



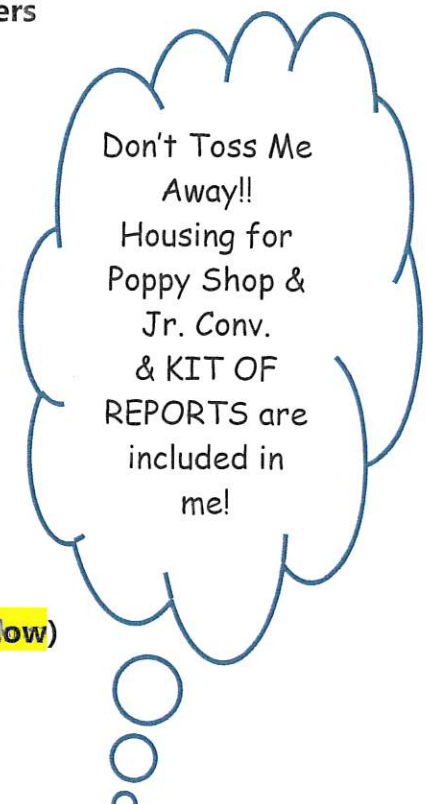
HIO FEBRUARY BULK MAILING 2019

To: Unit Presidents
District Chairmen
Department Chairmen

Department Executive Committee
Hospital Representatives & Deputies
Past Department President

PLEASE OPEN AND READ THRU THIS MAILING. IT CONTAINS IMPORTANT DOCUMENTS. This mailing contains valuable information regarding **Department Junior Convention & Poppy Shop** as well as, the **Unit End of Year Report Kit and Unit Data Forms**. Please share with all members:

- **President's Message – All members**
- **Membership (salmon) – Membership Chairman and All Members**
- **Public Relations: Centennial Countdown-All Members**
- **VA & R-All Members**
- **Community Service (yellow)-Community Service Chairman**
- **Education (blue) – Education Chairman**
- **Historian (ivory)**
- **Leadership (yellow) – All Members**
- **Chaplain (buff)**
- **Call To Department Junior Convention (white):**
 - Tentative Schedule
 - Rules and Order of Business
 - Awards Information
 - Registration Form
 - Delegate & Alternate Forms
- **Jr. Activities – Jr. Activities Chairman**
- **BGS (white) (Please note changes to the orientation schedule in yellow)**
- **National Candidates Fund Raffle**
- **Poppy Program & Poppy Shop Information(cherry) – All Members**
 - Little Miss Poppy Application
 - Tour Information
 - **Housing for Poppy Shop & Jr. Convention(ivory)**
- **KIT OF REPORTS: END OF YEAR REPORTS (green)**
- **Unit Chairmen and President- Deadline: April 15th**
 - **Importance of Impact Reports**
 - **Citation of Merit Requirements**
 - **Consolidated Unit Year End Impact**
 - **Numbers Report-Needed to report Statistics To Congress**
 - **Program Reports**
 - **Why is the National Impact Report Mandatory**
- **UNIT DATA FORM (ivory) Unit Membership or Treasurer-Deadline April 1st, 2019 This is a mandatory form that must be completed annually so we have the correct information on your Dues Renewal. If you change your dues after this deadline National will charge us a fee (\$30.00 currently) and we will pass that fee along to your unit.**





KATHY HEICHEL
DEPARTMENT PRESIDENT
513 ROSS ROAD
BELLVILLE, OHIO 44813
dkheichel@aol.com
567-303-2851

Hello Ladies,

Here we are in the middle of February and getting ready to do some reports, or at least thinking of them, RIGHT? Your Junior reports will be due before you know it, so don't miss those deadlines and brag about what they have done! They are our future and we must keep them interested and busy with our mission, so they will grow to be an active part in your Unit.

I would like to again to Thank everyone who came to Mid-Winter and the winners of Membership drawings, Poppy displays, and the baskets raffle, 50/50's Congrats to all. Would also like to mention that all who were involved for the pie in my face Thank You!! \$220 goes into my project!! and it also tasted pretty good, LOL.

I hope all attended the workshops enjoyed them and received information that you needed, Thank You Pam Bates and Rene' Reese for job well done. Thank You also goes to all chairman for their participation and guidance, table info and presentations. A great big Thank You to Vicki Buck and Cyndi Underwood for the, National Security and Legislative Awareness Assembly and guest speaker very well done ladies.

I would also like to Thank the Office staff for all their hard work, Heather, Melissa, and Brittany, and congratulate Kelly for making it through her first official meeting without too many obstacles to overcome, you are all a blessing.

I hope everyone has set a date for your district junior conference and have them working on their department conference covers and travelogues, as well as all the other projects and awards that can be achieved. Check those deadlines and follow directions, get them turned into proper chairman on time. The Department Junior Convention will be April 6, 2019 be sure to make that change the plan of action says the 7th. Housing information and details will be coming.

On April 7th Poppy Shop is happening don't forget to send in your forms for your Miss and Master Poppies let's have a big turnout for Chairman Sandy Van Houten and make Ohio proud. More info on this will also be coming.

Continue to be Leaders Of Volunteering Everyday!! spread the LOVE as you always have serving our veterans, families, children, communities. Thank You all for your continued hard work at keeping OHIO strong, and working as a family with the Legion, Sons, and Riders.

In service not self
Kathy



Membership

Kristen Little

Revitalization is about identifying new and current members with new ideas that breathe life into units that are declining in membership and mission outreach. Revitalization is also about providing mentors for struggling units, providing training for new members and finding leaders to replace longtime chairmen and officers. More importantly, revitalization is about finding, exploring and trying new ways for all members to become more engaged in meaningful opportunities for mission outreach.

1. Hold an open house for your unit.

- Promote your open house by sending flyers/pamphlets/postcards/brochures to your units' current and former members. Work with your American Legion post to obtain a roster of their membership so you can send information to their households.
- Notify your local newspaper of the event and post flyers within your community. Newsletter and news release templates are available at <https://www.ALAforVeterans.org/Resources/Marketing---Promotional-Materials/>
- During the event, have several tables set up and manned by unit members. Tables to include are: Membership: Members can renew/rejoin or sign up as a new member. Make sure to have plenty of membership applications, American Legion Auxiliary At-A-Glance brochures and Legion Family brochures. Program tables: Set up tables for each program in which the unit participates. Include information regarding each program and include pictures of the units' activities if possible. Member benefits: Have a

unit member available to answer any questions and highlight all of the member benefits. Make sure to have plenty of copies of the member benefits flyers and the Auxiliary Emergency Fund brochure.

- Keep a list of those attending the event. Don't forget to follow up afterwards to thank them for coming and to notify them of upcoming unit events.

2. Hold a phone tree night

- Establish a time and place for your phone tree night.
- Obtain a list of expired and former members. If the unit currently has access to ALAMIS they can pull this report themselves or you can request a report from your department.
- Enlist the assistance of unit members to make phone calls to expired and/or former members. See the sample phone script at the end of this document.
- Have members offer to drive and pick up dues from members.
- Keep a list of members who renew. Follow up to thank them for their membership and to keep them informed of unit activities.



Centennial Countdown

Editor Colleen K Phillips

THE WORDS OF MARTHA LEE THATCHER 2009-2010 "Communication is Key" and Special Project was Greater Cleveland Fisher House":

Unlike many ALA members who became a member the day they were born, my membership with Massillon Unit 221 did not occur until April 18, 1998. Let me explain. Having a father who was not a veteran meant I didn't know much about The American Legion, that is until after laying eyes on a soldier in uniform at Okay's (a teenager hangout) and set my cap to meet him. The rest is history. This same soldier became my husband and my eligibility. Richard Thatcher and I married in 1960, and later became the parents of Richard Allen and Karen Ann. In 1995, C. Richard retired and transferred his membership from Post 888 to The American Legion Post 221. After serving 9 years as post adjutant, he became the Post Commander in 2008-2009. Richard's retirement didn't mean I retired. I remained working as the Hematology Supervisor at Aultman Hospital. On occasion I would stop by the post after work and listened to Richard talk about the many programs of the Legion and how they help veterans, their families and community schools. The more I learned, the more impressed I became. This continued until the inevitable happened. I joined the largest patriotic women's organization in the world – the American Legion Auxiliary. The women of Unit 221 quickly became my closest friends and remain my BFFs to this day. Though I couldn't join the Legion, I remained very involved with them by becoming a back-up bugler for the Honor Guard and marching in parades with the Legion banner. Returning from a parade day, we began a discussion regarding men not removing their hat or standing when the flag passed. The result was a script I wrote and presented with Richard and Clair Walters to local grade school children. We presented to 32 schools each year for nine years. It did make a difference. When I retired from the hospital, a daughter of an employee said: "Mrs. Thatcher can't retire; she's the Flag Lady." Retiring allowed me to serve as 10th District President 2003-2005. The responsibility of visiting each of the 60+ units in our district and meeting the ladies in person was pure enjoyment. Their reasons for joining the ALA spurred me to investigate the history of my unit and the ladies who served before as unit president. I learned the unit chartered in 1923 with C.P. Weeks as president. And now we have a picture and history of every unit president of the unit: a true "Cavalcade of Memories." The gift I received from this research was discovering that three unit members have served as Department of Ohio Presidents – Esther Jones 1931-1932; Mrs. Arthur Green 1947-1948; and myself, Martha Lee Thatcher 2009-2010. During my Department of Ohio years, I served on numerous committees: BGS volunteer in the Information Office from 2003 to present. I was elected 2nd Vice President in 2007-2008 and began my climb to the high honor of Department of Ohio President in 2009-2010. "Communication is Key" was my theme and the Greater Cleveland Fisher House" was the Special Project. Ground was broken for two houses with a grand opening scheduled for spring 2019. On the National level I received appointments to Membership as a member and National Security as Central Division Chairman. Then I was appointed as National Chairman for Americanism, Girls Nation and Constitution & Bylaws. It has been a great ride, and I remain Proud to be a member of the American Legion Auxiliary; In the Spirit of God and Country we serve veterans, military and their families. MLT PDP History 2019

THE WORDS OF DONNA RAY "Ohio Leaps for Veterans" Special Project Marie Moore Fund and Americanism and Government Test Trip:

My years in the Auxiliary have been wonderful serving as Department President 2006-2007. Some of the funny things that happen while I was serving the Department was my trip to the 3rd District as a speaker, they were playing softball as their membership and I

Centennial Countdown

Editor Colleen K Phillips

ended up going under one of the tables to get the ball. What a great time. Then at the mid-winter conference and all the District Presidents dressed up like frogs and yep even presented me with a live frog. No fear the frog was adopted by Pet Land. Last but not least was when Jane Domer sang at my Installation and at my home coming.

Next impressive time was when I was elected National Central Division Vice President for 2013-2014. Visiting the nine states was incredible. So many friends were made and the Departments, Districts and Units were filled with hospitality.

I have served on the National level since 2007 holding National Convention Chairman and National Membership Chairman and currently holding a 3 year appointment with the Veterans Affairs and Rehabilitation as a committee member. I am honored to be able to attend the Creative Arts Festival.

All in all I have been proud to be a part of the American Legion Auxiliary and to be able to serve our Veterans.

The friendships I have made throughout the Nation and Ohio can never be replaced.

DonnaRayPDPhistory2019 DONNA RAY is Currently serving as Cincinnati VAMC Chief Representative.

Some of the PAST Department Presidents who are no longer with us:

JoAnn Bond From Newark Unit 85 President 1992-93 Her Theme "It's a Wonderful Country"

Mary Walker from Mason Unit 194 President 1994-95 "Our Help Involves Others"

Catherine Curl from Crooksville Unit 222 President 1998-99 Her Theme was "SMILE"

Betty Robaszkiwicz from Toledo Unit 542 Pres.1999-2000 Roots Are Deeply Planted"

Sharon Miller from Hudson Unit 464 Pres. 2002-2003 "Celebrate Patriotism"

June Stas from Youngstown Unit 301 Pres.2004-2005 "Ohio Volunteers Have Big Hearts"

The words of Linda Close Department President 2010-2011 "High on Patriotism":

I was introduced to this great organization through my husband Tom in 1972. I was lucky enough to fall in love with a man who was Commander of Shelby Post #326 when we got married. I spent the first few years serving and cooking dinners with the guys in the Post. Several years later I was approached by a couple members of the Auxiliary, and invited to attend a social meeting. I did and enjoyed it and was asked to attend the next monthly business meeting. I did attend but was unable to attend the following business meeting, and a couple days later my husband was reading the local newspaper and congratulated

Centennial Countdown

Editor Colleen K Phillips

me. I asked him what for, and he replied for being elected as Secretary to O'Brien Unit #326. Ha, I guess if you didn't attend an election meeting, you were voted in. I have held an office ever since.

I continued to serve at local level and soon attended District events. I held many District and Department chairmanships. I served as 5th District President, which has always been one of my favorite memories. Next I was elected as Department President and served from 2009-2010. I was known as the "working President" and traveled to Posts in every District that year. My theme was "High on Patriotism" and my special project was the Military Family Assistance Grant for Ohio Veterans. I am proud to say that we are still using this grant to make wishes come true for our veterans. My best accomplishment was raising over \$50,000 two years in a row to this great program. Special thanks to all of you for making this possible.

I have held several National appointments. Probably my favorite was Central Division Chairman of the V A & R Committee, which gave me the opportunity to attend the Creative Arts Festival in Reno. I spent a week helping our talented veterans prepare for a fantastic performance at the end of the week. What an awesome experience! I also served at National level on Juniors, Children & Youth, Americanism, Education, National Security, Public Relations and Membership.

I am currently serving as Secretary of my Unit, Secretary for 5th District Past Commanders/Presidents Club, 5th District Past Parley Secretary, Department Distinguished Guest Chairman, Ohio Veteran's Home Deputy Rep., Director of Public Relations Buckeye Girls State, and on the National Strategic Planning Committee team.

Serving on the BGS board is an honor, as this is my favorite ALA program.

This is my second year as a representative at OVH and enjoy visiting there every Tuesday to play BINGO with the residents. The Chief Rep., and I have enjoyed getting to know and work with the veterans. They told us this past Christmas was their best one ever! We have increased their Bingo payouts, and even have a "running jackpot" for the first player to fill his card in the fewest numbers called. We have donated free haircuts, free shaves, shopped for new clothing of shirts, coats, jeans, sweatshirts, electric razors, art supplies, and more. This has been a very rewarding appointment.

