



## AMERICAN LEGION AUXILIARY

*Department of Ohio, Inc.  
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### OFFICIAL CALL

## AMERICAN LEGION AUXILIARY

**Department of Ohio, Inc.**

### **NINETY-NINTH ANNUAL DEPARTMENT CONVENTION**

**June 29-30, 2018**

**Hyatt Regency Columbus**

**350 N. High St.**

**Columbus, Ohio 43215**

The Ninety-Eighth Annual Department Convention of the American Legion Auxiliary, Department of Ohio, is hereby called in conformity with the Department of Ohio Constitution Article V, Section 1, "The Department Convention shall be held annually at the time and place fixed by the American Legion and this Convention shall be the legislative body of the organization". The convention will be held in **Columbus, Ohio on June 29-30, 2018** with the American Legion Auxiliary Headquarters in the **Hyatt Regency Columbus, 350 N. High St., Columbus, Ohio, 43215, 614-496-1234**. All Convention meetings, District Caucuses and Convention Sessions will be in the **Hyatt Regency** with Department **President Shirley Maurer** Presiding.

### PURPOSE

1. To elect the following officers for the ensuing year in conformity with the Department Constitution Article IV, Section 3, Officers Election, "The President, First Vice President, and Second Vice President shall be elected annually. For those offices with more than one nominee, election shall be by ballot at the Department Convention for a term of one year or until their successors are elected and installed. A plurality vote shall elect. These Officers shall not be eligible for a second term in the same office. These Officers shall assume their duties at the adjournment of the Department Convention".
2. To ratify the elections of the District Presidents in the 1<sup>st</sup>, 3<sup>rd</sup>, 5<sup>th</sup>, 7<sup>th</sup>, 9<sup>th</sup>, 11<sup>th</sup>, and 13<sup>th</sup> Districts.
3. To elect Delegates and Alternates to the National Convention in **Minneapolis, Minnesota August 24<sup>th</sup> through August 30<sup>th</sup>, 2018**.
4. To ratify the elections of National Delegates and Alternates in all Districts.

Note: The National Executive Committeewoman and any National Officer from the Department of Ohio shall be delegates-at-large to the next succeeding National Convention. All Department Officers, the Delegation Chairman, National Chairmen, all Past National Officers from the Department of Ohio and any National Committee members and/or Central Division National

Appointees shall be automatic Delegates to National Convention, to be ratified at the Department Convention. (Department Bylaws, Article VI, Section 2.)

5. To transact other business as may be brought to the attention of the Convention.

### REGISTRATION

<b>Thursday</b>	<b>June 28</b>	<b>1:00 PM to 8:00 PM</b>	<b>Hayes Foyer</b>
<b>Friday</b>	<b>June 29</b>	<b>8:00 AM to 5:00 PM</b>	<b>Hayes Foyer</b>
<b>Saturday</b>	<b>June 30</b>	<b>7:30 AM to 9:00 AM</b>	<b>Hayes Foyer</b>

Registration will close at the scheduled time on Saturday, June 30, 2018 for the election of Department Officers.

**The 2018 Department Convention Delegate Certification Form and the 2018 Department Convention Alternate Certification Form must be returned to Department Headquarters by June 1, 2018 for Delegates and Alternates to be certified as Delegates and Alternates to Department Convention.**

All Delegates, Alternates, and Visitors must register at the Registration table in order to receive a Convention Packet, credentials card, and official ribbon. Members are required to show their current membership card and sign the registration sheet. Delegates and Alternates are encouraged to take advantage of the pre-pay registration fee of \$7.00 to be sent to Department Headquarters, PO Box 2760, Zanesville, Ohio 43702 by **June 1, 2018**. The registration fee will be \$10.00 if not received in Department Headquarters by **June 1, 2018**.

The Registration Table will have several stations determined by Districts. Visitors must pay the \$10.00 registration fee. There is no pre-registration for visitors. Visitors are entitled to receive the Convention Packet.

If an Alternate is to become an acting Delegate and the *Alternate To Delegate Certification* form was not sent previously to Department Headquarters by **June 1, 2018**, the Alternate must obtain certification from her Unit President. If she is not available, the Alternate must obtain such authorization from the District President. After meeting these requirements, she may have her status changed at the Registration table and report the change to her District President. (If the Alternate is to replace the official Delegate for one hour or one meeting, she shall report only to her District President).

