



## **BULK MAILING - APRIL 2021**

**(for MAY Activities)**

To:           Unit Presidents                               Dept. Executive Committee  
              District Chairmen                            Hospital Representatives & Deputies  
              Department Chairmen                     Past Department President

### **Included in this mailing:**

- President's Message – all members
- Call to Department Convention
  - ✓ Official Call
  - ✓ Convention Rules & Order of Business
  - ✓ Tentative Schedule
  - ✓ Housing
  - ✓ Delegate & Alternate PRE-PAID Registration Form
  - ✓ Delegate-at-Large PRE-PAID Registration Form
  - ✓ Delegate Certification – 1 copy attached / previously sent
  - ✓ Alternate Certification – 1 copy attached / previously sent
  - ✓ Alternate to Delegate Certification
  - ✓ Advertisement Flyer
  - ✓ Convention Announcement
  - ✓ Resolution Rules
  - ✓ Sample Resolution
- Colleen Phillips Candidate Flyer
- Cindy Masowick Candidate Flyer
- Mary Ann Dull Candidate Flyer
- Convention Volunteers Needed Flyer
- Certification of Officers
- Children & Youth - buff
- Constitution & Bylaws - lilac
- History – tan
- Leadership – green
- National Security – blue
- Poppy – cherry
- Public Relations – yellow
- Veterans Affairs & Rehabilitation - blue





Kristen McLaughlin  
Department President  
17324 Independence Ct.  
Brook Park, OH 44142  
[KLL721@yahoo.com](mailto:KLL721@yahoo.com)  
216-265-9611 (home)  
440-781-1327 (cell)



Greeting Auxiliary Members,

The month of May is typically Poppy month. There will be an ALA Academy Live on Thursday, May 20<sup>th</sup> at 8:00p.m. titled "Using Poppy Funds to Serve our Mission". Several questions have been asked about how poppy funds can be used. Below is a response from National Judge Advocate.

With **Poppy Day** coming up soon, there were some questions floating around about the appropriate use of Poppy Funds. This is a complicated subject so we the National Judge Advocate, our Counsel General to weigh in. Here's his response:

"Good Morning - you had two questions regarding poppy funds:

1. Can we use Poppy funds to set up a scholarship for a veteran or his immediate family?

Answer: Yes, the ALA resolution #3 concerning Poppies in resolve #2 allows for the welfare of the family - My opinion is that I believe a scholarship is for the welfare of the family and therefore allowed.

2. Can we give a cash donation to another non-profit to use for an appropriate use if we have a MOU (Memorandum of Understanding) specifying the use?

Answer: Yes, as long as the MOU is specifically written to address the use of the funds and has an internal check in place ensuring that the funds are actually used in the specific manner agreed upon in the MOU."

Kevin J. Bartlett, J.D.  
National Judge Advocate  
The American Legion

The Department Junior conference was held on April 24<sup>th</sup> and was well attended by both Junior and Senior members. Thank you the juniors committee and Streetsboro American Legion Auxiliary for making this a great success. The meeting was streamed on facebook live so if you could not attend you can check it out. Congratulations to the new officers!!

I hope to see many of you at Department Convention July 9 & 10<sup>th</sup> in Independence, Ohio.

Keep R.A.C.E.(ing),

*Kristen*



## AMERICAN LEGION AUXILIARY

*Department of Ohio, Inc.  
PO Box 2760  
Zanesville, Ohio 43702-2760  
(740) 452-8245*

### OFFICIAL CALL

## AMERICAN LEGION AUXILIARY

**Department of Ohio, Inc.**

### ONE HUNDRETH ANNUAL DEPARTMENT CONVENTION

**July 9-11, 2021**

**Holiday Inn Cleveland South**

**6001 Rockside Rd.**

**Independence, Ohio 44131**

The One Hundredth Annual Department Convention of the American Legion Auxiliary, Department of Ohio, is hereby called in conformity with the Department of Ohio Constitution Article V, Section 1, "The Department Convention shall be held annually at the time and place fixed by the American Legion and this Convention shall be the legislative body of the organization". The convention will be held in **Independence, Ohio on July 9-11, 2021** with the American Legion Auxiliary Headquarters in the **Holiday Inn Cleveland South, 6001 Rockside Rd, Independence, Ohio 44131, 216-524-8050**. All Convention meetings, District Caucuses and Convention Sessions will be in the **Holiday Inn Cleveland South** with Department **President Kristen McLaughlin** Presiding.

### PURPOSE

1. To elect the following officers for the ensuing year in conformity with the Department Constitution Article IV, Section 3, Officers Election, "The President, First Vice President, and Second Vice President shall be elected annually. For those offices with more than one nominee, election shall be by ballot at the Department Convention for a term of one year or until their successors are elected and installed. A plurality vote shall elect. These Officers shall not be eligible for a second term in the same office. These Officers shall assume their duties at the adjournment of the Department Convention".
2. To ratify the elections of the District Presidents in the 2<sup>nd</sup>, 4<sup>th</sup>, 6<sup>th</sup>, 8<sup>th</sup>, 10<sup>th</sup>, 12<sup>th</sup>, and 14<sup>th</sup> Districts.
3. To elect Delegates and Alternates to the National Convention in **Phoenix, Arizona August 27<sup>th</sup> through September 2<sup>nd</sup>, 2021**.
4. To ratify the elections of National Delegates and Alternates in all Districts.

Note: The National Executive Committeewoman and any National Officer from the Department of Ohio shall be delegates-at-large to the next succeeding National Convention. All Department Officers, the Delegation Chairman, National Chairmen, all Past National Officers from the

Department of Ohio and any National Committee members and/or Central Division National Appointees shall be automatic Delegates to National Convention, to be ratified at the Department Convention. (Department Bylaws, Article VI, Section 2.)

5. To transact other business as may be brought to the attention of the Convention.

### REGISTRATION

<b>Thursday</b>	<b>July 9</b>	<b>1:00 PM to 6:00 PM</b>
<b>Friday</b>	<b>July 10</b>	<b>8:00 AM to 5:00 PM</b>
<b>Saturday</b>	<b>July 11</b>	<b>7:30 AM to 8:00 AM</b>

Registration will close at the scheduled time on Saturday, July 11, 2021 for the election of Department Officers.