I am so grateful for the wonderful friendships I've made through the American Legion and Auxiliary and look forward to serving this great organization for as long as I am able. I am blessed to have met the finest members of any organization.

God Bless, For God and Country, Linda Close

Words of Department President Rene' Reese 2000-2001" Beacons of Hope"

As I look back over the 35+ years that I have been a member, so many wonderful memories come flooding out and it is difficult to identify that any one event or time was more important than another. So, for me it is easier to try to identify things that impacted my life the most.

My very first thing I ever did was to volunteer at Brecksville and Wade Park VA Hospitals – just once a month – that was it. That simple, easy, little thing changed me forever.

Looking back, it wasn't the "volunteering" that hooked me, it was something more subtle – simple conversations with veterans who didn't have families; that silent communication

Centennial Countdown

Editor Colleen K Phillips

when a patient gave you that “thank you” look, or the night so long ago when I was helping an older veteran with bingo and when we won he looked up at me with a little tear – concerned I asked if he was ok and all he said as he patted my hand was “thank you for spending time with me”.

Of course, as many others do, I worked my way through chairs and offices in the Unit, and then went on to District, Department and National challenges. Through it all it was never about titles or accolades but it was always about people. Because I kept seeking new positions it afforded me the opportunity to travel all over Ohio and then to each state in the Central Division. I met so many wonderful people and heard about their struggles, their accomplishments, and their dreams. Believe me I was so lucky to be able to meet so many special folks.

Another moment that left an imprint on my heart was my special project when I was Department President. I asked everyone coming to Mid-Winter to bring school supplies – whatever and how much they wanted. Now this was 18 years ago and it wasn’t really being done anywhere and to my surprise Ohio’s members came through loud and clear. We actually had to get the hotel to give us a room just for those supplies. At the close of Mid-Winter, several members helped open, sort, count and repack all the supplies. I had to stay over another day and Mr. White brought a van from the Legion (and his young son) and we took most of the supplies down to the Appalachia area and I took the rest up to Northeast Ohio. They were all so grateful to get them, especially in the middle of the year. I know somewhere I have all the numbers and values, but for some reason the thing that I will never forget is that we had over 2000 pencils! Can you believe it.... gotta love the pencils.

That’s pretty much it. As I embark this year on yet another new adventure with the Auxillary, I realize how very Blessed I am to have seen that look of hope in so many veterans’ eyes, to have heard the joyous laugh of needy children, and to have met so many warm, loving and dedicated women that I call my friends.

(Renee is 2018-2019 Buckeye Girls State Director and Hospital Director)



VA & R - OHIO HOSPITAL TOUR 2018

ROBYN COOPER

The tour of the VA facilities of Ohio was led by Rene Reese. She took Robyn Cooper, Department VA&R chairman, and Kathy Heichel, Department of Ohio President, on an adventure of our facilities from a simple clinic to a very BIG hospital that offers a lot of services for our veterans and even their families if they qualify for benefits.

The ladies who run the show for our veterans and the VA facility where they work is as follows: Hospital Director, Rene Reese; Akron VA facility is Michelle Sandridge; Chillicothe VA has Linda Lyons as the Chief Rep and Patricia Stone as the Deputy Rep; Cincinnati VA has Donna Ray as the Chief Rep and Vicki Simes-Hartma as the Deputy Rep; Cleveland Wade Park has Stephanie Beuck as Chief Rep and Sharon Volpe as Deputy Rep; Columbus VA Outpatient Chief Rep is Cheryl Smith; Dayton VA has Susan Maston as Chief and Karen Clark as Deputy Rep; Ohio Veterans Home has Denise Bosseti as Chief Rep and Linda Close as Deputy Rep; Parma VA Outpatient has Barb Clausing as Chief Rep; and Toledo VA Outpatient has Vi Grzybowski as Chief Rep.

These facilities rely on volunteers to help welcoming our veterans for jobs like making coffee, making cookies at the facility with a health department approved kitchen, guiding veterans to where the doctor's office is located, putting on various types of parties to make our veterans feel welcome and loved by the American Legion Auxiliary. The hours earned by these volunteers are VAVS hours and Rene Reese gives our pins and bars for the volunteers at the end of the year. The chief rep gives Rene the name and membership number of the American Legion family (American Legion and Sons of the American Legion) volunteers. Then Rene tallies up the hours each year for awards to each volunteer once a particular number of hours has been reached.

The Service for Veterans hours are awarded pins and bars for any service NOT done in a VA facility. The veteran must NOT be a family member. The way hours can be earned is by cleaning a veteran's house, baking treats for them, taking them to appointments, visiting a nursing homes, and other ways to serve our veterans. If you serve a family member, you can report these hours, activities, money spent, and volunteer's name in the VA&R report and get recognition for what you have done. The Service for Veterans department is the 2nd Vice of VA&R. She will need your name and membership number to account for what pin or bar that you may qualify for in any given year. You can have the American Legion and The Sons of the American Legion as volunteer alongside the American Legion Auxiliary.

Wade Park Hospital in Northern Ohio in the Cleveland area. It has special services that offer our veterans prosthetics that are made specifically for each veteran in a lab that employs local college internships in that field to help our veterans. The hospital also works in research in areas like the brain, cardiology, Multiple Sclerosis, and the whole spectrum of the human body. The hospital works with patients who have paralysis issues. The patient could walk with aid of device that stimulates their legs and offer a better life style for the veteran. The physical therapy department works with the issues of mobility of the veteran like using a hand that has been affected by a stroke and teaching the vet ways to use the hand by physical and sometimes a stimulating device that allows more movement. The facility has all levels of veteran care from the basic clinic to end of life at the nursing home facilities. The wade park facility works with local, community, and other resources to enable our veterans for a better life as much as is possible for them.

Parma VA Outpatient Clinic is where the doctors from Wade Park go to the local community of Parma to serve the veterans who are more mobile and do not need the services of the Wade Park facility. The doctors serve the clinic on an appointment schedule. The ALA volunteers help direct the veterans to the doctor's office, offer parties for them especially at Christmas, and sometimes donate much needed computers through the Gifts for Yanks Program to help the veterans out in their daily lives.

The Ohio Fisher Houses of Ohio are places where the veterans' families can stay when their veteran is in the hospital, especially at Dayton, Wade Park, and possibly in Cincinnati. These houses offer a homey place for the families to stay after spending time at the hospital with their loved one. They can have meals, hygiene items, a nice room with a bed

and shower and other amenities that make the situation a little better for the family. The Fisher houses are an option on your annual department donation form.

Wade Park has blind unit. This live in unit aids the blind veteran in living independently with life skills. The veteran is trained to live by himself/herself. Once the veteran is ready, they can live a more fulfilled life with their family.

The clinics around Ohio can provide classes for our veterans on an outpatient basis. The veteran could meet once a week for AA in a classroom in their area and thus become a more healthy individual in their community.

The Ohio Veterans Home, formerly Soldiers and Sailors Home, in Sandusky, Ohio is where our poppies are made by their residents. The poppy makers receive a small stipend for HAND making the poppies that the Auxilliary units use to promote the poppy and the uses of the funds to aid in the care of our veterans. This home has all levels of care from treatment programs to nursing home care, even hospice rooms to enable the veteran to go the way he/she wants to exit this earthly life. Then the veteran can be buried on the grounds at the cemetary nearby the nursing home. This is Kathy's favorite facility because it housed a community of peacocks that go wherever they want to on the grounds. The peacock is protected and is a popular sight to see when you visit. The rooms and hallways are very colorful and cheerful for the veterans who call this home.

The Toledo VA Outpatient Clinic is similar to Parma. The veterans can have transportation to these clinics if arranged for appointments. The veterans can get a cup of coffee or pop and a snack after their appointment to relax. If the veteran needs more medical care, they can be transported to the larger VA facility nearby their area for the necessary medical services that are not provided at the clinics.

The Dayton VA is a large hospital that serves the many counties that surrounds it. The cemetery is an option for the veterans to be buried in when their time has come complete with military honors. The Fisher House just opened up recently for the families to reside while their veteran recovers from their illness. The veteran can get program treatment as a temporary housing at the dorm, as well as, long term care as needed for the veteran.

The Chillicothe VA facility is a full-service hospital that services southeastern counties of veterans. It offers the services as does the other big facilities do in Ohio. The veterans have a wide range of services available to them depending on the needs of the veteran.

The VA facilities that have been mentioned by name and the ones not written about have the same goal. The goal is to serve our veterans, added women veteran care recently, with the best health care possible

Women veterans health issues are much different than the male veterans need are in the VA system. The women are now being treated at the facilities like their male counterparts. The VA supports our veterans in the best way possible.

The VA facilities would not run well without the volunteers provided by the American Legion Family. The support given in hugs, drinks, Snacks, parties, gifts to help support the facility like TVs and computer donations aid in the best care possible for our veteran. The rewards go beyond the pins and bars that can be earned by our volunteers but are lifelong opportunities to care for our veterans in ways that are priceless!

So I learned a lot about our VA facilities on the tour. One was that one veteran's needs is much different from another veteran's needs. Each one is addressed on a one to one basis by medical professionals that honor those who come in their facility and try to be financially responsible with the budget that the government provides for our facilities. Some of the needs can be done at local clinic and others need the services of a hospital nearby.

So please do not forget the support of our VA facilities and their services for our veterans. The needs can be part time treatment programs to full time as in a nursing home care facility or end of life choices like hospice support. All of your donations like monetary to miscellaneous item help our veterans adjust to as normal of life as possible. The ALA volunteers appreciate all the support you give them and welcome you to join them if you are able to volunteer.



COMMUNITY SERVICE

Pam Brenneman, Chairman

Hello ladies! Hope this finds all of you healthy and staying warm. Just think, spring is right around the corner.

Many of our nation's veterans need assistance around their home. Elderly or limited-mobility veterans may not be able to take care of all their housekeeping requirements and would appreciate some extra help. Knowing that veterans and current service members do not always come to the Auxiliary in times of need, here are a few places where you can go to share our mission and help veterans who may need some help at home. This type of volunteer work is known as field service. Often, organizations or individuals aware of a veteran's issues will either encourage them to contact us or share his/her information with the local Auxiliary unit. In this manner, volunteers can be matched with veterans in need of help around the house.

How to Find Veterans:

1. In order to find veterans in need of help around the house, contact local Vet Centers and the state-level Veterans Administration office. Many of these state offices are located at Veterans Affairs Medical Centers (VAMCs). Express to them that the Auxiliary unit is looking to assist disabled veterans around their homes.
2. Contact your local Operation Homefront by visiting www.operationhomefront.net. Operation Homefront provides assistance to deployed and wounded service members and their families.
3. Be sure let the Legion, SAL and Riders (if applicable) in your area (especially at your post home) know what your unit is planning. They may know of a veteran who could use your help and/or be willing to volunteer to help on your project.

Planning to Help the Veterans:

1. Gather the contact information of all volunteers. If you are faced with choosing from several projects on the day of service, take a popular vote in order to select which veteran(s) to help.
2. Assess what specific services, costs and materials are needed for your project. Plan for the help that will be needed besides manpower (volunteers).
 - a. For instance, for a project like a wheelchair ramp, a unit should consider contacting a contractor to see if they would be willing to donate their time or skill in labor or materials for building the ramp.
 - b. Consider fundraising within your unit, post home and possibly publicly for the remaining cost of the project.
 - c. Additional volunteers could come from other veterans' organizations and local JROTCs.

Ways to Help Veterans at Home:

- Basic home repairs (e.g., painting a room or the exterior of a house).
- Seasonal yard work (e.g., snow removal, raking leaves, weeding or mowing the lawn).
- Build a wheelchair ramp for a veteran who has lost a leg or an elderly veteran who is less mobile.
- Cook a meal for them at their home.
- Do their laundry or housecleaning.



Education
Deb Meyer

It is hard to believe we are now past mid-year. I received mid-year reports from five unit education chairmen and I thank those units for reporting. Reports show that we have been supporting our schools and children with educational supplies and equipment. Units have helped with the A & G tests given to high school students and all have worked to get scholarship forms into their high schools.

In December Continuing Education Scholarship applications were received and eight students received \$200. They were from District 1: Jenalyne Spoores and Bonita Brown; District 2: Hailey Langenkamp; District 3: Marie Ewing; District 5: Brianna Rankings; District 12: Victoria Zubovich; District 13: Michael Diamond; and District 14: Emily Nuber. As I said, all units reporting mid-year have contacted their schools and gave information for the American Legion Auxiliary Scholarship Program. The scholarship forms are due to the units by March 1, 2019. They must be signed by the Unit Presidents so Unit Presidents **please check to make sure all information and letters are attached before you sign the scholarship form.** If all information and letters of recommendation are not attached, that student will not be eligible to receive a scholarship. If your deadline is March 1st, do not start judging before the deadline. As stated in the Plan of Action the unit is to form a committee to read and select one scholarship winner from the unit for each scholarship. I would suggest the committee not include mothers, grandmothers, aunts, or other relatives of a student submitting a scholarship application. Work to make the selection as fair as possible. All winning scholarships on the unit level must be submitted to me by March 15, 2019. This is a rather quick turnaround so have your committee ready and a date selected to read and choose the unit winners so the student applications can get to me on time. If you have any questions, please feel free to call or email me. If I do not answer my phone, please leave a message.

There are two scholarships that would not go to the schools which are the Non-Traditional Student and the new Women Veteran Scholarship. Those who would be eligible need to get the information from unit members. If you know of eligible students for these two scholarships, you will need to get the applications to them as soon as possible.

I am looking for a couple of units who do not have students to sponsor for the Children of Warriors Scholarship. We have had several students inquire what to do if there is no Post of Unit in their community to sponsor them for the Children of Warriors. If your unit does not have a student to sponsor for this scholarship, would you be willing to sponsor a student from another community. If so, please contact me and let me know as soon as possible.

