copy to Department Headquarters by June 1st (see address above) and one copy to your District President at least one week prior to District Convention. Keep a copy for your records. Do not include Delegates-At-Large on this list. Please type or print.

| MEMBER ID # | ALTERNATE NAME | ADDRESS | CITY  | ST    | ZIP   | PHONE # |
|-------------|----------------|---------|-------|-------|-------|---------|
| 1.          | _____          | _____   | _____ | _____ | _____ | _____   |
| 2.          | _____          | _____   | _____ | _____ | _____ | _____   |
| 3.          | _____          | _____   | _____ | _____ | _____ | _____   |
| 4.          | _____          | _____   | _____ | _____ | _____ | _____   |
| 5.          | _____          | _____   | _____ | _____ | _____ | _____   |
| 6.          | _____          | _____   | _____ | _____ | _____ | _____   |
| 7.          | _____          | _____   | _____ | _____ | _____ | _____   |
| 8.          | _____          | _____   | _____ | _____ | _____ | _____   |
| 9.          | _____          | _____   | _____ | _____ | _____ | _____   |
| 10.         | _____          | _____   | _____ | _____ | _____ | _____   |
| 11.         | _____          | _____   | _____ | _____ | _____ | _____   |
| 12.         | _____          | _____   | _____ | _____ | _____ | _____   |
| 13.         | _____          | _____   | _____ | _____ | _____ | _____   |
| 14.         | _____          | _____   | _____ | _____ | _____ | _____   |

I, \_\_\_\_\_, Unit President, certify that the above members are in good standing and are duly elected as Alternates to the 2021 American Legion Auxiliary, Department of Ohio, Department and District Conventions. yellow - 2 copies



**AMERICAN LEGION AUXILIARY  
Department of Ohio, Inc.**

**2021 DISTRICT CONVENTION  
ALTERNATE TO DELEGATE CERTIFICATION**

**If your Unit is replacing a Delegate with a previously registered Alternate, the Alternate is to bring this completed form and her 2021 Membership Card to the Registration Table at District Convention. Only the Unit President or District President may certify.**

I, \_\_\_\_\_  
(President's Name) (Title)

certify that

\_\_\_\_\_  
(Alternate Name) (Membership ID #)

is replacing

\_\_\_\_\_  
(Delegate Name) (Membership ID #)

as Delegate to the 2021 American Legion Auxiliary District Convention.

\_\_\_\_\_, \_\_\_\_\_  
(President's Signature) (Date)