**The 2021 Department Convention Delegate Certification Form and the 2021 Department Convention Alternate Certification Form must be returned to Department Headquarters by June 1, 2021 for Delegates and Alternates to be certified as Delegates and Alternates to Department Convention.**

All Delegates, Alternates, and Visitors must register at the Registration table in order to receive a Convention Packet, credentials card, and official ribbon. Members are required to show their current membership card and sign the registration sheet. Delegates and Alternates are encouraged to take advantage of the pre-pay registration fee of \$10.00 to be sent to Department Headquarters, PO Box 2760, Zanesville, Ohio 43702 by **June 1, 2021**. The registration fee will be \$15.00 if not received in Department Headquarters by **June 1, 2021**.

The Registration Table will have several stations determined by Districts. Visitors must pay the \$15.00 registration fee. There is no pre-registration for visitors. Visitors are entitled to receive the Convention Packet.

If an Alternate is to become an acting Delegate and the *Alternate To Delegate Certification* form was not sent previously to Department Headquarters by **June 1, 2021**, the Alternate must obtain certification from her Unit President. If she is not available, the Alternate must obtain such authorization from the District President. After meeting these requirements, she may have her status changed at the Registration table and report the change to her District President. (If the Alternate is to replace the official Delegate for one hour or one meeting, she shall report only to her District President).

### PRE-PAID REGISTRATION

The Registration Fee is \$10.00 for all Delegates and Alternates attending the Department Convention whose registration fee is received in Department Headquarters by **June 1, 2021**. Complete the enclosed *Pre-Paid Registration Form* and send to Department Headquarters with payment of \$10.00 per Delegate/Alternate. Make checks payable to Ohio American Legion Auxiliary, PO Box 2760, Zanesville OH 43702. The Registration Fee for Delegates, Alternates and Visitors paying at Convention will be \$15.00. Convention fees are non-refundable.

Example: If a Unit is entitled to 3 Delegates and only 1 or 2 plan to attend, only submit the \$10.00 fee for each individual planning to attend. Should the third Delegate decide to attend, she may pay her \$15.00 registration fee at the Department Convention.

**CREDENTIAL CARDS AND CONVENTION RIBBONS WILL BE ACQUIRED AT THE TIME OF REGISTRATION AT DEPARTMENT CONVENTION.**

**CONVENTION REPRESENTATION BY UNITS**

Each Unit shall be entitled to one (1) Delegate and one (1) Alternate for the first ten (10) members and one (1) additional Delegate and Alternate for each additional fifty (50) members, or major fraction, whose current dues have been received in Department Headquarters by **10:00 AM, May 31, 2021**. See table below to determine number of delegates and alternates permitted.

10- 35	Members:	1	Delegate and	1	Alternate
36- 85	Members:	2	Delegates and	2	Alternates
86- 135	Members:	3	Delegates and	3	Alternates
136- 185	Members:	4	Delegates and	4	Alternates
186- 235	Members:	5	Delegates and	5	Alternates
236- 285	Members:	6	Delegates and	6	Alternates
286- 335	Members:	7	Delegates and	7	Alternates
336- 385	Members:	8	Delegates and	8	Alternates
386- 435	Members:	9	Delegates and	9	Alternates
436- 485	Members:	10	Delegates and	10	Alternates
486- 535	Members:	11	Delegates and	11	Alternates
536- 585	Members:	12	Delegates and	12	Alternates
586- 635	Members:	13	Delegates and	13	Alternates
636- 685	Members:	14	Delegates and	14	Alternates
686- 735	Members:	15	Delegates and	15	Alternates
736- 785	Members:	16	Delegates and	16	Alternates
786- 835	Members:	17	Delegates and	17	Alternates
836- 885	Members:	18	Delegates and	18	Alternates
886- 935	Members:	19	Delegates and	19	Alternates
936- 985	Members:	20	Delegates and	20	Alternates
986- 1035	Members:	21	Delegates and	21	Alternates
1036- 1085	Members:	22	Delegates and	22	Alternates
1086- 1135	Members:	23	Delegates and	23	Alternates
1136- 1185	Members:	24	Delegates and	24	Alternates
1186- 1235	Members:	25	Delegates and	25	Alternates

**Members of the Department Executive Committee** (Department President, Department 1<sup>st</sup> Vice, Department 2<sup>nd</sup> Vice, National Executive Committeewoman, Department Secretary/Treasurer, District Presidents) **and all Past Department Presidents in good standing are Delegates-At-Large and are not to be counted as Unit Delegates.**

## DEPARTMENT HOUSING

Request for hotel accommodations must be made thru the Hotel Website or by phone directly to the hotel. The Department of Ohio Legion is not making reservations for housing this year.

**Housing Deadline – June 7, 2021**

## RESOLUTIONS

Resolutions may be presented by a Unit Member in good standing. Signature must be affixed with Unit name, number and location, and District number.

Resolutions must be signed by the Unit President and the Unit Secretary, presented in quadruplicate, and forwarded to Department Headquarters at least ten (10) (**June 29, 2021**) days before the Convention or presented to the Resolutions Committee at the Convention (**July 9, 2021**). Any Resolution not properly signed will not receive consideration. (See enclosed Resolutions Rules.)

Consult the official program for the schedule and location of the Department Resolutions Committee, Department Finance Committee and the Department Executive Committee on Friday.

**AMERICAN LEGION AUXILIARY**  
**Department of Ohio, Inc.**  
**2021 DEPARTMENT CONVENTION RULES AND ORDER OF BUSINESS**

1. All meetings of this convention shall be called to order at the designated time.
2. The Credentials Committee shall report at such times as directed by the Chair.
3. The Chair may have permission to deviate from the printed program when necessary or expedient.
4. The audience shall remain seated during the business of the Convention, unless participating in discussion or program. No one shall be permitted to enter or leave the hall during the presentation of reports or when a speaker has the floor.
5. The District President shall be Delegation Chairman of her District and shall be charged with the responsibility of seeing that only accredited delegates, wearing the official delegate badge, are seated with their delegation. If the delegate is to be temporarily absent from a meeting, she shall give her badge to her alternate who shall then take the delegate's place and report to the District President.
6. An Alternate who is to replace a delegate unable to attend the Convention, shall notify the registration committee (by written authorization from her Unit President or by a signed Delegate Replacement Form) that she is a registered alternate acting as a delegate, and notify her District President that she will be the official delegate.
7. Only voting members of the convention may make motions and address the assembly. To address the assembly, the voting member shall (1) rise, (2) go to a microphone, (3) address the Chair, (4) wait to be recognized by the Chair, and (5) give her name and Unit number.
8. Debate on any question shall be limited to THREE (3) minutes for each speaker. No person shall speak on the same question more than once without the consent of the Convention body. No District may speak more than once until all Districts have spoken who desire to do so. TOTAL DEBATE TIME on one question shall be limited to TWENTY (20) MINUTES.
9. Any Committee or individual recommending an appropriation of money shall confer with the Department Finance Committee before recommendation is presented.
10. Voting shall be by voice except when roll call is requested or when rules require a ballot vote (See #16).
11. Nominations for Department Offices shall be made from the floor. Nominating speeches shall be limited to three (3) minutes. There shall be no seconding speeches. Election of Department Officers shall be held on Saturday. A plurality vote (*largest number of votes*) shall elect (Article IV, Sections 2, 3, Department Constitution).
12. Each Department Officer Candidate may address the Department Convention for two (2) minutes when introduced.