The Medal of Honor Foundation was founded by the Congressional Medal of Honor Society which consists exclusively of the living recipients of the Medal of Honor. The Foundation is dedicated to educating and inspiring Americans about the values embodied in the Medal of Honor: courage and sacrifice, commitment and integrity, citizenship and patriotism. The Congressional Medal of Honor Society with a broad range of initiatives such as the Medal of Honor Character Development Program, scholarship programs, exhibits and multimedia projects are aimed at increasing awareness of the Medal of Honor and what it represents. I first heard about the Foundation several years ago on the inspiring America segment of the NBC Nightly News so

I checked out the website and found some very interesting information. First of all you can have Medal of Honor recipients speak to school groups. There is important protocol to follow which is listed on the website. The last I looked Ohio has two veterans who were awarded the Medal of Honor, one from the Cleveland area and the other from Columbus. There is a character and leadership development program with lesson plans for teachers to follow that educate students about veterans and their service and to help develop the students' leadership skills. There are forty-two lessons. I know no teacher has time to do all of them but maybe they could pick out a couple that would be viable in their classroom. One of our language arts teachers decided to do a couple lessons with her students for journal writings. Periodically, there are webinar discussions of historical events that history or government teachers might be able to use in their classrooms. You can sign up for their newsletter at <http://themedalofhonor.com>. It is something worth checking out and letting our educators know what is available to them.

Remember to always wear your auxiliary apparel when you are doing an auxiliary activity. Take pictures and put an article of what you are doing in your schools in your local paper and on social media. We want to let our communities know what we are doing to help educate our children.



History

Dayna Beyer

Dear Auxillary Senior & Junior Members:

Thank you to the Units and their Historians that record their accomplishments and significant events. This is a special year as we Celebrate 100 Years! **#WEARETEAM100!** If your unit has a local, district, state and/or national event, it should be recorded in your history!

While I received some mid-year reports, I was impressed with those that recorded their events including visiting our Veterans at the VA Hospitals, Clinics and nursing homes, raising funds to provide popcorn machines and razors for our OVH veterans, feeding and providing ditty bags for our homeless & needy veterans, playing bingo games and serving them refreshments. I also was impressed with the Members Remember video project. Great job & keep on working easily; not hard! And don't forget about the Veterans History Project.

Congratulations to Junior Samantha Altman of Unit 535 in being the winner of the mid-year report drawing of the American Legion Auxiliary brand earrings. Samantha, 5th District Junior President, interviewed her grandmother, Kathy Heichel, Department President for our Member's Remember Project. This was a fun activity and the video was posted on YouTube!

As I am "surfing the net", it is quite clear to me that many of our units are participating in their programs of Veterans Affairs & Rehabilitation, Americanism, Child & Youth, Education, Community Service, and very soon we will be handing out our poppies and showing our Miss and Master Poppy! Nice job ladies, but I want to see more!

As you participate in your programs, these events hold many memories for our veterans as well as your members. How many veterans were present at the event? Were flags handed out? How many members volunteered? What I am asking, is that you take a step further, and write it down, journal it. This history of actual auxiliary events, like the experiences of our veterans are being lost or forgotten. It is up to us to record this invaluable information.

Here's what I mean. If you had an event, activity or even a meeting/visit of a special guest, tell me the story of what happened as if we are talking about it face to face. Talk to me like I am right there with you. Here is an example of a true and factual event that just occurred:

Unit 685 of the 14th District were honored to have National Commander, Brett Reistad along with Department Commander, Robert Schmitt visit the post in Streetsboro for the Legionnaires Annual Membership Round-up on February 9, 2019. 14th District Auxiliary President, Cindy Masowick, also a member of Unit 685 presented the 100th Year Auxiliary Membership Pin to Commander Reistad on behalf of Kathy Heichel, Department President. The Department Historian, Dayna Beyer, took a picture of this Centennial presentation.

This "entry" of the event is 7 sentences. It's told in the third party, being sure to leave

out pronouns and opinions. Include stories that help further Kathy's theme, LOVE – Leaders Of Volunteering Everyday, or "Service, Not Self". It's nice to have a story that is interesting and focuses on our four pillars. Incorporate the Celebration of our 100 years!

My goal is to have each active unit complete & submit their Annual Narrative Report. Yes! I am asking YOUR UNIT to help us achieve 100% Participation. And, If you want to do a HISTORY SCRAPBOOK, that is AWESOME too!

My commitment to you and your Unit is to visit with you at your upcoming DISTRICT SPRING CONFERENCE and HELP YOU, HELP US! We want to see everyone be recognized for the work they do throughout the year! **#OHIOisTEAM100!**

Recognition & Reward:

- EVERY HISTORIAN OR UNIT that turns in ANNUAL NARRATIVE REPORT Juniors by March 15, 2019, Seniors by April 15, 2019, will receive a Certificate of Recognition.
- EVERY HISTORIAN OR UNIT that turns in ANNUAL NARRATIVE REPORT Juniors by March 15, 2019, Seniors by April 15, 2019 will be entered to win a pair of American Legion Auxiliary brand earrings. www.emblem.legion.org There will be a Juniors and Seniors drawing at their respective end of year conventions.
- EVERY HISTORIAN OR UNIT that turns in a Members Remember Project video interview Juniors by March 15, 2019, Seniors by April 15, 2019, will receive a Certificate of Excellence
- EVERY HISTORIAN OR UNIT that turns in a Veterans History Project Completed form and video interview Juniors by March 15, 2019, Seniors by April 15, 2019 will receive a Certificate of Commendation

Department of Ohio Awards:

- CERTIFICATE OF ACHIEVEMENT will be awarded to the BEST SENIOR ANNUAL NARRATIVE REPORT
- CERTIFICATE OF ACHIEVEMENT will be awarded to the BEST SENIOR HISTORY SCRAPBOOK
- CERTIFICATE OF ACHIEVEMENT will be awarded to the BEST JUNIOR ANNUAL NARRATIVE REPORT
- CERTIFICATE OF ACHIEVEMENT will be awarded to the BEST JUNIOR HISTORY SCRAPBOOK
- PLAQUE OF EXCELLENCE will be awarded to the BEST ALL-AROUND SENIOR HISTORY

I believe that we can all achieve success in some way by recording our events and activities. And I am happy to assist anyone in reaching success by contacting me by phone or email. Your entries must be sent by mail, email or fax. Videos by facebook or messenger.

I look forward to hearing from you soon, and can't wait to be drawing the winner for the American Legion Auxiliary brand earrings and presenting awards! See you soon!

Mrs. Dayna Beyer, Department Historian
6013 Garber Road
Bellville, OH 44813
419-566-9395 cell/ 1-888-225-3180 fax

email: mrsdaynabeyer@gmail.com
Facebook: Tsi Sim Mar (this is me!)
Legion Historian
Dayna Beyer



American Legion Auxiliary

In the Spirit of Service Not Self for Veterans, God and Country

THE LEADERSHIP LIBERATOR

BULLETIN #3 Dec-Jan



Tips for Effective Leadership



- **Do Not Interrupt** - Be open-minded and give members a chance to explain their point of view without interruption.
- **Listen** - The act of listening takes work. Instead of focusing on what we want to say and our own needs, good listening requires that our attention go to others in the moment. Value what others have to say and aim to understand their point of view.
- **Respect Others** - Respect for the whole person entails listening to others' opinions, their feelings, their time, and even their physical space. At the core of respecting others is the "golden rule" — do unto others, as you would have them do unto you. Avoid talking trash about others.
- **Practice Kindness, Generosity and Gratitude** - Make this a habit in your everyday life. Studies show that members who regularly engage in these acts live longer, healthier and happier lives. It's never too late to start, regardless of your age. Growing older does not give you the right to be inconsiderate.
- **Nurture Social Relationships** - These have the capacity to generate happiness. Enrich your connections with other members by balancing Internet contact with phone calls and face-to-face visits, which are more personal forms of communication.
- **Be Present/Pay Attention** - Pay special attention to whomever you are conversing with — don't be distracted by others or things. Listen only to them! (Give example of cell phones in center of table — whoever picks up first picks up the dinner bill!)
- **Use Teachable Moments** - Do this with not only younger/newer members, but those who may have lost touch with what it means to be a civil member—teach them manners, respect and empathy when dealing with other members. A major study reported that social skills are a more accurate predictor of future success than test scores. Help them to develop interpersonal skills and relationships by engaging them in conversations without small screens and buttons.
- **Keep Your Cool** - Science tells us that nonassertive behavior is a health risk. On the other hand, being a bully is just as unhealthy as being a doormat. The key is to find that happy medium where you express your needs without intruding on others' needs and do it in a calm and kindly way.

PAM BATES – DEPARTMENTO OHIO LEADERSHIP CHAIRMAN

pamelabates9@gmail.com

937-974-2316



American Legion Auxiliary

In the Spirit of Service Not Self for Veterans, God and Country

- **Say Thank You** - Such a simple deed: the acknowledging of an act of service or kindness by just saying, "thank you."
- **Think Positively** - You know what they say about viewing a glass as half-full vs. half-empty. Studies show that those who think positively live longer and happier lives.
- **Promote Decency** - Put out the welcome mat for everyone. Not only among members, but with everyone you encounter. You can have a direct impact on developing a transformation by setting an example — it can all start with you.
- **Discuss in private and praise in public.**
- **Admit when you are wrong and be sincere about mending fences.**
- **Give constructive criticism.**
- **Agree to disagree and move on.**
- **Do not pass the buck or point fingers.**

"No matter how busy you are, you must take time to make the other person feel important."



AMERICAN LEGION AUXILIARY RESOLUTIONS TO ENCOURAGE

- ✓ Become a mentor a Senior and/or Junior member to develop/enhance interest, skills and knowledge of the ALA.
- ✓ Take the National Academy courses and the *Welcome to the American Legion Auxiliary Senior Auxiliary Basics, A Course on our History and Legacy* at www.ALAforVeterans.org
- ✓ Volunteer to chair a short-term project
- ✓ Initiate new members and provide a new member an orientation packet
- ✓ Hold an Installation Ceremony
- ✓ Prepare a presentation to remind all members Who We Are and What we DO
- ✓ Provide reference documents to all members and encourage them to read them
- ✓ Volunteer to assist a Junior member in learning about the ALA
- ✓ Provide members/leaders data unit survey form to complete
- ✓ Provide "How To Sheets" found at the end Program Action Plan
- ✓ Encourage members to seek elected office at all levels of our organization
- ✓ Resolve to consider your own behavior before evaluating others.
- ✓ Remember to THINK before you speak or write...Is it THOUGHTFUL; HELPFUL; INSPIRING; NECESSARY; KIND

PAM BATES - DEPARTMENTO OHIO LEADERSHIP CHAIRMAN

pamelabates9@gmail.com

937-974-2316

CHAPLAIN
KAREN PEEL

I hope everyone had a wonderful Valentines Day! But I hope that everyone took a moment to remember the real gift of love that our Heavenly Father has given us – the gift of His Son Jesus Christ.

I was very happy to see all the wonderful events celebrating Four Chaplains Sunday and Valentine's Day that were held to show our love and appreciation for our veterans. Thank you! Remember that our veterans need our love and prayers every day.

Prayers! I need prayers! No – I am not sick – but I need prayers, devotions, scriptures and poems for President Kathy's prayer book. I would love to have them all no later than June 1st. We want a wonderful book for our President!

Dates to remember for March:

March 15th – Junior Prayer Books are due to me. Awards and certificates will be passed out at Junior Convention in April. This date is different from the Senior prayer books.

I am still looking for scriptures to feature on our Chaplain's Facebook page. You can email to me – karen.peel@svindustries.com, text – (330) 962-0738 or snail mail – 2216 25th Street SW, Akron, OH 44314. If you have not joined us on our page – Department of Ohio American Legion Auxiliary Chaplain's Page. Look us up!



May God Bless Each and Every one of you!

*Love,
Karen*



American Legion Auxiliary
JUNIORS



**Department of Ohio
Junior Convention**

April 6, 2019

Commodore Denig American Legion Post #83
3615 Hayes, Ave, Sandusky, Ohio 44870

The 67th Department Junior Convention of the American Legion Auxiliary, Department of Ohio, will be held at Commodore Denig American Legion Post 83 on April 6th, 2019. Honorary Department Junior President, Makenah Leibert will preside.

PURPOSE: To elect the 2019-2020 Honorary Department Junior President and the Honorary Department Junior Vice President; to install the newly elected Honorary Department Junior Officers and Honorary District Junior Presidents; to present awards; and to conduct any other necessary business.

Activities Include:

Friday Evening April 5th, 2019 (optional)

Join us at the Days Inn in Milan where we'll be swimming and participating in fun activities. (See Housing for more information)

Saturday April 6th, 2019

(Dress Slacks or Skirts/Dresses are encouraged for the Convention)

Program Workshop
District Pre-Convention Caucus
Installation of Honorary Department Junior Officers
&
Honorary Junior District Presidents
Special Guest Speaker
Crafts and Recreation

Registration Form due to Department HQs by March 6th.
Cost is 6.00 per Person

See Department Website for Hyperlinks to Forms and Housing Information
www.alaohio.org



AMERICAN LEGION AUXILIARY

DEPARTMENT JUNIOR CONVENTION

Commodore Denig American Legion Post 83
3615 Hayes Ave
Sandusky, Ohio 44870

SCHEDULE

Friday, April 5, 2019

Join us at the Days Inn Milan for Swimming and Activities
(Optional)

Saturday, April 6, 2019

9:00 - 10:00 am	Registration
10:00 - 10:30 am	Doughnuts, Juice, Milk
10:30 - 10:45 am	Welcome & Instructions Dept Jr. Chair Karen Peel
10:45 - 11:30 am	District Caucuses
11:30 - 12:00 pm	Nominations & Elections
12:00 - 12:45 pm	BREAK - LUNCH
12:45 - 1:15 pm	Installation of New Dept Jr Officers
1:15 - 1:45 pm	Presentation of Some Jr Activities Awards -Dept Jr Activity Committee
1:45 - 2:45 pm	Special Guest/Breakout Sessions
2:45 pm	End Remarks & Benediction
3:00pm	Possible Recreational Activities



AMERICAN LEGION AUXILIARY

Department of Ohio, Inc.
PO Box 2760
Zanesville, Ohio 43702-2760
(740) 452-8245

Juniors

DEPARTMENT JUNIOR CONVENTION RULES AND ORDER OF BUSINESS April 6, 2019

The Convention meetings shall be called to order at the designated time.