UNIT # \_\_\_\_\_ DISTRICT # \_\_\_\_\_

| District | Date    | Reg. Time | Meeting Begins | City          | Host Unit/Meeting Place | Hostess           | Address and Directions                             | Lunch         | Reserve By Date | Send Reserve to   | Address                                  | Phone/Email                                 |
|----------|---------|-----------|----------------|---------------|-------------------------|-------------------|--|---------------|-----------------|-------------------|--|---|
| 1        | 6/5/21  | 8:00 AM   | 9:30 AM        | Pemberville   | Post 183                | Anne Michel       | 405 E Front St, Pemberville, OH 44450              | Yes \$6.00    | 5/27/21         | Anne Michel       | 15300 S River Rd, Pemberville, OH 44450  | (419) 308-0142<br>anne.michel1954@gmail.com |
| 2        | 6/6/21  | 9:00 AM   | 10:00 AM       | Fort Recovery | Post 345                | Pamela Westgerdes | 2490 State Route 49, Fort Recovery, OH 45846       | Yes           | 5/30/21         | Pamela Westgerdes | 2568 Sawmill Rd, Fort Recovery, OH 45846 | (419) 852-3961<br>pamw@cooperfarms.com      |
| 3        | 6/12/21 | 9:00 AM   | 10:00 AM       | New Carlisle  | Post 286                | Sharon Pletcher   | 2251 N. Dayton-Lakeview Rd, New Carlisle, OH 45344 | Yes \$6.00    |                 | Sharon Pletcher   |  | (937) 845-1120                              |
| 4        | 6/6/21  | 12:00 PM  | 1:00 PM        | Waynesville   | Post 615                | Katie Young       | 174 S. 4th St, Waynesville, OH 45068               | Light Snacks  | 5/24/21         | Marsia Giebls     | 118 S. West St, Mason, OH 45040          | (513) 398-6566<br>anx194@embarcmail.com     |
| 5        | 4/24/21 | 9:00 AM   | 10:00 AM       | Vermilion     | Post 397                | Rita Hart         | 2713 State Road, Vermilion, OH 44089               | Yes           | 4/19/21         | Rita Hart         | 2355 Claus Rd, Vermilion, OH 44089       | (440) 213-1306<br>rita.hart16@gmail.com     |
| 6        | 5/2/21  | 9:00 AM   | 10:00 AM       | Marion        | Post 584                | Brenda Howell     | 142 Olney Ave, Marion, OH 43302                    |               |                 |                   |  |   |
| 7        | 6/6/21  | 1:00 PM   | 2:00 PM        | Seaman        | Post 633                | Doris Bailey      | 17825 State Route 247, Seaman, OH 45679            | No            | 6/4/21          | Kathy Gorman      | 1818 Inlow Ave, Peebles, OH 45660        | (937) 779-9156<br>ear1411502002@yahoo.com   |
| 8        | 6/13/21 | 12:00 PM  | 1:00 PM        | Lancaster     | Post 11                 | Jo Ann Molar      | 279 Canal St, Lancaster, OH 43130                  | Light Snacks  | 6/1/21          | Jodie Keels       | 626 N. Maple St, Lancaster, OH 43130     | (740) 415-8844<br>frok2991@gmail.com        |
| 9        | 6/5/21  | 9:00 AM   | 10:00 AM       | Madison       | Post 112                | Debbie Vargo      | 6671 Middle Ridge Rd, Madison, OH 44057            | Yes-No Charge |                 | Debbie Vargo      |  | (440) 428-5753                              |
| 10       | 6/2/21  | 9:00 AM   | 10:00 AM       | Massillon     | Post 221                | Merilee Marotto   | 427 Lincoln Way E., Massillon, OH 44646            | Yes \$6.00    | 5/27/21         | Peggy Bigler      | 8211 Walter St. NW, Massillon, OH 44646  | (330) 853-7720                              |
| 11       | 6/5/21  | 9:00 AM   | 10:00 AM       | Belpre        | Post 495                | Loretta Matheny   |  |               |                 |                   |  |   |
| 12       | 5/22/21 | 9:00 AM   | 10:00 AM       | Columbus      | Post 144                | Ann Garren        | 3253 S. High St, Columbus, OH 43207                | Yes \$6.00    | 5/15/21         | Ann Garren        | 3744 Abney Rd, Columbus, OH 43207        | (614) 749-2821<br>anngarren@hotmail.com     |
| 13       | 6/6/21  | 11:00 AM  | 11:30 AM       | Parma         | Post 572                | Shirley Kessler   | 6483 State Rd, Parma, OH 44134                     | Yes \$7.00    | 5/31/21         | Shirley Kessler   |  | auxpress572@yahoo.com                       |
| 14       | 6/5/21  | 8:00 AM   | 9:00 AM        | Stow          | Unit 175                | Esther Ruch       | 3733 Fishcreek Rd, Stow, OH 44224                  | Yes \$8.00    | 5/29/21         | Esther Ruch       | 520 Louise St, Rayenna, OH 44226         | (330) 962-2831                              |

Unit Presidents please share with Unit Members and RSVP to the person listed for your District's Conference. Should you have any questions please contact your District President.





**AMERICAN LEGION AUXILIARY**

**Department of Ohio, Inc.  
PO Box 2760  
Zanesville, Ohio 43702-2760  
(740) 452-8245  
heather@alaohio.org**

**UNIT DATA FORM - - RENEWAL NOTICES**

**MANDTORY!!! MUST BE COMPLETED WITH OR WITHOUT CHANGES**

**(Please type or print using blue or black ink. Total Dues amount should be the total amount paid by each member and will be reflected on the Renewal notice.)**

**“I understand that the dues amount listed below will be printed on the 2022 Membership Renewal Notices mailed to each senior member of our Unit by our National organization. The name and address below will be printed on each Membership Renewal Notice designating where members are to mail their dues.”**

**“It is also understood that any change in the amount of dues made after April 1st, 2021 will not be reflected in 2022 Membership Renewal Notice.”**

Unit # \_\_\_\_\_ District # \_\_\_\_\_

**2022 Senior Member Unit Dues**

Unit Portion \$ \_\_\_\_\_  
Department Portion \$11.00  
National Portion \$12.00