# Convention Housing

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*Book your room for the*



American Legion Auxiliary

Department of Ohio Annual Convention

**The Holiday Inn Cleveland South**

6001 Rockside Rd.

Independence, Ohio 44131

## Reservations:

- Preferred method: Call the hotel at 216-524-8050 extension 298 and reference “The American Legion”.
- Rate is \$109.00 per night plus tax.
- The reservation deadline is June 7, 2021





AMERICAN LEGION AUXILIARY  
**DEPARTMENT CONVENTION 2021**

***!!!Save The Date!!!***

**Tentative Schedule**

**THURSDAY, JULY 8, 2021**  
**Holiday Inn Cleveland South**

1:00 PM - 6:00 PM Department Headquarters/Supplies Sales

1:00 PM - 6:00 PM Registration

9:00 AM - 11:00 AM Department Finance Committee

12:00 PM - 4:00 PM Department Executive Committee

5:00 PM Pre Convention Meeting for Department Chairmen/DEC/District Chairman/All Members Welcome

6:30 PM Department Executive Committee Dinner

**FRIDAY, JULY 9, 2021**  
**Holiday Inn Cleveland South**

8:00 AM - 5:00 PM Department Headquarters/Supplies Sales

8:00 AM - 5:00 PM Registration

8:00 AM - 11:30 AM District Caucuses odd Districts (9:15-10:15) & even (10:30-11:30)

1:00 PM - 4:00 PM Convention Session Opens

**SATURDAY, JULY 10, 2021**  
**Holiday Inn Cleveland South**

8:00 AM - 8:30 AM Registration

8:00 AM - 1:00 PM Department Headquarters/Supplies Sales

8:00 AM - 12:00 PM Convention Session Reconvenes- (Election of Officers, Election of National Conv Delegates, Installation of New Officers)

1:00 PM - 3:30 PM 2021-2022 Department Executive Committee Board Meeting and Orientation

(gray)

**AMERICAN LEGION AUXILIARY**  
*Department of Ohio, Inc.*

**2021 DEPARTMENT CONVENTION DELEGATE AND ALTERNATE PRE-PAID REGISTRATION FORM**

Please complete form and return to Department Headquarters by June 1, 2021 with payment of \$10.00 per Delegate and Alternate.

**DO NOT LIST DELEGATES-AT-LARGE ON THIS FORM.**

The Delegate and Alternate Certification Forms must also be completed and returned to Department Headquarters. Visitors and those that are not pre-register will have a fee of \$15.00 at Convention.

**List Delegates Below**

Please be sure name is spelled correctly and you use the correct Member ID#

ID#	NAME
1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____
7.	_____
8.	_____
9.	_____
10.	_____
11.	_____
12.	_____
13.	_____
14.	_____

**List Alternates Below**

Please be sure name is spelled correctly and you use the correct Member ID#

ID#	NAME
1.	_____
2.	_____
3.	_____
4.	_____
5.	_____
6.	_____
7.	_____
8.	_____
9.	_____
10.	_____
11.	_____
12.	_____
13.	_____
14.	_____

I, \_\_\_\_\_, Unit President, verify the above are members in good standing and were duly elected as Delegates and Alternates to the 2021 American Legion Auxiliary Department Convention.  
Date \_\_\_\_\_ Check # \_\_\_\_\_ Amount Paid \_\_\_\_\_ Unit # \_\_\_\_\_ District # \_\_\_\_\_



***AMERICAN LEGION AUXILIARY***  
***Department of Ohio, Inc.***

**2021 DEPARTMENT CONVENTION**  
**DELEGATE-AT-LARGE PRE-PAID REGISTRATION FORM**

Please complete this form and return to Department Headquarters with your \$10.00 registration fee by **June 1, 2021**. If your Unit pays your registration fee, please have your Unit President submit this form with the Unit Delegate/Alternate Pre-Paid Registration Form.

NAME \_\_\_\_\_

ID # \_\_\_\_\_

TITLE \_\_\_\_\_

UNIT # \_\_\_\_\_

DISTRICT # \_\_\_\_\_

CHECK # \_\_\_\_\_

AMOUNT \$ \_\_\_\_\_

Return with payment to

American Legion Auxiliary  
Department of Ohio, Inc.  
PO Box 2760  
Zanesville OH 43702-2760

(Pink)

AMERICAN LEGION AUXILIARY

PO Box 2760

Zanesville, Ohio 43702-2760

DISTRICT # \_\_\_\_\_

UNIT # \_\_\_\_\_

UNIT NAME \_\_\_\_\_

**2021 DEPARTMENT AND DISTRICT CONVENTION DELEGATE CERTIFICATION FORM**

Delegates and Alternates are elected by each Unit to represent the Unit at Department and District Conventions. Please complete this form and return one copy to Department Headquarters by June 1st (see address above) and one copy to your District President at least one week prior to District Convention. Keep a copy for your records. Do not include Delegates-At-Large on this list. Please type or print.

	MEMBER ID #	DELEGATE NAME	ADDRESS	CITY	ST	ZIP	PHONE #
1.	_____	_____	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____	_____	_____
6.	_____	_____	_____	_____	_____	_____	_____
7.	_____	_____	_____	_____	_____	_____	_____
8.	_____	_____	_____	_____	_____	_____	_____
9.	_____	_____	_____	_____	_____	_____	_____
10.	_____	_____	_____	_____	_____	_____	_____
11.	_____	_____	_____	_____	_____	_____	_____
12.	_____	_____	_____	_____	_____	_____	_____
13.	_____	_____	_____	_____	_____	_____	_____
14.	_____	_____	_____	_____	_____	_____	_____

I, \_\_\_\_\_, Unit President, certify that the above members are in good standing and are duly elected as Delegates to the 2021 American Legion Auxiliary, Department of Ohio, Department and District Conventions.