The Chair may deviate from the printed program when necessary.

The audience shall remain seated during the business of the Convention, unless participating in the program. No one shall be permitted to enter or leave the Convention hall during the presentation of awards, when a speaker has the floor, or during voting.

A member wishing to address the Convention shall rise, address the Chair and, when recognized, shall give her name, Unit, and District number before stating her business.

Only registered Delegates, or authorized Alternates acting as Delegates, seated in the assigned location, are eligible to vote.

An alternate replacing a delegate unable to attend the convention shall have her senior advisor notify the third member of the Department Junior Activities Committee, who is in charge of the registration committee.

All Junior and Senior members shall observe appropriate conduct and dress during Department Junior Convention.

The District Junior Activities Chairman or the Senior District President shall be the adult advisor for the District Delegation.

The Credentials Committee shall report at such times as directed by the Chair.

Each District Junior President shall poll her delegation and announce the voting strength upon District Roll Call prior to voting. This number cannot be more than that reported by the Credentials Committee.

No one will be permitted to enter or leave the Convention Hall during voting time. Delegates must remain in their District, not leaving the section in which their District is located, except for dire emergency. Delegates will lose their vote if not in the proper voting section when voting by ballot occurs.

Nominations for Honorary Junior Officers shall be made from the floor by her District's Honorary Junior President.

The current edition of "Robert's Rules of Order Newly Revised" shall be the parliamentary authority on all points not covered by these rules.

American Legion Auxiliary
Department Junior Convention
April 6, 2019
Awards Information Form

Unit Number

District Number

Membership – number of paid Juniors as of February 28, 2019

Date sent Junior Activities Unit Report to District Chair

Number of Juniors from your Unit attending the 2019
Department Junior Convention

Round-trip mileage – number of miles traveled from Post home
to Department Junior Convention multiplied by 2

Check the following American Legion Auxiliary programs your Junior Unit
participated in this year – May 2018 through March 2019.

Americanism

Children & Youth

Community Service

Veterans Affairs & Rehabilitation

Senior Advisor Verification:

Name:

Phone:

Email:

AMERICAN LEGION AUXILIARY
Department of Ohio, Inc.

PLAQUES TO BE AWARDED AT THE 2019 DEPARTMENT CONVENTION

DEPARTMENT CHAIRMEN: Please provide Department Headquarters with names of the following plaque winners per each plaque to be presented at Department Convention by May 21, 2019.

JUNIOR ACTIVITIES:

- | | |
|---|---|
| American Spirit Plaque
(Department Junior Convention) | Presented to the Junior for the best Americanism narrative. |
| Junior | _____ |
| Unit | _____ |
| Dorothy McCullough Plaque | Presented to the Senior Advisor having the most outstanding Americanism program based on narrative. |
| Senior Advisor | _____ |
| Unit | _____ |
| Martha Van Horn Plaque
(Department Junior Convention) | Presented to the Unit with the highest number of Juniors attending Department Junior Convention multiplied by the round trip mileage traveled to Department Junior Convention. |
| Unit | _____ |
| Erwina Ehresman Plaque
(Department Junior Convention) | Presented to the Unit with the highest percentage of Junior members in attendance at the Department Junior Convention. |
| Unit | _____ |
| Merry Lyn Plaque
(Department Junior Convention) | Presented to the Junior Member of the Year. |
| Junior | _____ |
| Unit | _____ |
| Helen Sloan Plaque | Presented to the Senior Advisor for the best year round Junior Activities program based on narrative submitted by the Unit Chairman. |
| Senior Advisor | _____ |
| Unit | _____ |

Send ASAP to: American Legion Auxiliary
Attention: Kelly Gibson
PO Box 2760
Zanesville, Ohio 43702



DEPARTMENT OF OHIO
Junior Auxiliary

Presents to _____ *Unit No.* _____

District No. _____

City _____

*A Special 2019
Junior Citation of Merit*

For having accomplished the following during the current Auxiliary year:

- *Attained Junior Membership Goal;*
- *Participated in three or more of the American Legion Auxiliary programs;*
- *Submitted an annual report form to the District Junior Activities Chairman by the deadline date.*

The Department confers this citation with deep appreciation for meritorious service rendered and with hearty congratulations to the Officers, Committee Chairmen and Members of the Unit so rewarded.

Presented this June in Columbus, Ohio

Kathy Heichel

DEPARTMENT PRESIDENT

Aimee Shipley

JUNIOR ACTIVITIES CHAIRMAN

**AMERICAN LEGION AUXILIARY
Department of Ohio, Inc.**

**2019 DEPARTMENT AND DISTRICT JUNIOR CONVENTION
DELEGATE/ALTERNATE CERTIFICATION FORM**

District # _____ Unit # _____ Unit Name _____

Advisor Name _____

Address _____

City, State, ZIP _____

Phone Number _____ Junior Membership Currently _____

The number of delegates is based on Junior membership as of the District Jr. Convention Date or February 28th, whichever date occurs first. Unit Junior groups with ten (10) or less members are entitled to a maximum of three (3) delegates. Unit Junior groups with more than ten (10) members are entitled to three (3) delegates for the first ten (10) members plus one (1) additional delegate for each additional five (5) members. Delegates must be at least 6 years of age. Department Junior President, Vice President, and District Junior Presidents are Delegates At Large.

DELEGATE AT LARGE NAME BIRTH DATE AGE

1. _____
2. _____

DELEGATE NAME BIRTH DATE AGE

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

ALTERNATE NAME BIRTH DATE AGE

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

I, _____, Unit Junior Activities Advisor, certify that the above Juniors are in good standing and are duly selected to be delegates to the 2019 Department and District Conventions.

Send one copy to Karen Peel, by March 15, 2019 and one copy to your District Chairman (see Plan of Action) one week prior to District Convention. Please keep a copy for your record.

AMERICAN LEGION AUXILIARY

Department of Ohio, Inc.
 PO Box 2760
 Zanesville, Ohio 43702-2760
 (740) 452-8245

REGISTRATION FORM

DEPARTMENT JUNIOR CONVENTION
 Commodore Denig American Legion Post

3615 Hayes Ave
 Sandusky, Ohio, 44870
 April th, 2019

Please complete and return to Department Headquarters by March 6th, 2019.

District # _____ Unit # _____ Unit Name _____

Advisor Name _____

Address _____

City, State, ZIP _____

Phone Number _____

Name	Junior, Senior or Guest	Workshop (yes or no)	Lunch \$6.00
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
			\$
Total			\$

Make check payable to American Legion Auxiliary, PO Box 2760, Zanesville, Ohio 43702-2760 Check # _____

JUNIOR ACTIVITIES
AIMEE SHIPLEY, PAT MILLER, AND LORI SHIELDS

Greetings from the Junior Activities Committee!

Thank you to the few Units that took the time to send me a mid-winter report.

Like all other reports, Junior Activities report is due to *your District Junior Activities Chairman by April 15th*.

Please be sure to check the plan of work for the dates when everything is due. There are items that are due in March and items that are due in April.

Travel logs, craft books and conference covers are judged at the District level first. District Chairmen – please note in the plan of work when they are due and where they are to be sent.

- Conference Covers go to Aimee Shipley.
- Travel Logs go to Pat Miller.
- Craft Books go to Lori Shields

We must receive these by March 15 in order to complete the judging in time for Junior Conference on April 6th. This means you should be holding your District Junior Conferences in time for these to arrive by March 15th. Please read the directions. Make all the pertinent information is on each item. We don't want to disqualify something after all their hard work.

Prayer Books go to Karen Peel and History Scrapbooks go to Dayna Beyer.

There are other awards that can be won. Read through the plan of action and grab some of these awards for your Unit!

If you have pictures of your activities – please include them with your report.

I hope all of your Juniors have been working on their patches. All the ***completed*** sheets go to Pat Miller.

I hope to see all our Juniors at the Department Junior Conference on April 6, 2019 in Sandusky. It will be a lot of fun!

Thank you for all the donations for President Zoey's Special Project. We will be filling bags again at Junior Conference. We are looking for donations of the following items:

- Hand sanitizer
- Hair Brushes
- Socks
- Pony Tail Holder / Hair ties
- Nail Polish
- Kleenex
- Chap Stick
- Hats
- Gloves
- Wipes
- Feminine Products

All of these items can be purchased at the Dollar Tree. We appreciate all of your donations. If your Unit would like to make a monetary donation, please send your donation to Department right away. Be sure to earmark it for President Zoey's Special Project.

Thank you all for everything that you do for our Juniors!

All Junior Advisors: Carefully go over all of the Plaques that can be won in Junior Activity.

There is: **DOROTHY MCCULLOUGH AMERICANISM PLAQUE**

Advisor reporting the most outstanding Americanism program during this year. Follow directions in the plan of work for directions.

This goes to Lori Shields. SEND no later than April 1st.

HELEN SLOAN PLAQUE

Directions are in the plan of work.

Narrative of 1,000 words demonstrating superior execution of at least two action steps from each of the objectives in the plan of work.

This goes to Aimee Shipley Send no later than April 1st please.



and the Erwina Ehresman Department Attendance Award.

Junior Citation of Merit.

There is also the Americanism Spirit Plaque

1st page: I am an American Legion Auxiliary Warrior

Explaining how you have promoted the Americanism Program (check the Americanism Plan of Work)

2018-2019 Department Report Form MUST accompany this entry.

Cover activities from March 1, 2018-February 28, 2019

Last Page: Juniors name and birth date, Unit name and number, District number, and number of works in your essay.

This goes to Pat Miller. Send no later than March 1, 2019.

I cannot stress enough of the importance of doing as many of these items as possible. It does not take very long to accomplish any of these possible awards. Good Luck and we are looking forward to reading your entries.

Buckeye Girls State
Rene' Reese, Director
rqr21@sbcglobal.net - (216) 362-0609

The 2019 Buckeye Girls State session will be held on the campus of the University of Mount Union, Alliance, Ohio the week of June 16-22, 2019.

If your Unit is sending a delegate(s) to Girls State you should be busy with the following:

- Ordered the applications – remember that the deadline is March 1st and then the price goes up.
- Working closely with the school(s) to get the names of potential delegates.
- Making plans as to when and where you will conduct the interviews. Remember that it is up to the Unit to decide who will be the delegates and alternates.

Next Steps –

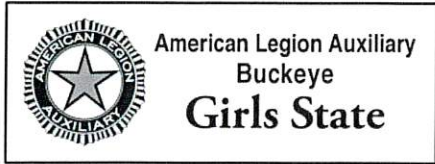
- Contact each girl to let her know when and where the interview will be held and to make sure she is available to be there. If she has a conflict, please make every attempt to reschedule her so that she has the opportunity to be interviewed.
- Keep the parents informed of what is happening.
- Make your final decisions and contact the girls to let them know.
 - Be sure they receive the applications and it is the Unit's responsibility to see that all parties complete and sign the applications.
- After completion, the applications need to be sent to Brittany Adams at the Department office. **Remember the deadline is April 5th, 2019.**

Don't forget:

- All delegates and alternates should have your contact information.
- Reinforce that the on-line orientation is mandatory and encourage them to attend a District orientation.
- Stay in contact with your delegates to answer questions and to be supportive. Especially reach out to them the week prior to Girls State to make sure nothing has changed.

I want to thank all of you who are doing the work on the Unit level and those who are volunteering at the Girls State session. It is because of you and your dedication that we are able to make this program such a success.

Please contact the office or myself if you have any questions.



American Legion Auxiliary
 Buckeye Girls State brittany@alaoio.org
 Post Office Box 2760 www.buckeyegirlsstate.org
 Zanesville, Ohio 43702-2760 (740) 452-8245 fax (740)452-2620

**BUCKEYE GIRLS STATE
 District Orientation Schedule – Spring 2019**

District	Date	Host Unit Number	Location	Registration Time	Orientation Convenes	Additional Information	BGS Staff Member to Assist with the Orientation
1	4/14/2019	183	405 E Front St, Pemberville OH	1:30 PM	2:00 PM		Gwen Schroeder-Zulch & Denise Conrad
1	4/28/2019	320	204 Illinois Ave., Maumee OH	1:30 PM	2:00 PM		Gwen Schroeder-Zulch & Denise Conrad
2	5/1/2019	268	413 N. State St. Delphos OH	6:30 PM	7:00 PM		Shirley Maurer & Diana Hausfield
2	5/5/2019	241	06458 St. Rt. 66 New Bremen OH	1:00 PM	1:30 PM		Shirley Maurer & Diana Hausfield
3	TBD						
4	5/5/2019	194	401 Reading Rd., Mason OH	12:00 PM	1:00 PM		Carmella Fugate
5	4/2/2019	169	280 S Washington St., Tiffin OH	6:30 PM	7:00 PM		Linda Close
5	4/11/2019	41	406 W Main St., Norwalk OH	6:30 PM	7:00 PM		Linda Close
5	4/13/2019	202	620 N Broadway St., Medina OH	10:30 AM	11:00 AM		Kristin Little
5	4/28/2019	326	89 E Main St., Shelby OH	1:30 PM	2:00 PM		Linda Close
6	5/18/2019	254	180 W. Maple St, Johnstown OH	10:30 AM	11:00 AM		Vicky Buck
7	TBD						
8	5/19/2019	11	279 Canal St, Lancaster OH	1:00 PM	1:30 PM		Vicky Buck
9	4/13/2019	214	4304 Center St., Willoughby OH	9:45 AM	10:00 AM		Rene Reese
10	4/28/2019	667	224 Wood St, North East Canton OH	1:00 PM	1:30 PM	Foltz Community Center	Beth Toalston & Martha Lee Thatcher
11	5/19/2019	71	74 S Main St., Roseville OH	1:30 PM	2:00 PM		Carole Sowards & Shelley Riggs
12	5/5/2019	144	3253 S High St., Columbus OH	1:45 PM	2:00 PM	Look for Dollar Gen	Vicky Buck
13	4/7/2019	610	19944 Sheldon Rd Brook Park, OH	11:30 AM	12:00 PM		Diann Long
14	5/5/2019	496	1945 Mogadore Rd, Kent OH	1:00 pm	2:00pm		Karen Peel



NATIONAL CANDIDATES FUND RAFFLE

The National Candidates Fund Committee has conferred with Department President Kathy Heichel and we will be having a Gift Card Raffle at the Department Convention in June to be held in Toledo, Ohio.