**Total Senior Member Unit Dues:** \$ \_\_\_\_\_ (on renewal notice)

**2022 Junior Member Unit Dues**

Unit Portion \$ \_\_\_\_\_  
Department Portion \$3.75  
National Portion \$2.50

**Total Junior Member Unit Dues:** \$ \_\_\_\_\_ (on renewal notice)

\_\_\_\_\_  
(Name of individual to receive membership dues) (Member ID #)

\_\_\_\_\_  
(Address where membership dues are to be sent)

\_\_\_\_\_  
(City) (State) (Zip Code)

\_\_\_\_\_  
(Telephone Number) (Unit Email if Available)

\_\_\_\_\_  
(Signature) (Title) (Date)

**Return completed form by April 1st, 2021 to:  
AMERICAN LEGION AUXILIARY  
PO BOX 2760  
ZANESVILLE, OHIO 43702-2760  
(740) 452-8245 heather@alaohio.org**



AMERICAN LEGION AUXILIARY  
 DEPARTMENT OF OHIO, INC.  
 PO BOX 2760  
 ZANESVILLE OH 43702-2760  
 (740) 452-8245

**CERTIFICATION OF UNIT OFFICERS FOR 2021-2022**

**MANDATORY!!! MUST BE COMPLETED WITH OR WITHOUT CHANGES**

This form must be completed by a Unit Officer immediately following election of Unit Officers and returned to Department Headquarters on or before **June 1, 2021**. If you're Unit fails to return this form to Department Headquarters YOUR UNIT WILL NOT RECEIVE MAIL FROM DEPARTMENT. This includes Presidents, Secretaries, Unit Membership and Buckeye Girls State information. **PLEASE TYPE OR PRINT CLEARLY. MEMBER ID #'s ARE REQUIRED.**

UNIT # \_\_\_\_\_

DISTRICT # \_\_\_\_\_ UNIT # \_\_\_\_\_ UNIT NAME \_\_\_\_\_ CITY \_\_\_\_\_ COUNTY \_\_\_\_\_

UNIT PRESIDENT \_\_\_\_\_ MEMBER ID # \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_  
City State Zip + 4

PHONE NO. ( ) \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

UNIT SECRETARY \_\_\_\_\_ MEMBER ID # \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_  
City State Zip + 4

PHONE NO. ( ) \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

UNIT TREASURER \_\_\_\_\_ MEMBER ID # \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_  
City State Zip + 4

PHONE NO. ( ) \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

UNIT MEMBERSHIP \_\_\_\_\_ MEMBER ID # \_\_\_\_\_

This person is to receive ALL Membership mail, including receipts.

MAILING ADDRESS \_\_\_\_\_  
City State Zip + 4

PHONE NO. ( ) \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

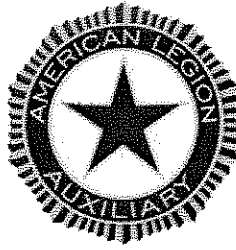
PLACE AND ADDRESS WHERE UNIT MEETINGS ARE HELD \_\_\_\_\_

DAY OF MONTH OF UNIT MEETING \_\_\_\_\_ TIME OF UNIT MEETING \_\_\_\_\_

**CHANGES MUST BE SUBMITTED IN WRITING BY THE UNIT PRESIDENT. CHANGES BY PHONE WILL NOT BE ACCEPTED.**

COMPLETED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_

(Invoxy)



American Legion Auxiliary  
Department Junior Conference

Saturday April 24, 2021  
12:00-3:00pm

Streetsboro American Legion  
10001 Aurora-Hudson Rd.  
Hudson, Ohio 44236

Reservation deadline April 18, 2021:  
Cindy Masowick (330) 714-3873  
\$6.00 luncheon fee

**AMERICAN LEGION AUXILIARY  
Department of Ohio, Inc.**

**2021 DEPARTMENT AND DISTRICT JUNIOR CONVENTION  
DELEGATE/ALTERNATE CERTIFICATION FORM**

District # \_\_\_\_\_ Unit # \_\_\_\_\_ Unit Name \_\_\_\_\_

Advisor Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Phone Number \_\_\_\_\_ Junior Membership Currently \_\_\_\_\_

The number of delegates is based on Junior membership as of the District Jr. Convention Date or February 28th, whichever date occurs first. Unit Junior groups with ten (10) or less members are entitled to a maximum of three (3) delegates. Unit Junior groups with more than ten (10) members are entitled to three (3) delegates for the first ten (10) members plus one (1) additional delegate for each additional five (5) members. Delegates must be at least 6 years of age. Department Junior President, Vice President, and District Junior Presidents are Delegates At Large.