AMERICAN LEGION AUXILIARY

PO Box 2760

Zanesville, Ohio 43702-2760

DISTRICT # \_\_\_\_\_

UNIT # \_\_\_\_\_

UNIT NAME \_\_\_\_\_

**2021 DEPARTMENT AND DISTRICT CONVENTION ALTERNATE CERTIFICATION FORM**

Delegates and Alternates are elected by each Unit to represent the Unit at Department and District Conventions. Please complete this form and return one copy to Department Headquarters by June 1st (see address above) and one copy to your District President at least one week prior to District Convention. Keep a copy for your records. Do not include Delegates-At-Large on this list. Please type or print.

MEMBER ID #	ALTERNATE NAME	ADDRESS	CITY	ST	ZIP	PHONE #
1. _____	_____	_____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____	_____	_____
5. _____	_____	_____	_____	_____	_____	_____
6. _____	_____	_____	_____	_____	_____	_____
7. _____	_____	_____	_____	_____	_____	_____
8. _____	_____	_____	_____	_____	_____	_____
9. _____	_____	_____	_____	_____	_____	_____
10. _____	_____	_____	_____	_____	_____	_____
11. _____	_____	_____	_____	_____	_____	_____
12. _____	_____	_____	_____	_____	_____	_____
13. _____	_____	_____	_____	_____	_____	_____
14. _____	_____	_____	_____	_____	_____	_____

I, \_\_\_\_\_, Unit President, certify that the above members are in good standing and are duly elected as

Alternates to the 2021 American Legion Auxiliary, Department of Ohio, Department and District Conventions.



**AMERICAN LEGION AUXILIARY  
Department of Ohio, Inc.**

**2021 DEPARTMENT CONVENTION  
ALTERNATE TO DELEGATE CERTIFICATION**

If your Unit is replacing a Delegate with a previously registered Alternate, please complete this form and return to Department Headquarters by June 1, 2021. After that date, the Alternate is to bring this completed form and her 2021 Membership Card to the Registration Table at Department Convention. Only the Unit President, District President, or Department Officer may certify.

I, \_\_\_\_\_  
(Officer Name) (Title)

certify that.

\_\_\_\_\_  
(Alternate Name) (Membership ID #)

is replacing

\_\_\_\_\_  
(Delegate Name) (Membership ID #)

as Delegate to the 2021 American Legion Auxiliary Department of Ohio Convention.

\_\_\_\_\_, \_\_\_\_\_  
(Officer Signature) (Date)

UNIT # \_\_\_\_\_ DISTRICT # \_\_\_\_\_



# 2021 Department Convention Program

## Sponsor an Ad in this Year's 2021 Auxiliary Convention Program

This year the Legion and the Auxiliary will be doing separate programs. The Auxiliary's Program will be a black and white booklet containing the complete convention schedule and an abbreviated Legion Schedule. You have an opportunity to advertise your Unit or Organization. All proceeds will help defray convention expenses.

**DEADLINE: JUNE 1, 2021**

Fill out the form below and provide all information for Advertisement proof, or email to:

kelly@alaohio.org

Send Form to: Department Headquarters

PO Box 2760

Zanesville, Ohio 43702

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Unit/Organization Name: \_\_\_\_\_

Contact Person Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_ (address where a proof can be emailed)

AD Size  1/2 Page: \$50.00

1/4 Page: \$25.00

Business Card: \$15.00

Small Square: \$10.00

Photo and Logos available on ads, except for Small Square. Only text available in Small Square.

Amount Enclosed: \$ \_\_\_\_\_



## **Attention all Units!**

To protect the health and well being of our members and in compliance with covid mandates there will be some changes to Department Convention this year.

There will be no goal Unit processional due to covid.

There will be no program tables due to room restraints.

No group pictures will be allowed due to covid and room restraints.





## AMERICAN LEGION AUXILIARY

Department of Ohio, Inc.  
PO Box 2760  
Zanesville, Ohio 43702-2760  
(740) 452-8245

### 2021 RESOLUTIONS RULES

1. All resolutions presented shall be in writing and signed by two qualified delegates, or by action of a District or Department Committee, with the exception of courtesy resolutions.
2. The Resolutions Chairman appointed by the Department President shall receive all resolutions, study, number them in logical sequence eliminate duplication by combining, if necessary, make certain they are in correct form and refer them to the proper committee for action. The Committee shall, when necessary, determine the intent of the resolution and give the delegates, the Unit or District presenting the resolution the opportunity to explain it.
3. The Resolutions Chairman shall report to the Convention, as directed by the Department President, all resolutions properly presented to it. Courtesy resolutions shall be presented as one of the last items of business of the Convention.
4. The Convention delegates must first act upon any recommendation or resolution to be referred to The American Legion for consideration. Resolutions or recommendations in conflict with the policy of The American Legion shall not be considered.
5. Any resolution or recommendation involving the expenditure or appropriation of money shall be referred to the Department Finance Committee before being considered. The Department Finance Committee shall act upon the resolution or recommendation and mark its action on the resolution. The Finance Chairman will attest by signature.
6. Resolutions will be read during the Convention Prep Meeting by the Unit/District/Committee or Member presenting. No debate will be held during this time, only clarifying questions and answers to assist in the comprehension on the proposed resolution. A copy of each resolution will be provided to each of the District Presidents so that they may present during their District Caucus.
7. All resolutions submitted to the Department Headquarters will be presented by the Resolutions Chairman during the perspective program from which they have been assigned. If it is not germane to a specific program it will be include in the convention business agenda and presented by the Resolutions committee.
8. Resolutions may be presented from the floor when there is no pending business before the Convention, after which they shall be referred to the proper committee without discussion.
9. Any resolution rejected by the Resolution Committee will be stated as such and may be brought before the Convention by two-thirds vote of the Convention body.