We are asking all District Presidents to place this in your newsletter, so we can have a great raffle in June. We are asking units to provide the National Campaign Committee with gifts cards to be raffled off. We would like for them to be in denominations of between \$15-\$25. **Be advised that the units are not required to do this, we are just asking for donations. We will then put together the raffles and it will be in place for Department Convention.**

Please have donations to the Committee no later than **April 15, 2019** so we can ensure the raffle is up and going for Department Convention in June. They can bring them to Mid-Winter Conference in Columbus or to Poppy Shop in Sandusky if they prefer or they can mail them to the Chairman or Committee Members. If you have any questions, please feel free to contact: National Candidates Chairman BARBARA CLAUSING 5121 LUCYDALE AVE NORTH OLMSTED OH 44070-4308 Home # (440) 779-5399 Cell # (440-478-2396 Work # Email - barbaraann5121@wowway.com
National Candidates Member 2 TAMARA DILLON 734 PIERCE AVE LANCASTER OH 43130-2415 Home # (740) 653-8056 Cell # Work # Email -tomtammy49@columbus.rr.com
National Candidates Member 3 NANCY LONGBRAKE 169 NEW LONDON AVE NEW LONDON OH 44851 (567)215-7386 Cell #Email -NLLongbrake@NEO.RR.COM

Thanks in advance and we hope to have lots of gift cards for the raffle and to enhance funds for the National Candidates Fund.



Poppy

Sandy Van Houten

Thank you for the beautiful Poppy Usage Items at Department Mid-Winter. Thank you Gail and Denise for doing this. (I was under the weather).

Winners were:

3rd Place: Hearts of Love Unit 85 Levi Phillips Dist. #6

2nd Place: Not Forgotten Unit 430 Cindy Shope Dist.#12

1st Place: Leader of Volunteers Unit 214 Louise Cichon Dist. #9

Thank you all Dist. for your entries, many dollars were collected to help with Creative Arts Festival.

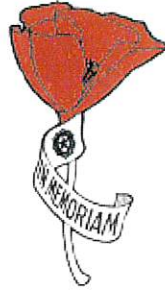
Reminders:

- * Don't forget Poppy Poster Contest.
- * Choose your Little Miss Poppy, Jr. Miss Poppy and Master Poppy. Fill out forms and get them to me by March 18, and no later than March 23rd. Poppy Shop Open House April 7, 2019, the forms are in this mailing.

Thank You

Sandy Van Houten
4802 Bellville North Rd.
Bellville, Ohio 44813
sandycuda535@gmail.com

POPPY SHOP OPEN HOUSE



Sunday April 7, 2019

Ohio Veterans' Home
Sandusky, Ohio

- ▶ Poppy Shop Open House is open to all American Legion Family Members, including American Legion, American Legion Auxiliary, Sons of the American Legion, 40 et 8, 8 et 40 and their families and friends.
- ▶ Participants in the Little Miss (ages 2-6), Junior Miss (ages 7-17) and Master Poppy (ages 2-17) will parade in their *poppy attire* as part of the program.
- ▶ All participants in the *poppy parade* must complete an application. These applications must be returned on or before March 23, 2019 to:

Sandy Van Houten 4802 Bellville N. Rd. Bellville, Ohio 44813

Hotel accommodations may be at:

Days Inn
11410 US Route 250
Milan, Ohio 44846
419-499-4961

Use Group Name: American Legion Auxiliary
Cut off for Reservations: *March 5, 2019*
Group rate: \$49.99 plus tax and fees

POPPY SHOP OPEN HOUSE APPLICATION

For

Miss Poppy, Master Poppy, Mr. & Mrs. Poppy



Lest We Forget.

POPPY SHOP OPEN HOUSE
SUNDAY APRIL 7, 2019
Ohio Veterans' Home – Sandusky

This application must be completed and mailed to:

Sandy Van Houten
4802 Bellville N. Rd.
Bellville, Ohio 44813

DEADLINE
March 25, 2019

▶ Please remember that Poppy attire is to be worn by all participants ◀

Name: _____

Sponsoring Unit, Post, SAL: _____

School, grade & age: _____
(if participant is a child)

Parents: _____
(if participant is a child)

Hobbies, extracurricular activities, sports or accomplishments:

Thank you for taking the time to complete this application. It helps in preparation of the program and ensures that each participant receives proper recognition.

**Poppy Shop
&
Department Jr. Convention**

Hotel Accommodations

A block of rooms has been reserved at a discounted rate for
Friday, April 5th & Saturday, April 6th, 2019

Individuals must make their own reservations by contacting



11410 US Rt. 250

Milan, Ohio 44846

Phone (419) 499-4961

Group Name: American Legion Auxiliary

Price: \$49.99 plus tax

Cut off for reservation is

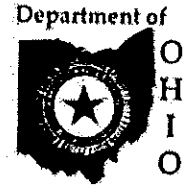
March 5, 2019

KIT OF REPORTS

THE FOLLOWING ATTACHED DOCUMENTS ARE YOUR REPORT FORMS FOR THE 2018-2019 ANNUAL YEAR

**Tear Off Each Report Form, Fill Out, and Send to your
Department Chairman or District Chairman along with your
Program Narrative**

CITATION OF MERIT



REQUIREMENT

- All of the report forms are included in this packet. You will also see this STAMP on the report forms that are required for the Citation of Merit.
- You can find all of the Plans of Action and the Report Forms on the Department Website: www.alaohio.com
- **Don't forget to complete your Unit Impact Numbers Report! It is now a requirement for the Citation of Merit.**

UNIT REPORTING RECOMMENDATIONS

1. The report form shall be attached to all narratives. This form states the award applying for, contact information, and program name.
2. Please include in your narrative the total number of volunteers, total number of Junior volunteers, total number of volunteer hours, total \$ spent, total number of veterans served, and total number of people affected.
 - a) A Unit may make a donation with no volunteer hours. There would only be a dollar amount in the total dollars spent.
 - b) The VA&R report should include the assessment from dues of \$0.75 x each paid member and included in the total dollars spent. Also include this information in the narrative.
 - c) The Children & Youth report should include the assessment from dues of \$0.25 x each paid member and included in the total dollars spent. Also include this information in the narrative.
3. All reports are in narrative form. Rules for narratives as listed in each Plan of Action.

YEAR END REPORTING

1. All reports and applications shall be submitted by due dates as listed by Department Chairmen.
2. An Annual Impact report shall be completed by the Unit and submitted to the District President. District President shall submit a District Annual Impact Report to Department Headquarters.
3. Reports must be submitted as specified below in order for the Unit to receive the coveted "CITATION OF MERIT"
4. All required reports must be made on OFFICIAL REPORT FORMS. A report form with nothing reported does not count as a report received.
5. District Chairman shall track all Unit Reports received on a District worksheet and submit to Department Chairman by the date specified in the Plan of A

CITATION OF MERIT REQUIREMENTS
Resolution Adopted Department Convention, 2014.

PROGRAM	REPORTS REQ'D	MAIL TO	DEADLINE
Americanism	1	District Chairman	April 15
Bonding Fee *	0	Department Headquarters	May 1
Chaplain	1	Department Chaplain	April 15
Children & Youth***	1	District Chairman	Deadline Date
Community Service	1	District Chairman	April 15
History	1	Department Chairman	April 15
Legislative	1	Department Chairman	April 15
Membership **	0	Dept. Headquarters	GOAL by last day of business in May
National Security	1	Department Chairman	April 15
Poppy ***	1	Department Chairman	Deadline Date
Plus Small Poppy Purchase ****		Department Headquarters	Dec 31
Veterans Affairs & Rehab	1	District Chairman	April 15
Unit Year-End Impact #s Report	1	District President	May 1

* The Unit Bonding Fee must be paid and received in Department Headquarters on or before May 1 of the year for which it is due.

** Membership Goal is set by Department and listed in the Buckeye Messenger. Transmittal forms accompanied with properly marked unit rosters must be received in Department Headquarters on or before 10:00 AM the last day of business in May of each year; all transmittals must be accompanied by a check in the correct amount. Do not include any other moneys in your check for Membership dues.

*** Deadline date for Report is determined by the Department Chairman and is stated on the annual report form.

**** Purchase of small veteran-made Poppies for distribution in your community must be made through Department Headquarters. Small poppies must be ordered and paid for by December 31 of each year to be considered for a Citation of Merit. Send Poppy Order Form with check in correct amount payable to:

**AMERICAN LEGION AUXILIARY
DEPARTMENT OF OHIO, INC.
P O BOX 2760
ZANESVILLE, OH 43702-2760**

All required reports must be made on OFFICIAL REPORT FORMS. A report form with nothing reported does not count as a report received.

Reports can be Emailed, Faxed,
or US Postal Service. The most
important thing is that Units report
their good works!
Please Send in your Reports

American Legion Auxiliary
YEAR-END IMPACT REPORT FORMS
2018-2019

Why report these numbers?

Every hour, every dollar ALA members invest in our mission of helping veterans adds up. It not only gives each member a sense of pride in belonging to the world's largest patriotic women's organization, but it allows us to demonstrate our effectiveness to the world. Each small sum of numbers gets added into the collective numbers that are called Impact Numbers. These numbers proclaim our impact and help make membership in the ALA meaningful.

These numbers are also reported to The American Legion, which includes them in its annual report to Congress. To make this process easier for you, it has been simplified and the form has been condensed to include only essential information. If you aren't sure, giving an estimate is better than not reporting at all.

How to complete the Impact Report Form

1. Each ALA member should fill out the Member Form and give it to her unit president. This usually happens in April, but check with your unit.
2. The unit president (or her designee) compiles all of the member data on the Unit Form and adds any additional data not reported individually by unit members. This form then gets forwarded to either the district/county (if applicable) or department which compiles all the records.
3. It is more important that you report information in one section of the form only, rather than worry if you have selected the right category. For example, if you provide a service for children, it should go in either Service for Military Families (for example, camps for military children only) or Service for Children & Youth (Legion Family camps for all children), but not in both places. Just report it somewhere.
4. Please round to whole dollar values (for example, \$149.50 should be \$150).

Report Simplifications

1. All service for all military whether active duty, retired, or reserve is now combined in one section.
2. Each section has better defined examples of the service that should be reported.
3. **For units, districts/counties, and departments:**
"Line numbers" and "Obtain Total From" columns assist in transferring data from form to form. For example, units can find the number of Volunteer Hours for Military Families on Line 5 of the Member Form.

A downloadable fillable monthly tracking worksheet is available on the national website under the Members Only, Annual Report Forms section: www.ALAforVeterans.org.

**Thank you for taking the time to REPORT your VALUABLE SERVICE
and helping us TELL OTHERS about our INCREDIBLE IMPACT!**

Turn in to Unit President By April 15th, 2019

American Legion Auxillary

MEMBER Year-End Impact Numbers Report

I am a member of Unit # _____ Unit Name _____

Department _____

My name _____

Here is what I did in the 12 months from MAY 1, 2018 TO APRIL 30, 2019.

1. My ALA Service for Veterans/Active Duty/Reserve Military (Examples: shopping for and preparing care packages for deployed troops, helping wounded warriors and elderly veterans at home, providing transportation, military send-off and welcome-home events, parades, projects for homeless veterans, activities related to distributing poppies, recording veteran histories, raising money for the Veterans Creative Arts Festival, fundraising events that benefit veterans (such as Walk, Run & Roll), assisting with veterans hiring fairs, advocating for The American Legion legislative agenda that supports veterans and the military.)

Line 1 Hours I volunteered: _____

Line 2 Dollars I personally spent/donated: \$ _____

Line 3 Number of veterans/military I assisted: _____

Line 4 Number of "Veterans in Community Schools" presentations I facilitated: _____

2. My ALA Service for Military Families: (Examples: programs for military and veterans' children, helping Family Support Groups, supporting adopt-a-military-family projects, military spouse hiring fairs, organizing and delivering hero packs, providing child care for military activities, distributing Blue Star Banners, providing G.I. Josh dogs)

Line 5 Hours I volunteered: _____

Line 6 Dollars I personally spent/donated: \$ _____

Line 7 Number of military families I served: _____

3. My ALA Service for Youth (Examples: Jr. Activities, classroom and patriotic activities for children, camps open to all children, raising funds for or promoting Legion Family activities like ALA Girls State)

Line 8 Hours I volunteered for ALA Girls State: _____

Line 9 Hours I volunteered for all other Legion Family youth activities: _____

Line 10 Dollars I personally spent on goods for youth activities (parties, backpacks): \$ _____

Line 11 My direct cash aid to help a needy child: \$ _____

Line 12 Number of children/youth served: _____

Line 13 Dollars I donated to all other child service charities (ex: Make a Wish, St. Jude's): \$ _____
Do not include donations to American Legion funds—these are reported by the Legion.

4. My Service Representing the ALA in My Community (Examples: blood drives, walks/runs, food pantries)

Line 14 Total number of hours for any service not included in Sections 1 through 3: _____

Line 15 Total dollars spent for any service not included in Sections 1 through 3: \$ _____

5. Mileage

Line 16 Miles driven in providing my above ALA service (not attending regular meetings): _____

When completed, send to: _____ by _____ / _____ / _____
(Get name and date from unit)

CONGRATULATIONS – YOU DID IT!

THANK YOU FOR ALL YOU DO AND FOR REPORTING YOUR SERVICE!

MANDATORY FOR ALL UNITS
Send to Your District President By May 1st, 2019

American Legion Auxillary

UNIT Year-End Impact Numbers Report

Unit # _____ Unit Name _____

Department _____ Unit President _____

Your Name (if other than president) _____

Your Email _____

Number of Member Impact Reports _____

Here is what our unit did in the 12 months from MAY 1, 2018 TO APRIL 30, 2019.