### PRE-PAID REGISTRATION

The Registration Fee is \$7.00 for all Delegates and Alternates attending the Department Convention whose registration fee is received in Department Headquarters by **June 1, 2018**. Complete the enclosed *Pre-Paid Registration Form* and send to Department Headquarters with payment of \$7.00 per Delegate/Alternate . Make checks payable to Ohio American Legion Auxiliary, PO Box 2760, Zanesville OH 43702. The Registration Fee for Delegates, Alternates and Visitors paying at Convention will be \$10.00. Convention fees are non-refundable.

Example: If a Unit is entitled to 3 Delegates and only 1 or 2 plan to attend, only submit the \$7.00 fee for each individual planning to attend. Should the third Delegate decide to attend, she may pay her \$10.00 registration fee at the Department Convention.

**CREDENTIAL CARDS AND CONVENTION RIBBONS WILL BE ACQUIRED AT THE TIME OF REGISTRATION AT DEPARTMENT CONVENTION.**

**CONVENTION REPRESENTATION BY UNITS**

Each Unit shall be entitled to one (1) Delegate and one (1) Alternate for the first ten (10) members and one (1) additional Delegate and Alternate for each additional fifty (50) members, or major fraction, whose current dues have been received in Department Headquarters by **10:00 AM, May 31, 2018**. See table below to determine number of delegates and alternates permitted.

10- 35	Members:	1	Delegate and	1	Alternate
36- 85	Members:	2	Delegates and	2	Alternates
86- 135	Members:	3	Delegates and	3	Alternates
136- 185	Members:	4	Delegates and	4	Alternates
186- 235	Members:	5	Delegates and	5	Alternates
236- 285	Members:	6	Delegates and	6	Alternates
286- 335	Members:	7	Delegates and	7	Alternates
336- 385	Members:	8	Delegates and	8	Alternates
386- 435	Members:	9	Delegates and	9	Alternates
436- 485	Members:	10	Delegates and	10	Alternates
486- 535	Members:	11	Delegates and	11	Alternates
536- 585	Members:	12	Delegates and	12	Alternates
586- 635	Members:	13	Delegates and	13	Alternates
636- 685	Members:	14	Delegates and	14	Alternates
686- 735	Members:	15	Delegates and	15	Alternates
736- 785	Members:	16	Delegates and	16	Alternates
786- 835	Members:	17	Delegates and	17	Alternates
836- 885	Members:	18	Delegates and	18	Alternates
886- 935	Members:	19	Delegates and	19	Alternates
936- 985	Members:	20	Delegates and	20	Alternates
986- 1035	Members:	21	Delegates and	21	Alternates
1036- 1085	Members:	22	Delegates and	22	Alternates
1086- 1135	Members:	23	Delegates and	23	Alternates
1136- 1185	Members:	24	Delegates and	24	Alternates
1186- 1235	Members:	25	Delegates and	25	Alternates

**Members of the Department Executive Committee** (Department President, Department 1<sup>st</sup> Vice, Department 2<sup>nd</sup> Vice, National Executive Committeewoman, Department Secretary/Treasurer, District Presidents) **and all Past Department Presidents in good standing are Delegates-At-Large and are not to be counted as Unit Delegates.**

## DEPARTMENT HOUSING

Request for hotel accommodations must be made thru the Hotel Website or by phone directly to the hotel.

<https://book.passkey.com/go/AmericanLegionOH2018>

The Department of Ohio Legion is not making reservations for housing this year.

### **Housing Deadline – June 1, 2018**

## RESOLUTIONS

Resolutions may be presented by a Unit Member in good standing. Signature must be affixed with Unit name, number and location, and District number.

Resolutions must be signed by the Unit President and the Unit Secretary, presented in quadruplicate, and forwarded to Department Headquarters at least ten (10) (June 15, 2018) days before the Convention or presented to the Resolutions Committee at the Convention (**June 29, 2018**). Any Resolution not properly signed will not receive consideration. (See enclosed Resolutions Rules.)

Consult the official program for the schedule and location of the Department Resolutions Committee, Department Finance Committee and the Department Executive Committee on Friday.

*Katie*

Katie Tucker

Department Secretary/Executive Director

Distribution: All Unit Presidents  
Department Executive Committee  
Past Department Presidents  
Hospital Representatives  
Department Chairmen/Committees  
District Chairmen