| DELEGATE AT LARGE NAME | BIRTH DATE | AGE |
|------------------------|------------|-----|
|------------------------|------------|-----|

|          |       |       |
|----------|-------|-------|
| 1. _____ | _____ | _____ |
| 2. _____ | _____ | _____ |

| DELEGATE NAME | BIRTH DATE | AGE |
|---------------|------------|-----|
|---------------|------------|-----|

|          |       |       |
|----------|-------|-------|
| 1. _____ | _____ | _____ |
| 2. _____ | _____ | _____ |
| 3. _____ | _____ | _____ |
| 4. _____ | _____ | _____ |
| 5. _____ | _____ | _____ |
| 6. _____ | _____ | _____ |
| 7. _____ | _____ | _____ |

| ALTERNATE NAME | BIRTH DATE | AGE |
|----------------|------------|-----|
|----------------|------------|-----|

|          |       |       |
|----------|-------|-------|
| 1. _____ | _____ | _____ |
| 2. _____ | _____ | _____ |
| 3. _____ | _____ | _____ |
| 4. _____ | _____ | _____ |
| 5. _____ | _____ | _____ |
| 6. _____ | _____ | _____ |

I, \_\_\_\_\_, Unit Junior Activities Advisor, certify that the above Juniors are in good standing and are duly selected to be delegates to the 2021 Department and District Conventions.

Send one copy to Carmella Fugate, by April 1, 2021 and one copy to your District Chairman (see Plan of Action) one week prior to District Convention. Please keep a copy for your record.

REGISTRATION FORM

Please call Cindy Masowick at (330) 714-3873 by April 18, 2021 to make your reservations.

District # \_\_\_\_\_ Unit # \_\_\_\_\_ Unit Name \_\_\_\_\_

Advisor Name \_\_\_\_\_

Address \_\_\_\_\_

City, State, ZIP \_\_\_\_\_

Phone Number \_\_\_\_\_

| Name         | Junior, Senior<br>or Guest | Lunch<br>\$6.00 |  |
|--------------|----------------------------|-----------------|--|
|              |                            | \$              |  |
|              |                            | \$              |  |
|              |                            | \$              |  |
|              |                            | \$              |  |
|              |                            | \$              |  |
|              |                            | \$              |  |
|              |                            | \$              |  |
|              |                            | \$              |  |
|              |                            | \$              |  |
|              |                            | \$              |  |
|              |                            | \$              |  |
|              |                            | \$              |  |
|              |                            | \$              |  |
|              |                            | \$              |  |
|              |                            | \$              |  |
|              |                            | \$              |  |
|              |                            | \$              |  |
| <b>Total</b> |                            | \$              |  |



## AMERICAN LEGION AUXILIARY

Department of Ohio, Inc.  
PO Box 2760  
Zanesville, Ohio 43702-2760  
(740) 452-8245

### Juniors

#### DEPARTMENT JUNIOR CONVENTION RULES AND ORDER OF BUSINESS April 24, 2021

The Convention meetings shall be called to order at the designated time.

The Chair may deviate from the printed program when necessary.

The audience shall remain seated during the business of the Convention, unless participating in the program. No one shall be permitted to enter or leave the Convention hall during the presentation of awards, when a speaker has the floor, or during voting.

A member wishing to address the Convention shall rise, address the Chair and, when recognized, shall give her name, Unit, and District number before stating her business.

Only registered Delegates, or authorized Alternates acting as Delegates, seated in the assigned location, are eligible to vote.

An alternate replacing a delegate unable to attend the convention shall have her senior advisor notify the third member of the Department Junior Activities Committee, who is in charge of the registration committee.

All Junior and Senior members shall observe appropriate conduct and dress during Department Junior Convention.

The District Junior Activities Chairman or the Senior District President shall be the adult advisor for the District Delegation.

The Credentials Committee shall report at such times as directed by the Chair.

Each District Junior President shall poll her delegation and announce the voting strength upon District Roll Call prior to voting. This number cannot be more than that reported by the Credentials Committee.

No one will be permitted to enter or leave the Convention Hall during voting time. Delegates must remain in their District, not leaving the section in which their District is located, except for dire emergency. Delegates will lose their vote if not in the proper voting section when voting by ballot occurs.

Nominations for Honorary Junior Officers shall be made from the floor by her District's Honorary Junior President.

The current edition of "Robert's Rules of Order Newly Revised" shall be the parliamentary authority on all points not covered by these rules.