1. Our ALA Service for Veterans/Active Duty/Reserve Military

	Service for Veterans/Military	Obtain Total From	Member	Unit	Total
Line 1	Total hours members volunteered	Member Form Line 1		N/A	
Line 2	Total dollars spent	Member Form Line 2	\$	\$	\$
Line 3	Total number of veterans/military assisted	Member Form Line 3			
Line 4	Total number of "Veterans in Community Schools" presentations facilitated	Member Form Line 4			
Line 5	Value of in-kind donations received*	Unit Records	N/A	\$	\$
Line 6	Number of poppies or poppy items distributed	Unit Records	N/A		
Line 7	Dollars raised from poppies	Unit Records	N/A	\$	\$

*Estimated cash value of non-cash donations from NON-MEMBERS of goods (like paper goods, clothing) or services (like pro-bono CPA services from a local firm)

2. Our ALA Service for Military Families

	Service for Military Families	Obtain Total From	Member	Unit	Total
Line 8	Total hours members volunteered	Member Form Line 5		N/A	
Line 9	Total dollars spent	Member Form Line 6	\$	\$	\$
Line 10	Number of military families served	Member Form Line 7			

3. Our ALA Service for Youth

	Service for Children & Youth	Obtain Total From	Member	Unit	Total
Line 11	Total hours for ALA Girls State	Member Form Line 8		N/A	
Line 12	Dollars spent for ALA Girls State	Unit Records	N/A	\$	\$
Line 13	Total hours for other Legion Family youth activities	Member Form Line 9		N/A	
Line 14	Dollars spent on goods for youth activities	Member Form Line 10	\$	\$	\$
Line 15	Dollar amount of direct aid to help a needy child	Member Form Line 11	\$	\$	\$
Line 16	All other UNIT expenses (parties, dinners, paper goods, trophies)	Unit Records	N/A	\$	\$
Line 17	Total number of children/youth served	Member Form Line 12			
Line 18	Donations to all other child service charities	Member Form Line 13	\$	\$	\$

4. Our Service Representing the ALA in Our Community

	For any service not included in Sections 1-3	Obtain Total From	Member	Unit	Total
Line 19	Total number of hours	Member Form Line 14		N/A	
Line 20	Total dollars spent	Member Form Line 15	\$	\$	\$

5. Mileage

	Obtain Total From	Total
Line 21	Total miles driven in providing ALA service	Member Form Line 16

6. Scholarships Presented/Awarded by Our Unit

	Scholarships	Obtain from	Total
Line 22	Number of unit scholarships presented/awarded	Unit Records	
Line 23	Total dollar amount of unit scholarships	Unit Records	\$
Line 24	Total dollar amount donated to department scholarships	Unit Records	\$

When completed, send to: _____ by ____ / ____ / ____
 (Get name and date from district or county, if applicable, or department)

CONGRATULATIONS – YOU DID IT!
THANK YOU FOR ALL YOU DO AND FOR REPORTING
YOUR UNIT'S IMPACT!

MANDATORY FOR EACH DISTRICT
Send to DEPARTMENT SEC/Ex. Dir By May 15th, 2019

American Legion Auxiliary

DISTRICT/COUNTY Year-End Impact Numbers Report

District/County _____ Department _____

Number of Units in District/County _____ Number of Units Reporting _____

Total Number of Members Reporting _____

Your Name _____ Email _____

Here is what our units did in the 12 months from MAY 1, 2018 TO APRIL 30, 2019.

1. Our ALA Service for Veterans/Active Duty/Reserve Military

	Service for Veterans/Military	Obtain Total From	Total
Line 1	Total hours members volunteered	Unit Form Line 1	
Line 2	Total dollars spent	Unit Form Line 2	\$
Line 3	Total number of veterans/military assisted	Unit Form Line 3	
Line 4	Total number of "Veterans in Community Schools" presentations facilitated	Unit Form Line 4	
Line 5	Value of in-kind donations received*	Unit Form Line 5	\$
Line 6	Total number of poppies or poppy items distributed	Unit Form Line 6	
Line 7	Total dollars raised from poppies	Unit Form Line 7	\$

*Estimated cash value of non-cash donations from NON-MEMBERS of goods (like paper goods, clothing) or services (like pro-bono CPA services from a local firm)

2. Our ALA Service for Military Families

	Service for Military Families	Obtain Total From	Total
Line 8	Total hours members volunteered	Unit Form Line 8	
Line 9	Total dollars spent	Unit Form Line 9	\$
Line 10	Total number of military families served	Unit Form Line 10	

3. Our ALA Service for Youth

	Service for Children & Youth	Obtain Total From	Total
Line 11	Total hours for ALA Girls State	Unit Form Line 11	
Line 12	Total dollars spent for ALA Girls State	Unit Form Line 12	\$
Line 13	Total hours for other Legion Family youth activities	Unit Form Line 13	
Line 14	Total dollars spent on goods for youth activities	Unit Form Line 14	\$
Line 15	Total dollar amount of direct aid to help a needy child	Unit Form Line 15	\$
Line 16	Total other UNIT expenses (parties, dinners, paper goods, trophies)	Unit Form Line 16	\$
Line 17	Total number of children/youth served	Unit Form Line 17	
Line 18	Total dollars to other child service charities	Unit Form Line 18	\$

4. Our Service Representing the ALA in Our Communities

	For any service not included in Sections 1-3	Obtain Total From	Total
Line 19	Total number of hours	Unit Form Line 19	
Line 20	Total dollars spent	Unit Form Line 20	\$

5. Mileage

		Obtain Total From	Total
Line 21	Total miles driven by members in ALA Service	Unit Form Line 21	

6. Scholarships our Units & District/County Presented/Awarded

	Scholarships	Obtain Total From	Units	District or County	Total
Line 22	Total number of scholarships presented or awarded	Unit Form Line 22			
Line 23	Total dollar amount of scholarships	Unit Form Line 23	\$	\$	\$
Line 24	Total dollar amount donated to department scholarships	Unit Form Line 24	\$	\$	\$

When completed, send to: _____ by: ____/____/____
 (Get name and date from district or county, if applicable, or department)

**CONGRATULATIONS—YOU DID IT! THANK YOU FOR ALL YOU DO
 AND FOR REPORTING YOUR DISTRICT/COUNTY'S IMPACT!**



**American Legion Auxiliary
National Report and Award Cover Sheet**

Please note, your report will also be viewed as an award entry.

Complete the following if you are applying for a member award. Be sure to give the complete name of the member. The award certificate will be prepared using the information you include below.

Unit #: _____ Full official unit name: _____

Name of state where you are a member: _____

Member Name: _____ ALA member ID#: _____

Nominating Member (if different from above): _____

Nominator's Phone number: (____) _____

Nominator's Email address: _____

National committee sponsoring award: _____

Type of Award: Department Unit Member

Name of the award you are applying for: _____

For a unit award or to submit a year-end unit narrative report, please complete this section. Be sure to give the complete name of your unit. The award certificate will be prepared using the information you include below.

Unit #: _____ Full official unit name: _____

Name of department: _____

Unit president/chairman (circle one) name: _____

Above listed person's ALA member ID#: _____ Phone number: (____) _____

Email address: _____

For a department award or to submit a year-end department narrative report, please complete this section:

Name of department: _____

Name of department chairman: _____

Chairman's phone number: (____) _____ ALA member ID#: _____

Chairman's email address: _____

Please see your committee's Annual Supplement to the Programs Action Plan to determine where to send this form.



Ohio Unit Plan of Action



AMERICANISM

CHAIRMAN

Darlene Leiter
 329 Lindale Avenue
 Ashland, Ohio 44805-1537
 (419) 289-2794 (home)
 (419) 651-6598 (cell)
 Email – darleiter@yahoo.com

VICE CHAIRMAN

Renee Kohl
 13 West Prospect Street
 Hudson, Ohio 44236
 (330) 650-1967 (home)
 (330) 802-2845 (cell)
 Email – rkohl@aol.com

REPORT DUE :

(Essay Contest)

April 15, 2019

****April 1, 2019****

SEND REPORT TO :

Your District Americanism Chairman

(address shown below)

CITATION OF MERIT



REQUIREMENT

District Americanism Chairmen

01	553	ROSEANNE	PAQUETTE	2245 ROCKSPRING RD	TOLEDO	43614	(419) 509-1500	rosanne@adray-grna.com
02	173	RUTH	PETERS	205 N. HAYES ST	BELLEFONTAINE	43311	(937) 539-8186	rpeters3704@twc.com
03	776	DEBRA	SMITH	3300 WYOMING DR	XENIA	45385	(937) 838-5485	debor7anne@yahoo.com
04	194	MICHELLE	COSSMAN	5653 STONE TRACE DRIVE	MASON	45040	(513) 754-1933	mcossman@zoomtown.com
05	447	JANE	YEAGER	17 EAST HIGH ST	PLYMOUTH	44865	(429) 989-2125	Janeveager2000@yahoo.com
06	085	CHARLOTTE	FRAZIER	1728 SCIOTO WAY	NEWARK	43055	(740) 366-3360	blfrazier13@twc.com
07	062	PEGGY	PARK	PO BOX 32	CHILLICOTHE	45601-0032	(740) 775-5751	None
08	011	SUSANNE	FREELAND	904 LANRECO BLVD	LANCASTER	43130	(740) 654-2287	freelanddistrict8@gmail.com
09	151	CHRISTINE	BETTS	463 MILL ST	CONNEAUT	44030	(440) 265-8161	tinakins49@hotmail.com
10	436	RUBY	WITHROW	1020 CRAWFORD ROAD	WELLSVILLE	43968	(330) 532-6026	
11	077	MARY	PADGETT	PO BOX 273	NEFFS	43940	(740) 671-9956	mlucy01@aol.com
12	144	ANN	GARREN	3744 ABNEY RD	COLUMBUS	43207	(614) 749-2821	anngarren@hotmail.com
13	627	KIMM	BUNCH	3018 LINCOLN AVE	PARMA	44134	(216) 401-8842	kimmieb219@sbcglobal.net
14	464	LORI	SHIELDS	54 W. BARLOW	HUDSON	44236	(330) 352-7550	lorishields170@gmail.com

Narrative must be typed written in narrative form.

Narrative must not exceed 1,000 words. (Can be fewer words if program dictates)

Narrative may include photographs and news articles.

Essay Contest: April 1, 2019 Narrative Deadline: April 1, 2019

Ohio Unit Plan of Action

Department Report Form

This Form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. A Unit must submit a narrative in order to receive credit for an award submission or Citation of Merit. Narrative - there is no word count requirement. Simple or elaborate stories will be accepted as a report.

Please complete the following. Be sure to give the complete name of your Unit: _____

District _____	Unit # _____	Membership Goal _____	Membership Total As of Report _____		
Name of Person Completing Report: _____			Unit Chair. _____	Unit Pres. _____	
Phone # _____	Email _____	Membership ID (if available) _____			
Specific Award Name(if applicable) _____					

MAIL TO DISTRICT AMERICANISM CHAIRMAN

Answer the following Questions in your narrative

- How did your Unit promote the Americanism essay contest? _____
- How did your Unit promote the flag program? _____
- How did your Unit promote patriotic holidays? _____
- How did your Unit encourage support of the flag amendment? _____
- Did your Unit support American Legion Americanism programs? How? _____
- How did your Unit promote Americanism in your community? _____



Department of Ohio Plan of Action



AUXILIARY EMERGENCY FUND

CHAIRMAN

Alice Teynor
524 Prospect Street
Bucyrus, Ohio 44820
(419) 563-5166 - CELL
Email – ateynor@gmail.com

REPORT DUE: April 15, 2019

Department Report Form			
This Form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. A Unit must submit a narrative in order to receive credit for an award submission or Citation of Merit. Narrative - there is no word count requirement. Simple or elaborate stories will be accepted as a report. Please complete the following. Be sure to give the complete name of your Unit: _____			
District _____	Unit # _____	Membership Goal _____	Membership Total As of Report _____
Name of Person Completing Report: _____		Unit Chair. _____	Unit Pres. _____
Phone # _____	Email _____	Membership ID (if available) _____	
Specific Award Name(if applicable) _____			

Narrative must be typed written in narrative form.

Narrative must not exceed 1,000 words. (Can be fewer words if program dictates)

Narrative may include photographs and news articles.

Optional-A copy of your Unit ALA Impact Form (Only necessary if it is required based the Plan of Action Directions)

Report Deadline: April 15, 2019

Narrative Deadline: April 15, 2019

MAIL TO DEPARTMENT AEF CHAIRMAN

Alice Teynor
524 Prospect Street
Bucyrus, Ohio 44820



Ohio Unit Program Action Plan



American Legion Auxiliary Buckeye Girls State

DIRECTOR

Rene' Reese
6543 Engle Rd.
Brook Park, Ohio 44142
(216) 362-0609 (home)
(216) 409-0122 (cell)
Email – rqr21@sbcglobal.net

Mid-Year Report Due :

Year-Report Due:

SEND REPORTS TO :

COORDINATOR

Brittany Adams
PO Box 2760
Zanesville, Ohio 43702-2760
(740) 452-8245 (work)

Email – brittany@alaohio.org

December 15, 2018

May 1, 2019

Department BGS Director

(address above)

A Board of Directors oversees the American Legion Auxiliary Buckeye Girls State Program, which includes:

Director

Department President

Department 1st Vice President

Director of Counselors

Director of Government

Director of Health

Director of Music and Recreation

Director of Public Relations

Department Secretary/Executive Director

Rene' Reese

Kathy Heichel

Kristen Little

Gwenda Schroeder-Zulch

Diann Long

TBD

Vicky Buck

Linda Close

Kelly Gibson

Ohio Unit Program Action Plan

2018– 2019 Department Report Form

This form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. If a Unit only completes this form and does not do a narrative, they will still receive credit as having completed a report. However, if the report shows all zero's or blank information this will not qualify as an actual report.

Department Report Form			
This Form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. A Unit must submit a narrative in order to receive credit for an award submission or Citation of Merit. Narrative - there is no word count requirement. Simple or elaborate stories will be accepted as a report.			
Please complete the following. Be sure to give the complete name of your Unit: _____			
District _____	Unit # _____	Membership Goal _____	Membership Total As of Report _____
Name of Person Completing Report:		Unit Chair. _____	Unit Pres. _____
Phone # _____	Email _____	Membership ID (if available) _____	
Specific Award Name(if applicable) _____			

Answer the following Questions or include answers in your narrative

- How many delegates did your Unit sponsored at ALA Buckeye Girls State?
- How did you promote the ALA BGS program?
- Did you have an ALA BGS presentation in your community? If so, detail the success of this activity and the number of participants.
- How many unit volunteers worked at ALA Buckeye Girls State?
- Did your unit donate to the ALA Buckeye Girls State Endowment Fund?
- How did your unit recognize your 2019 delegates to ALA Buckeye Girls State?
- What have you done within your ALA Girls State program to encourage membership?
- What methods does your Unit utilize to recruit the ALA Girls State delegates for membership? Are they effective?
- Does your Unit receive donations or sponsorship from outside of the Legion Family? What does your Unit do to solicit successful fund raising outside the Legion Family?
- How has your unit improved your BGS Girls State program this year? In what ways?