**AMERICAN LEGION AUXILIARY**  
**Department of Ohio, Inc.**



**SUMMER CONVENTION RESOLUTION (example)**

WHEREAS: \_\_\_\_\_ Unit # \_\_\_\_\_ has very graciously extended their hospitality to all in attendance at the \_\_\_\_\_ District Summer Convention, given a warm welcome, delicious refreshments, and have made excellent arrangements;

WHEREAS: \_\_\_\_\_, Mayor of \_\_\_\_\_,  
\_\_\_\_\_, Commander of Squadron # \_\_\_\_\_,  
\_\_\_\_\_, Commander of Post # \_\_\_\_\_,  
\_\_\_\_\_, Commander of District # \_\_\_\_\_,

\_\_\_\_\_ have extended greetings to this Summer Convention;

WHEREAS: the following District Chairmen presented reports and awards:

Americanism - \_\_\_\_\_ of Unit # \_\_\_\_\_;  
Children and Youth - \_\_\_\_\_ of Unit # \_\_\_\_\_;  
Community Service - \_\_\_\_\_ of Unit # \_\_\_\_\_;  
Junior Activities - \_\_\_\_\_ of Unit # \_\_\_\_\_;  
Veterans Affairs & Rehab. - \_\_\_\_\_ of Unit # \_\_\_\_\_.

WHEREAS: \_\_\_\_\_ has delivered a most inspiring address;

WHEREAS: the report of the \_\_\_\_\_ District President \_\_\_\_\_ was very interesting and informative; and

WHEREAS: District President \_\_\_\_\_ has presided over this meeting knowledgeably and well; therefore be it

RESOLVED: that the \_\_\_\_\_ District of the American Legion Auxiliary, Department of Ohio, assembled in \_\_\_\_\_, Ohio, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, expresses sincere thanks and appreciation to all who have contributed to the success of this Summer Convention.

Respectively submitted by,

\_\_\_\_\_ Unit # \_\_\_\_\_  
\_\_\_\_\_ Unit # \_\_\_\_\_  
\_\_\_\_\_ Unit # \_\_\_\_\_

## **Colleen K Phillips**

### **Candidate for Department of Ohio President**



**Colleen K Phillips has been a Member of the American Legion Auxiliary for over 43 years; joining when her Mother was Unit President of Warren L McIntire Unit 262. She has held each of the elected positions in her unit serving as Program chair for many of our programs. She has also held all elected positions in the Henry County Council. Colleen was District President of the First District 2004-2006. And served many times as Junior Activities District Chair.**

**Colleen was a Volunteer at the Toledo Outpatient Clinic for more than three years.**

**On Department Level Colleen has served as Chaplain, Children & Youth, Community Service, Education, Poppy, Legislative, Junior Activities, Public Relations and Membership Chair's. She has also attended many National Conventions; and been a volunteer at Buckeye Girls State for fourteen years.**

**Colleen is dedicated to Our American Legion Auxiliary Honoring the sacrifice of those who have served, advocating for our Veterans, Active Duty Military and our communities.**

**Colleen is endorsed by Unit 262 and the First District.**

**We ask for your sincere consideration and support for Mrs. Timothy (Colleen) Phillips for the office of Department of Ohio President for the year 2021/2022.**



**CINDY MASOWICK**

**AMERICAN LEGION AUXILIARY**

**CANDIDATE FOR DEPARTMENT OF OHIO 1<sup>ST</sup> VICE PRESIDENT**

**2021 – 2022**

Department 2<sup>nd</sup> Vice President (2019-2021)

14<sup>th</sup> District President (2017-2019)

Streetsboro American Legion Auxiliary Unit 685 (25 years) Member

Unit 685 Past President (24 years)

District and Department Chairmanships

Portage County Council

Eight and Forty Summit Salon #165

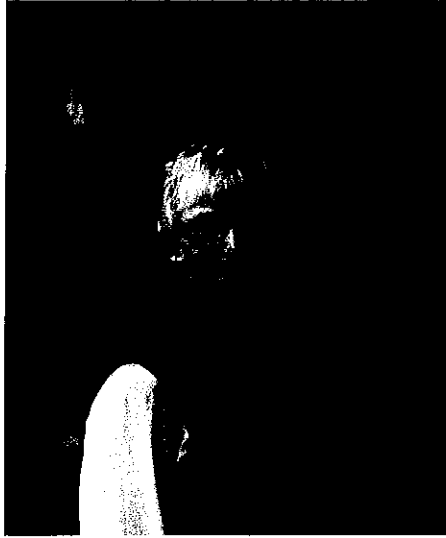
La Cassiere & Partner

Streetsboro #685 Riders, Member

Putnam County #77 DAVA, Lifetime Member

14<sup>th</sup> District ALA Endorsed

ALA Streetsboro Unit #685 Endorsed



Mary Ann Dull

## Candidate for Department of Ohio Second Vice President

Harry Higgins Unit 88 of the American Legion Auxiliary, Fifth District, proudly supports and endorses Mary Ann Dull for the office of Department of Ohio Second Vice President. Mary Ann gained her eligibility through her husband, Ronald E. Dull, a Vietnam veteran.

She has been a member of the American Legion Auxiliary for 32 years, where she has been president the past nine years, has served as membership chairman, first vice president, second vice president and secretary.

She served as Fifth District president from 2014-2018, serving the district with dedication, representing the district at all meetings, conferences, department and national conventions. She has also held several chairmanships in the district and department, currently serving as vice chairman of the department Americanism committee.

Mary Ann and her husband Ron have been married for 36 years and have a daughter, Kayla Conway, treasurer of Unit 88; a son-in-law, Derek Conway, who returned home in October from a deployment in Kuwait; a granddaughter, Alivia Conway, a Junior Auxiliary member; and a grandson, Colton Conway, a SAL member.

Mary Ann is truly dedicated and committed to the American Legion family and truly loves working with veterans.

She has been endorsed by her Unit, Post 88's Legionnaires and Sons of the American Legion and the Fifth District Legionnaires. (Unable to get district auxiliary endorsement due to date of district summer convention)

The members of Harry Higgins Unit 88 ask your consideration of our candidate for Department Second Vice President.