Ohio Unit Plan of Action



CHAPLAIN

CHAIRMAN

Karen Peel
2216 25th Street SW
Akron, Ohio 44314
(330) 962-0738 CELL
Email – karen.peel@svindustries.com

CITATION OF MERIT



REQUIREMENT

REPORT DUE: April 15, 2019

Department Report Form

This Form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. A Unit must submit a narrative in order to receive credit for an award submission or Citation of Merit. Narrative - there is no word count requirement. Simple or elaborate stories will be accepted as a report.

Please complete the following. Be sure to give the complete name of your Unit: _____

District _____	Unit # _____	Membership Goal _____	Membership Total As of Report _____		
Name of Person Completing Report:			Unit Chair.		Unit Pres.
Phone # _____	Email _____	Membership ID (if available)			
Specific Award Name (if applicable)					

Narrative must be typed written in narrative form.

Narrative must not exceed 1,000 words. (Can be fewer words if program dictates)

Narrative may include photographs and news articles.

Optional-A copy of your Unit ALA Impact Form (Only necessary if it is required by the Plan of Action Directions)

Narrative Deadline: April 15, 2019

n

MAIL TO DEPARTMENT CHAPLAIN

Karen Peel
2216 25th Street SW
Akron, Ohio 44314



Ohio Unit Plan of Action



CHILDREN & YOUTH

CHAIRMAN

Ruth Peters
 205 North Hayes Street
 Bellefontaine, Ohio 43311
 N/A (home)
 (937) 539-8161 (cell)
 Email – rpeters3704@twc.com

REPORT DUE :

VICE CHAIRMAN

Deborah Miller
 Post Office Box 272
 Waterford, Ohio 45786-0272
 (740) 525-5250 (home)
 (cell)

Email – debs4mms@aol.com

April 15, 2019

SEND REPORT TO :

Your District Children & Youth Chairman

(address shown below)

District Children and Youth Chairmen

01	553	MARY BETH	PARKER	3311 MAPLEWAY DR	TOLEDO	43614	(419) 385-6531	mbparker58@yahoo.com
02	387	RUTH	BROOKHART	718 N FRANKLIN ST	NEW BREMEN	45869	(419) 629-2238	crbrookhart@nktelco.net
03	286	ANTHEA	WILSON	323 GALEWOOD DR	NEW CARLISLE	45344	(937) 925-1180	anthea_w1016@yahoo.com
04	450	JUDI	MAUPIN	3194 BEECH RD	BETHEL	45106-9458	(513) 560-0534	hudi@aol.com
05	257	DEBORAH	SUTTERLIN	950 TWP RD 2506	PERRYSVILLE	44864	(330) 465-9230	d5alapresident@gmail.com
06	417	PAT	RILEY	24 CLIFFVIEW DR	MT STERLING	43143	(740) 869-8319	prot022centurylink.net
07	757	JOANN	KNECHT	604 GARDEN DR	CHILLICOTHE	45601	(740) 701-0083	joann_knecht@yahoo.com
08	283	TAMMY	DEROSIER	12125258 DEEDS RD	PATASKALA	43062	(740) 587-3262	ccartha59@aol.com
09	601	DEBBIE	BRACALE	5730 HERITAGE AVE	MADISON	44057	(440) 428-7637	
10	718	PAT	CARPENTER	PO BOX 99	MARSHALLVILLE	44645		
11	064	SUZANNE	WAGNER	211 VANBERGEN AVE	MARIETTA	45750	(740) 374-8814	suewagner45750@yahoo.com
12	171	SHEILA	NOCKS	8000 SCHOTT RD	WESTERVILLE	43381	(614) 563-4798	sheilanoeks@yahoo.com
13	091	SHARON	KREPELKA	20934 SHELDON RD	BROOK PARK	44142	(440) 243-1789	
14	449	KAREN	PEEL	2216 25TH STREET SW	AKRON	44314	(330) 926-0738	karen.peel@svindustries.com

Narrative Deadline: April 15, 2019

MAIL TO DISTRICT CHILDREN & YOUTH CHAIRMAN

CITATION OF MERIT



REQUIREMENT

Ohio Unit Plan of Action

Department Report Form			
This Form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. A Unit must submit a narrative in order to receive credit for an award submission or Citation of Merit. Narrative - there is no word count requirement. Simple or elaborate stories will be accepted as a report. Please complete the following. Be sure to give the complete name of your Unit: _____			
District _____	Unit # _____	Membership Goal _____	Membership Total As of Report _____
Name of Person Completing Report: _____		Unit Chair. _____	Unit Pres. _____
Phone # _____	Email _____	Membership ID (if available) _____	
Specific Award Name(if applicable) _____			

If you would like to be considered for a Department or National Award attach your narrative to this report form. Follow all criteria when composing your Unit Program Narratives. Criteria for ALL narratives are as follows:

- Narrative must be typed written in narrative form.
- Narrative must not exceed 1,000 words. (Can be fewer words if program dictates)
- Narrative may include photographs and news articles.

Answer the following Questions in your narrative

- How did your Unit promote "Star Spangled Kids," educating children and youth about the U.S. Constitution from the aspect of patriotism and Americanism? _____
- How did your Unit promote the Youth Hero/Good Deed Award? _____
- What success stories do you have regarding support for military and or homeless veterans children? _____



Ohio Unit Plan of Action



COMMUNITY SERVICE

CHAIRMAN

Pam Brenneman
 1467 Gage Road
 Toledo, Ohio 43612
 (419) 476-6832 (home)
 (419) 283-5655 (cell)
 Email – pam52@buckeye-express.com
REPORT DUE :

VICE CHAIRMAN

Mona Shipley
 632 South Elizabeth Street
 Lima, Ohio 45804
 (419) 221-2837 (home)
 (cell)/
 Email – shipley813@yahoo.com
April 15, 2019

CITATION OF MERIT



REQUIREMENT

SEND REPORT TO :

Your District Community Service Chairman
 (address shown below)

District Community Service Chairmen

01	240	BECKY	DIPPMAN	3186 S. RIVER RD	PEMBERVILLE	43450	(419) 287-3257	dippman@amplex.net
02	096	KAY	SELLERS	1101 N. McCULLOUGH ST	LIMA	45801	(419) 235-0322	kfsellers@live.com
03	668	JUDY	ROWETON	327 GALEWOOD DR	NEW CARLISLE	45344	(937) 845-8438	jkroweton@aol.com
04	484	MARGIE	HOMINY	490 HENNEPIN DR	MAINEVILLE	45039-7332	(440) 823-2515	mhominy@yahoo.com
05	118	CONNIE	BAILEY	230 GREAT OAKS TRAIL APT 208	WADSWORTH	44281	(234) 303-9122	clballey414@gmail.com
06	085	LOLA	NIXON	44 CURTIS AVE	NEWARK	43055	(740) 345-1567	nix7lo@roadrunner.com
07	633	SANDY	GROOMS	135 COLUMBIA ST	SEAMAN	45679	(937) 386-7190	s_grooms219@yahoo.com
08	376	APRIL	ICE	1989 TWP RD 184 SW	JUNCTION CITY	43748	(740) 605-4333	jefal376secretary@yahoo.com
09	214	MARTHA	SETLOCK	38504 COURTLAND DR	WILLOUGHBY	44094	(440) 951-2227	mwalunissetlock41@gmail.com
10	436	JULIE	MARTIN	12574 ISLANDVIEW AV NW	UNIONTOWN	44685	(330) 699-6268	msjulleamartin@aol.com
11	495	D. LORETTA	MATHENY	814 CARLISLE AVE	BELPRE	45714	(740) 423-8263	lorettamat60@gmail.com
12	430	AMY	PARKER	678 MARTHA LANE	COLUMBUS	43213	(614) 638-6683	akenda10707@gmail.com
13	703	DANIELLE	ZAREMBA	11337 BLOSSOM AVE	PARMA HTS	44130	(216) 534-4509	daniellezaremba1@gmail.com
14	685	KATHLEEN	RICHARDS ON	9305 FLORA DR	STREETSBORO	44241	(330) 842-7650	None

Ohio Unit Plan of Action

Department Report Form

This Form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. A Unit must submit a narrative in order to receive credit for an award submission or Citation of Merit. Narrative - there is no word count requirement. Simple or elaborate stories will be accepted as a report.

Please complete the following. Be sure to give the complete name of your Unit: _____

District _____	Unit # _____	Membership Goal _____	Membership Total As of Report _____		
Name of Person Completing Report: _____			Unit Chair.		Unit Pres.
Phone # _____	Email _____	Membership ID (if available)			
Specific Award Name (If applicable) _____					

NARRATIVE INFORMATION

Narrative must be typed written in narrative form.

Narrative must not exceed 1,000 words. (Can be fewer words if program dictates)

Narrative may include photographs and news articles.

Answer the following Questions or include answers in your narrative

- How did members recruit community volunteers (non-members) while engaged in ALA Community Service activities and/or projects? _____
- How did members engage high school students (with or without service hour requirements to graduate) in ALA Community Service activities and/or projects? _____
- Did members volunteer for or organize service projects for any of the ALA suggested days of service? If so, which days were most successful for offering service projects? Did you have any challenges? _____
- What types of community service activities and/or projects were done in your Unit? _____



Department of Ohio Plan of Action



CONSTITUTION & BYLAWS

CHAIRMAN

Patricia Taylor
 4561 Pennyston Ave
 Huber Heights, Ohio 45424
 (937) 277-0305 (home)
 (937) 823-0943 (cell)
 Email – taylorpat251@yahoo.com
Mid-Year Report Due: December 5, 2018
REPORT DUE : April 15, 2019

Department Report Form

This Form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. A Unit must submit a narrative in order to receive credit for an award submission or Citation of Merit. Narrative - there is no word count requirement. Simple or elaborate stories will be accepted as a report.

Please complete the following. Be sure to give the complete name of your Unit: _____

District	Unit #	Membership Goal	Membership Total As of Report		
Name of Person Completing Report:			Unit Chair.		Unit Pres.
Phone #	Email	Membership ID (if available)			
Specific Award Name (if applicable)					

As part of your Narrative Report, please include answers to the following questions:

- Have you done an annual review of your Unit Constitution & Bylaws? _____
- When were your Unit Constitution & Bylaws last revised? _____
- How was your Unit inspired to review their governing documents? _____
- Has your unit sponsored any Constitution & Bylaws activities? _____
- If so, what were those activities? _____
- Did your unit participate in a web based Constitution & Bylaws activity? If so, was it helpful? _____

MAIL TO DEPARTMENT C&B CHAIRMAN

Patricia Taylor
 4561 Pennyston Ave.
 Huber Heights, Ohio 45424



Ohio Unit Plan of Action



EDUCATION

CHAIRMAN

Deborah Meyer
 90 North Lincoln Street
 Minster, Ohio 45865-1053
 (419) 628-3339 (home)
 (419) 441-6497 (cell)
 Email – debmeyer69@gmail.com

REPORT DUE: April 15, 2019 (postmarked)

Department Report Form			
This Form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. A Unit must submit a narrative in order to receive credit for an award submission or Citation of Merit. Narrative - there is no word count requirement. Simple or elaborate stories will be accepted as a report. Please complete the following. Be sure to give the complete name of your Unit: _____			
District	Unit #	Membership Goal	Membership Total As of Report
Name of Person Completing Report:		Unit Chair.	Unit Pres.
Phone #	Email	Membership ID (if available)	
Specific Award Name(if applicable)			

Answer the following Questions or include answers in your narrative

- Did member/units participate in Teacher Appreciation Week and/or National Education Week?
How? _____
- Did your unit participate in Give 10 to Education? _____
- Describe how Veterans in Community Schools programs were presented? _____
- If units actively support veterans associations on campus, describe their activities? _____
- What types of help did units give a needy student? _____
- How did your unit recognize scholarship winners? _____
- How many scholarship applications does your unit receive? _____

Narrative must be typed written in narrative form.

Narrative must not exceed 1,000 words. (Can be fewer words if program dictates)

Narrative may include photographs and news articles.

Optional-A copy of your Unit ALA Impact Form (Only necessary if it requires it based on the Plan of Action Directions)

Report Deadline: April 15, 2019

Narrative Deadline: April 15, 2019

MAIL TO DEPARTMENT EDUCATION CHAIRMAN



Ohio Unit Plan of Action



FINANCE

CHAIRMAN

Gwen Schroeder-Zulch
PO Box 242
Jerry City, Ohio 43437-0242
(home)
(419) 494-7366 (cell)
Email – gweniesue@yahoo.com

2nd Member

Kathleen Hecht
94 2nd Street
Athens, Ohio 45701-1536
(740) 594-7162 (home)
(740) 517-0619 (cell)
Email – kt_hecht@gmail.com

3rd Member

Donella Kline
26863 Elizabeth Lane
Olmsted, Ohio 44241-5540
(440) 235-5399 (hone)
(216) 396-8968 (cell)
Email – dkline@chnhousingpartners.org

FINANCE

What is this committee and why do we have it?

The Department Finance Committee is subject to the ratification of the Department Executive Committee and is charged with oversight of the general financial policy of the Department of Ohio including preparation of the annual budget and supervision of the expenditures under that budget.

What you should know as a Unit:

Planning for our Future

The Core Values of the Auxiliary and our Mission do not change; they endure. For the organization itself to endure, everything we do needs to be directed towards the five goals of the American Legion Auxiliary's Centennial Strategic Plan: 1) Enhance membership strength. 2) Create a culture of goodwill. 3) Develop leadership at all levels. 4) Strengthen Departments and Units. 5) With the American Legion, build brand loyalty.