**ATTENTION RACE TEAM FANS:**

**The Department Convention will be held July 9-10-2021 at the Holiday Inn South, Independence, Ohio**

**Since this is quite a unique year we are working together as a TEAM.**

**We need race fans for registering on the following days:**

**THURSDAY (4 PEOPLE) (1:00-8:00 PM)**

**FRIDAY (5 PEOPLE) (8:00 AM-6:00 PM)**

**SATURDAY (2 PEOPLE) (7:30-9:00 AM)**

**CAN YOU HELP OUT ANY SHIFT? PLEASE RESPOND  
TO GWEN SCHROEDER-ZULCH  
([gweniesue@yahoo.com](mailto:gweniesue@yahoo.com))**



AMERICAN LEGION AUXILIARY  
 DEPARTMENT OF OHIO, INC.  
 PO BOX 2760  
 ZANESVILLE OH 43702-2760  
 (740) 452-8245 CERTIFICATION OF UNIT OFFICERS FOR 2021-2022

UNIT # \_\_\_\_\_

**MANDATORY!!! MUST BE COMPLETED WITH OR WITHOUT CHANGES**

This form must be completed by a Unit Officer immediately following election of Unit Officers and returned to Department Headquarters on or before **June 1, 2021**. If you're Unit fails to return this form to Department Headquarters YOUR UNIT WILL NOT RECEIVE MAIL FROM DEPARTMENT. This includes Presidents, Secretaries, Unit Membership and Buckeye Girls State information. **PLEASE TYPE OR PRINT CLEARLY. MEMBER ID #'s ARE REQUIRED.**

DISTRICT # \_\_\_\_\_ UNIT # \_\_\_\_\_ UNIT NAME \_\_\_\_\_ CITY \_\_\_\_\_ COUNTY \_\_\_\_\_

UNIT PRESIDENT \_\_\_\_\_ MEMBER ID # \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_  
City State Zip + 4

PHONE NO. ( ) \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

UNIT SECRETARY \_\_\_\_\_ MEMBER ID # \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_  
City State Zip + 4

PHONE NO. ( ) \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

UNIT TREASURER \_\_\_\_\_ MEMBER ID # \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_  
City State Zip + 4

PHONE NO. ( ) \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

UNIT MEMBERSHIP \_\_\_\_\_ MEMBER ID # \_\_\_\_\_

This person is to receive ALL Membership mail, including receipts.

MAILING ADDRESS \_\_\_\_\_  
City State Zip + 4

PHONE NO. ( ) \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

PLACE AND ADDRESS WHERE UNIT MEETINGS ARE HELD \_\_\_\_\_

DAY OF MONTH OF UNIT MEETING \_\_\_\_\_ TIME OF UNIT MEETING \_\_\_\_\_

**CHANGES MUST BE SUBMITTED IN WRITING BY THE UNIT PRESIDENT. CHANGES BY PHONE WILL NOT BE ACCEPTED.**

COMPLETED BY \_\_\_\_\_ TITLE \_\_\_\_\_ DATE \_\_\_\_\_

# Children & Youth

Darlene Leiter, Chairman

Next month is Memorial Day. Do not forget our Military Children. Some were lucky and their military parent or grandparent are here with them, but some their parent or grandparent are not. Maybe you could put together a small gift bag for them. Do not forget the Poppy girls and boys. they are still children and maybe you could give them a small gift bag. No matter what organization they belong to.

In June we have Graduations. Maybe you have a member who will have a graduate and maybe your Unit could give them a small gift.

As you see there are all kinds of reasons to give children a small gift. Remember it doesn't have to be something big but something small that says you are special makes children feel good.

I hope this helps to give you some ideas about things you can do. Remember children like all kinds of things. Coloring books, balls, jump ropes, stuffed animals, dolls, and all kind of things. Remember the boys too. They like Baseballs, Footballs, Basketballs and toy cars, Dollar Tree, Dollar General and even Family Dollar have things like this that you can buy without it costing the Unit a lot.

Please don't forget the children. If you have had a rough year as an adult think about how much harder it was for the children. Make their day a happy one.

For GOD and COUNTRY,

Darlene Leiter  
Children and Youth Chairman





Get Your Governing Documents • Get Your Mask • Get Involved

# November 14, 2020



## ALA NATIONAL READ YOUR CONSTITUTION & BYLAWS DAY

### Why Create a Day to Highlight Reading Governing Documents?

- Greater understanding of governing documents is needed across all levels of the American Legion Auxiliary
- It's time to encourage activism and energy around reading the organization's governing documents
- The COVID pandemic has illuminated the need for members to become more knowledgeable about their governing documents

### Join Us!

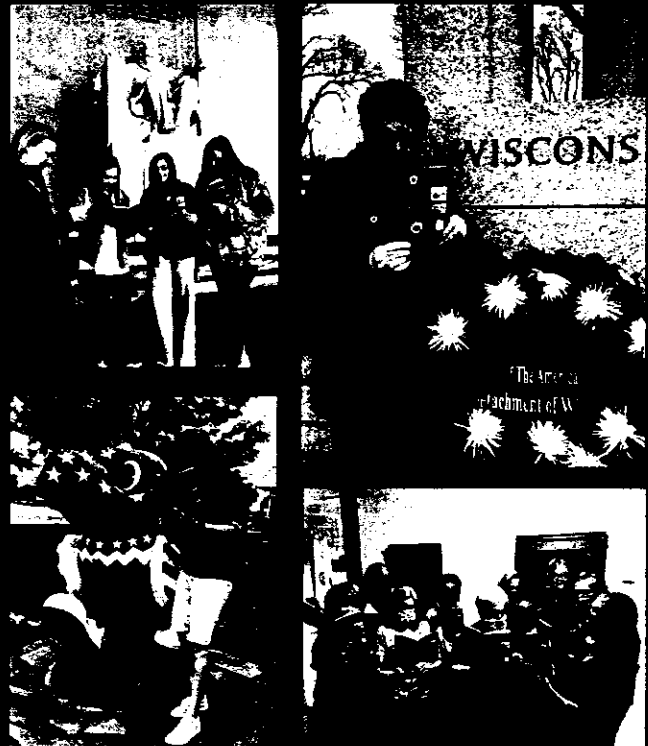
On November 14, 2020, get a copy of the ALA's governing documents (unit, district, county, department, national) and commit to reading them! Send us your photos!

### \$50.00 Gift Card Challenge

Two \$50.00 gift cards will be given at 2021 ALA National Convention to the department whose submitted photographs are **Most Creative and Best location utilizing an American recognizable landmark**

### Photo submission requirements

- Members in photo must be branded with the ALA emblem and reading the booklet.
- The bright blue ALA National Constitution and Bylaws booklet must be visible in the picture.
- Winners of the gift card must use the money to support the mission of the ALA.
- Deadline for photo submission: June 1, 2021



**Send Photos To Trish Ward**

email: [tbw\\_ksaux@yahoo.com](mailto:tbw_ksaux@yahoo.com)

**Let's do this, Ohio! Send a copy of your pictures to Cyndi Underwood, C&B Chairman at [cyndiunderwood73@gmail.com](mailto:cyndiunderwood73@gmail.com) too!**



Mrs. Dayna Beyer, Historian  
Department of Ohio  
6013 Garber Road  
Bellville, Ohio 44813  
419-566-9395 Cell / 888-225-3180 Fax  
mrsdaynabeyer@gmail.com

Congratulations Unit Historians! Thank you for submitting your *completed* Plan of Actions – green and tan reports with narratives of 1,000 words or less, a history and or scrapbook.

So far I have received over 100 submissions and they are still coming in! Your efforts of gathering your unit's history, which will be a treasure chest of how it all use to be for our upcoming generations, were greatly enjoyed, loved and appreciated.

Each completed report will be counted to provide our National Historian Peggy Monroe all the data she needs to conclude our 2019-2021 years.

Each completed Senior report, with narrative, history and or scrapbook and Junior history and or scrapbook will receive a Certificate of Award.

One (1) unit **Senior** historian will win the "Overall Best History" plaque and receive American Legion Auxiliary Silver Teardrop Earrings (Emblem Sales item #314.206) and Silver Teardrop Necklace (ES item #314.306), and one (1) unit **Junior** historian will win the "Overall Best History" Certificate of Excellence and receive American Legion Auxiliary Emblem Post Earrings (ES item #314.200) and ALA Emblem Pendant/Charm (ES item #314.500G) to continue to promote our ALA Brand.

In addition, each Senior and Junior's historian or unit's submission for the History program of a completed report with narrative, history and or scrapbook will be entered into the incentive drawing held during State Convention, where one (1) Senior and Junior will be selected to win FREE ALA Earrings and Pendant to promote our ALA brand.

*Lastly, IF YOU OR YOUR UNIT HAVE ANY PHOTOS OF PRESIDENT KRISTEN MCLAUGHLIN, OR PHOTOS OF AN OUTSTANDING EVENT YOUR UNIT ORGANIZED OR PARTICIPATED IN, PLEASE SUBMIT THEM WITH A BRIEF DESCRIPTION, WITH DATE AND NAME OF THOSE IN THE PHOTO TO ME TO BE ADDED TO OUR DEPARTMENT HISTORY.*

If you need any assistance or have any questions, please contact me.

*For God and Country - Dayna Beyer*



# American Legion Auxiliary

*In the Spirit of Service Not Self for Veterans, God and Country*



**IMPROVISE** (use what is available)

**ADAPT** (adjust to new conditions)

**OVERCOME** (succeed)



2021

## LEADERSHIP

PAM BATES, DEPARTMENT CHAIRMAN

[pamelabates9@gmail.com](mailto:pamelabates9@gmail.com)

937-974-2316

The following information was on the National website [www.alaforveterans.org](http://www.alaforveterans.org).



## CONFLICT MANAGEMENT

Conflict management is the process of planning to avoid conflict where possible and organizing to resolve conflict as rapidly and smoothly as possible.

### Getting Along To Achieve Goals Effectively and Efficiently Auxiliary Need to:

- Share a vision of what they are striving to achieve
- Set clear objectives for each program committee
- Recognize & resolve conflict among members before conflict becomes a serious problem

### Managing Conflict Is Never Easy

- Conflict involves members' needs, their perceptions of reality, power, values, feelings and emotions
- Members need to have ways of keeping conflict to a minimum.

### Common Causes of Conflict

- Different attitudes, values or perceptions
- Disagreements about needs, goals, priorities and interests
- Poor communication or inadequate organizational structure
- Lack of teamwork
- Lack of clarity in roles and responsibilities
- Desire for power

### Signs of Conflict between Individuals

- Negative/hostile body language
- Members not speaking to each other and members ignoring each other
- Members contradicting and/or bad-mouthing each other & deliberately undermining or not cooperating with each other

## Conflict-prone Personalities

- **Sherman Tanks** — They try to intimidate with “in your face” arguments and state their opinion as fact.
  - Get their attention by beginning a sentence with their first name.
  - Maintain eye contact and give them time to wind down.
  - Stand up to them without being aggressive.
  - If they try to physically intimidate, suggest that you both sit down to continue the discussion.
- **Snipers** — They make snide comments in meetings and avoid one-on-one confrontations.
  - Expose the attack.
  - Draw them out and address their concerns in public.
  - Get other opinions.
  - Don’t give in to the sniper’s views.
- **Chronic Complainers** – They find fault with everyone except themselves.
  - Politely interrupt and take control of the situation.
  - Quickly sum up the facts and fight them with logic.
  - Ask for their complaints in writing.
- **Negativists** – They believe that nothing new works. They will toss a wet blanket on your ideas.
  - Acknowledge their valid points.
  - Describe past successes of new ideas.
  - Avoid the “You’re wrong; I’m right” approach.
- **Exploders** – They throw tantrums and escalate situations quickly into conflict.
  - Give them time to regain self-control.
  - If they don’t regain control, firmly state a neutral phrase such as “STOP.”
  - • Take a time out or have a private meeting with them.

## How to Build Teamwork and Cooperation

- Share information by keeping members up-to-date with current issues
- Express positive expectations about each other
- Empower each other by publicly crediting and encouraging members who have performed well and encouraging each other to achieve results
- Team-build by promoting good morale and protecting the group’s reputation
- Resolve potential conflict by airing differences of opinion and facilitating conflict resolution

## Methods for Managing and Resolving Conflicts

- **Conflict Buster Conciliation**
- **Negotiation**
- **Mediation**
- **Arbitration**

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## **National Security**

I Hope all is well and you are Raced to the Finish Line! There are so many wonderful projects that you have done. Here is a list of things to consider if you need ideas. Also go to [www.alaforveterans.org](http://www.alaforveterans.org) for action guides to download. Create a member sign in ID and review the brochures available. I have included the C.E.R.T. Training information for you.

### **Quick tips of projects for next year:**

Active Military & their Families	Coupons
Sending Troop Care packages	USO, Operation Homefront
Blue Star & Gold Star Families	RED Shirt Friday
Military Spouses,	Military Child (Kids)
Homeland Security	9-11 Patriot Day
1st Responders	CERT/FEMA(get certified!)
Blood Drives	POW/MIA Flags
Ceremony tables including Military Child's table	

*Cindy B.*

cboehnlein55@gmail.com

# National Security - C.E.R.T. Training

## Background Information:

The American Legion Auxiliary (ALA), through its National Security Program, calls upon ALA members to maintain strong communities at home. Part of that includes being prepared for natural and man-made emergencies that might occur.

The Federal Emergency Management Agency (FEMA) has developed a program to prepare citizens for emergency response. FEMA's Community Emergency Response Team (CERT) Program educates community members on disaster preparedness in their local communities. Training is offered on four topics: fire safety, light search and rescue, team organization, and disaster medical operations. Once trained, CERT members can assist their communities in preparing for and responding to emergencies.

Training in community emergency response is a great way for an individual ALA member to fulfill her service obligation independent of others. It's also a great opportunity for an ALA unit to organize a group of ALA members to train together.

## Register for a CERT Training:

1. Go to [www.fema.gov/community-emergency-response-teams](http://www.fema.gov/community-emergency-response-teams). Click on "Find Nearby CERT Programs".
2. You will be redirected to a page where you can input your ZIP Code. This page will produce a list of CERT programs near you.
3. Once you select a local program, you will be provided contact information.
  - a. The number, type, duration, and frequency of trainings vary by your local program.
4. Contact the designated individual to register and begin training!

## Promote ALA and Report Your Impact:

The ALA encourages members to serve as CERT members to identify themselves as such, as doing so brings visibility of ALA to community members who may not know us. Please also be sure to report your volunteer activities and hours to your unit's National Security chairman, the committee with oversight of ALA's homeland security activities.

## Resources:

- FEMA's CERT webpage: [www.fema.gov/community-emergency-response-teams](http://www.fema.gov/community-emergency-response-teams)

**POPPY**  
**KAREN PEEL – CHAIRMAN**

National Poppy Day is May 28, 2021. It is important to remind our Units about the proper use of Poppy Funds. In the Poppy Program Guide you will find the guidelines for the purpose of using poppy funds. The following are those rules:

“In accordance with The American Legion Poppy Program and Poppy Fund Rules, as revised in 2013 and 2014 by The American Legion National Executive Committee, Poppy Funds may only be used for:\*

- The rehabilitation of veterans honorably discharged from the United States Armed Forces after April 6, 1917.
- The welfare of the families of veterans of the above-named period.
- The rehabilitation of hospitalized military service personnel returning home and awaiting discharge who require treatment in service hospitals.
- The welfare of veterans, active military personnel, and the families of veterans and active military personnel of the above-named period where financial and medical need is evident.
- For the purchase of poppy kits and supplies used to make symbolic poppies and poppy items that will be distributed for donations to the Poppy Fund.

“All funds collected prior to the passage of this resolution be solely used for the intent and purpose of prior resolutions and not for active-duty service members or families. New funds collected after approval of this resolution may be used for active-duty military and families as outlined.” \*

I hope you all have a wonderful Poppy Drive. Thank you for all that you do for veterans, military, and their families.

Love you all,



*Karen*

A ***BIG THANK YOU*** to everyone who participated in the Poppy Usage Contest at Mid-Winter Conference. We raised \$237.00 for the Veteran's Creative Arts Festival!

And the winners are:

**POPPY USAGE – SENIORS:**

1<sup>ST</sup> Place – Louise Cichon, Unit 214, District 9 - Poppy Planter

2<sup>nd</sup> Place – Robyn Cooper, Unit 184, District 3 – Race Cars

3<sup>rd</sup> Place – Ann Ernst, Unit 387, District 2 – Bird Feeder

4<sup>th</sup> Place – Linda Dornon, Unit 768, District 11 – Picture

**POPPY USAGE – JUNIORS:**

1<sup>ST</sup> Place – Trinity Piper / Chloe Green, Unit 254, District 6 – Ohio Outline

**POPPY CORSAGE – SENIORS:**

1<sup>ST</sup> Place – Rhonda Davis, Unit 397, District 5

2<sup>nd</sup> Place – Shaytoya Hill, Unit 776, District 3

3<sup>rd</sup> Place – Joyce Chaney, Unit 85, District 6

4<sup>th</sup> Place – Betty Taylor, Unit 471, District 7

5<sup>th</sup> Place – Anne Michaels, Unit 183, District 1

**POPPY CORSAGE – JUNIORS**

1<sup>ST</sup> Place – Julie Shaffer, Unit 7, District 9

2<sup>nd</sup> Place – Trinity Piper, Unit 254, District 6

3<sup>rd</sup> Place – Alexis Terrel, Unit 566, District 14

4<sup>th</sup> Place – Melody Myers, Unit 183 – District 1

Congratulations! They were all so beautiful!!!





## **“OHIO ADVOCATE NEWS”**

**We are in the final stages of the Race for Veterans. What a race this has been.**

**Have you liked the Facebook page “Ohio Second Vice President Am Legion Auxiliary”? Lots of events, dinners, rides, and information from the Legion, Auxiliary, SAL and Riders. National Legion, Auxiliary, Department of Ohio, districts, and Posts information is shared on this page. You may be in the area visiting and realize a certain post is having a dinner and attend. This is one main way of publicizing events and news. You, yourself can post from that Facebook page too. Get the word out and let everyone know what you are doing.**

**The National Auxiliary headquarters has been offering free webinars. These virtual meetings are only 1-hour long but you can get a lot information in that hour. They have featured juniors, membership, Creative Arts Festival, ALA Foundation and the most recent one on fundraising. If you get the chance, register for one of these meetings.**

**Thank you to all the Units who sent me press books, narratives and end-of-the-year reports. Now I must go to PIT ROW and read how units publicized their events and programs. Who will win the CHECKERED FLAG and get the chance to do BURN-OUTS at the FINISH LINE? Winners will be announced in July at the Department Convention in Independence.**

**Cindy Masowick**

**2<sup>nd</sup> Vice Public Relations**

# **VETERANS AFFAIRS & REHABILITATION**

**OUR YEAR IS DONE, AND A NEW ONE HAS JUST BEGUN!!!**

A big shout out to everyone, for continuing to serve our veterans and their families.

I cannot wait to read all the reports and see all the wonderful things you have done this year.

With the new year beginning, start contacting VA Representatives, nursing homes, the CBOC... to see what their needs are.

Do you have an active Juniors group who can deliver cards or snacks to veteran?

We are such a creative group in Ohio, so let's keep the momentum going. Share, Share, Share your ideas on social media. If you have a successful fundraiser let us know. We are here for the same purpose, and the more we share the more successful we will be.

Thank you for a great year!!

Susan Schofield Fratino

sscoey17@gmail.com