Setting Financial Goals

The organization's strategic plan includes financial goals. Strategic planning is an organization's process of defining its strategy or direction and making decisions on allocating its resources to pursue. Ideally, the plan should cover multiple years—which include targets for expected accomplishments—and propose specific performance measures used to evaluate progress toward those targets which are outlined in the annual budget development.

At times, Units often focus only on the current year budgeting process and neglect looking three to five years ahead. Units should reflect on trends of the recent past and their implications for the current and future on financial planning for the organization. Each unit is strongly advised to replicate this process of defining its own set of goals through a strategic plan.



Ohio Unit Plan of Action



HISTORY

HISTORIAN

CITATION OF MERIT



Dayna Beyer
6013 Garber Road
Bellville, Ohio 44813
(419) 566-9395 (cell)

REQUIREMENT

Email – mrsdaynabeyer@gmail.com

REPORT DUE: April 15, 2019

Department Report Form

This Form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. A Unit must submit a narrative in order to receive credit for an award submission or Citation of Merit. Narrative - there is no word count requirement. Simple or elaborate stories will be accepted as a report.

Please complete the following. Be sure to give the complete name of your Unit: _____

District	Unit #	Membership Goal	Membership Total As of Report		
Name of Person Completing Report:			Unit Chair.		Unit Pres.
Phone #	Email	Membership ID (if available)			
Specific Award Name(if applicable)					

Narrative must be typed written in narrative form.

Narrative must not exceed 1,000 words. (Can be fewer words if program dictates)

Narrative may include photographs and news articles.

Program Summation:

Check your Bulk Mail for Updates with information from the National Historian.

Report Deadline: April 15, 2019

Narrative Deadline: April 15, 2019

MAIL TO DEPARTMENT HISTORIAN

Dayna Beyer, 6013 Garber Road, Bellville, Ohio 44813



Department of Ohio Plan of Action



LEADERSHIP

CHAIRMAN

Pam Bates
 2122 Willow Run Circle
 Enon, Ohio 45323
 (937) 974-2316 (cell)
 Email – pamelabates9@gmail.com (preferred communication)

REPORT DUE: April 15, 2019

Department Report Form

This Form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. A Unit must submit a narrative in order to receive credit for an award submission or Citation of Merit. Narrative - there is no word count requirement. Simple or elaborate stories will be accepted as a report.

Please complete the following. Be sure to give the complete name of your Unit: _____

District _____	Unit # _____	Membership Goal _____	Membership Total As of Report _____		
Name of Person Completing Report: _____			Unit Chair. _____	_____	Unit Pres. _____
Phone # _____	Email _____	Membership ID (if available) _____		_____	_____
Specific Award Name(if applicable) _____					

Answer the following Questions or include answers in your narrative

- Did the unit discuss at your meetings any of the ideas in the “What Can You Do” from #1 through #4 sections of the Plan of Action? YES ___ NO ___
- If YES, what topics or presentations were discussed. (list on back of this report-can be in bullet form)
- #5 in the POA deals with Nurturing Goodwill. Did the unit use any of the “What Can You Do” ideas to enhance goodwill in your unit? YES ___ NO ___
- If YES, what topics or presentations were discussed. (list on back of this report-can be in bullet form)
- Did the unit provide the members with information of who we are and what we do and where to find such information? YES ___ NO ___
- If YES, what information was provided to the members. (list on back of this report-can be in bullet form)



Ohio Unit Plan of Action



LEGISLATIVE

CITATION OF MERIT



CHAIRMAN
 Cyndi Underwood
 1147 Lauren Crest Street SW
 Hartville, Ohio 44632-8548
 (330) 256-0700 (cell)

REQUIREMENT

Email – cyndiunderwood73@gmail.com

REPORT DUE: April 15, 2019

Department Report Form

This Form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. A Unit must submit a narrative in order to receive credit for an award submission or Citation of Merit. Narrative - there is no word count requirement. Simple or elaborate stories will be accepted as a report.

Please complete the following. Be sure to give the complete name of your Unit: _____

District	Unit #	Membership Goal	Membership Total As of Report		
Name of Person Completing Report:			Unit Chair.		Unit Pres.
Phone #	Email	Membership ID (if available)			
Specific Award Name (if applicable)					

Answer the following questions or include answers in your narrative report. Please include answers to the following questions:

- How did you train members in the legislative issues promoted by The American Legion and how did your members employ those methods? _____
- What legislative activities (town hall meetings, legislative receptions) did members attend in Your communities _____
- What suggestions did members have to improve those activities? Please describe. _____
- How did members develop relationships with their elected officials? Please describe. _____
- Please describe how members were able to connect with their local and state officials and what were their successes. _____

Mail report to Department Legislative Chairman:

Cyndi Underwood, 1147 Lauren Crest Street SW, Hartville, Ohio 44632-8548



Ohio Unit Plan of Action



MEMBERSHIP

CHAIRMAN

Kristen Little
17324 Independence Court
Brook Park, Ohio 44142
(216) 265-9611 (home)
Email – kll721@yahoo.com

REPORT DUE : April 15, 2019

Department Report Form			
This Form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. A Unit must submit a narrative in order to receive credit for an award submission or Citation of Merit. Narrative - there is no word count requirement. Simple or elaborate stories will be accepted as a report. Please complete the following. Be sure to give the complete name of your Unit: _____			
District _____	Unit # _____	Membership Goal _____	Membership Total As of Report _____
Name of Person Completing Report:		Unit Chair. _____	Unit Pres. _____
Phone # _____	Email _____	Membership ID (if available) _____	
Specific Award Name(if applicable) _____			

Answer the following Questions in your narrative

Please share how your department is using membership tools and other Auxiliary programs to engage, retain and recruit members, which tools were most effective, and which incentives were most effective.

Narrative must be typed written in narrative form.

Narrative must not exceed 1,000 words. (Can be fewer words if program dictates)

Narrative may include photographs and news articles.

Narrative Deadline: April 15, 2019

MAIL TO DEPARTMENT MEMBERSHIP CHAIRMAN

Kristen Little, 17324 Independence Court, Brook Park, Ohio 44142



Ohio Unit Plan of Action



NATIONAL SECURITY

CITATION OF MERIT



CHAIRMAN

Vicky Buck
5558 Orrville Avenue
Columbus, Ohio 43228
(614) 596-8540 (cell)

Email – lt248@aol.com

REQUIREMENT

REPORT DUE: April 15, 2019

Department Report Form			
This Form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. A Unit must submit a narrative in order to receive credit for an award submission or Citation of Merit. Narrative - there is no word count requirement. Simple or elaborate stories will be accepted as a report. Please complete the following. Be sure to give the complete name of your Unit: _____			
District	Unit #	Membership Goal	Membership Total As of Report
Name of Person Completing Report:		Unit Chair.	Unit Pres.
Phone #	Email	Membership ID (if available)	
Specific Award Name(if applicable)			

NARRATIVE INFORMATION

Narrative must be typed written in narrative form.

Narrative must not exceed 1,000 words. (Can be fewer words if program dictates)

Narrative may include photographs and news articles.

Narrative Deadline: April 15, 2019

As part of your narrative report, please include answers to the following questions:

- Did members organize Welcome to Our Hometown events? If so, what was most successful? Did they have any challenges?
- What types of national security activities and/or projects were done at units in your department that weren't near a military installation?



Department of Ohio Plan of Action



PAST PRESIDENTS PARLEY

CHAIRMAN
Denise Conrad
1108 Erie Court
Woodville, Ohio 43469
(home)
(419) 376-0787 (cell)
Email -- dconrad0609@gmail.com

REPORT DUE : April 15, 2019

Department Report Form			
This Form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. A Unit must submit a narrative in order to receive credit for an award submission or Citation of Merit. Narrative - there is no word count requirement. Simple or elaborate stories will be accepted as a report. Please complete the following. Be sure to give the complete name of your Unit: _____			
District _____	Unit # _____	Membership Goal _____	Membership Total As of Report _____
Name of Person Completing Report: _____		Unit Chair. _____	Unit Pres. _____
Phone # _____	Email _____	Membership ID (if available) _____	
Specific Award Name(if applicable) _____			

Narrative must be typed written in narrative form.
Narrative must not exceed 1,000 words. (Can be fewer words if program dictates)
Narrative may include photographs and news articles.

Mail to Department Past Presidents Parley Chairman:

Denise Conrad
1108 Erie Court
Woodville, Ohio 43469



Department of Ohio Plan of Action



POPPY

CITATION OF MERIT



CHAIRMAN

Sandy Van Houten
4802 Bellville North Road
Bellville, Ohio 44813
(419) 886-4745 (home)
(419) 631-6911 (cell)
Email – sandycuda535@gmail.com

REQUIREMENT

REPORT DUE : April 15, 2019

Department Report Form

This Form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. A Unit must submit a narrative in order to receive credit for an award submission or Citation of Merit. Narrative - there is no word count requirement. Simple or elaborate stories will be accepted as a report.

Please complete the following. Be sure to give the complete name of your Unit: _____

District _____	Unit # _____	Membership Goal _____	Membership Total As of Report _____		
Name of Person Completing Report: _____			Unit Chair. _____	_____	Unit Pres. _____
Phone # _____	Email _____	Membership ID (if available) _____		_____	_____
Specific Award Name (if applicable) _____					

- Narrative must be typed written in narrative form.
- Narrative must not exceed 1,000 words. (Can be fewer words if program dictates)
- Narrative may include photographs and news articles.

Answer the following Questions or include answers in your narrative

- How did your members promote the Poppy Program? _____
- How did your members increase poppy revenue? _____
- How did your unit promote the Poppy Poster Contest? _____
- How did your unit promote Little Miss and Miss Poppy? _____

Narrative Deadline: April 15, 2019

MAIL TO DEPARTMENT POPPY CHAIRMAN

Sandy Van Houten, 4802 Bellville N Road, Bellville, Ohio 44813



Department of Ohio Plan of Action



PUBLIC RELATIONS

CHAIRMAN

Colleen Phillips
C-032 County Road 8B
Hamler, Ohio 43524-9785
(419) 274-4001 (home)
(419) 439-0526 (cell)
Email – ckphillips43524@gmail.com

REPORT DUE: April 15, 2019

Department Report Form					
This Form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. A Unit must submit a narrative in order to receive credit for an award submission or Citation of Merit. Narrative - there is no word count requirement. Simple or elaborate stories will be accepted as a report.					
Please complete the following. Be sure to give the complete name of your Unit: _____					
District _____	Unit # _____	Membership Goal _____	Membership Total As of Report _____		
Name of Person Completing Report: _____			Unit Chair. _____	_____	Unit Pres. _____
Phone # _____	Email _____	Membership ID (if available) _____		_____	_____
Specific Award Name(if applicable) _____					

Narrative must be typed written in narrative form.

Narrative must not exceed 1,000 words. (Can be fewer words if program dictates)

Narrative may include photographs and news articles.

Narrative Deadline: April 15, 2019

Answer the following Questions or include answers in your narrative

- How has your Unit website and/or Facebook page inspired units to develop social media at the local level? _____
- Has your unit been mentioned in local media promotion of mission-related activities? What type of promotions have they received? _____
- Did your Unit do any Public Service Announcements? How were they received? _____
- How does your Unit keep an active and updated media contact list? _____
- Has there been specific social media events sponsored by either your unit broadly spread the brand of the ALA? _____
- What specific activities have you done to work toward Goal 5 of the Centennial Strategic Plan- Build Brand Loyalty? _____



Ohio Unit Plan of Action



VETERANS AFFAIRS & REHABILITATION

CHAIRMAN

Robyn Cooper
 901 West High Street
 Piqua, Ohio 45356
 (937) 773-0165 (home)
 (937) 214-6307 (cell)
 Email –
 thecoop1420@juno.com

VICE CHAIRMAN

Martha Setlock
 38504 Courtland Drive
 Willoughby, Ohio 44094
 (440) 951-2227 (home)
 (440) 219-9982 (cell)
 Email –
 mwalunissetlock41@gmail.com

Department Hospital Director

René Reese
 6543 Engle Road
 Brook Park, Ohio 44142
 (216) 362-0609 (home)
 (216) 409-0122 (cell)
 Email – rqr21@sbcglobal.com

REPORT DUE :

April 15, 2019

SEND REPORT TO :

Your District VA & R Chairman
 (address shown below)

CITATION OF MERIT



REQUIREMENT

District VA&R Chairmen

01	320	JOYCE	SCHMELTZ	4420 BECK DR	MAUMEE	43537	(419) 891-0449	missmolliejoyce@aol.com
02	217	MAGGIE	WILEY	317 S. BROOKLYN AVE	SIDNEY	45365	(937) 489-1792	howmaw71@gmail.com
03	184	ROBYN	COOPER	901 W. HIGH ST	PIQUA	45356	(937) 773-0165	thecoop1420@juno.com
04	194	MARSHA	GIEHLS	118 S. WEST ST	MASON	45040-3688	(513) 398-6566	aux194@embarqmail.com
05	257	DEB	SUTTERLIN	950 TWP RD 2506	PERRYSVILLE	44864	(330) 465-9230	d5alapresident@gmail.com
06	085	LOIS	SINGLETON	936 WEST VILLAGE DR	NEWARK	43055-2853	(740) 344-1904	loispat@hotmail.com
07	757	PATRICIA	OLAKER	207 CEDARWOOD TERR	CHILLICOTHE	45601-1778	(740) 775-3389	None
08	011	TAMMY	DILLON	734 PIERCE AVE	LANCASTER	43130	(740) 653-8056	tomtammy49@columbus.rr.com
09	103	LORI	WELCH	1305 HAMLIN DR	ASHTABULA	44004	(440) 344-3485	weichlori@gmil.com
10	204	PATTY	WILLIAMS	418 GOBEL AVE	SE CANTON	44707	(330) 452-0097	pwilliams7p@gmail.com
11	495	REGINA	ARGABRITE	302 WALNUT ST	BELPRE	45714-1654	(740) 860-3052	None
12	797	CAROLE	EBERSOLE	3934 MAIDSTONE DR	COLUMBUS	43230-4512	(614) 783-6790	cdebersole@gmail.com
13	703	RHONDA	JANOWSKI	3126 PAXTON DR	BRUNSWICK	44212	(216) 407-8867	janawskr@aol.com
14	464	PATTY	MILLER	400 MAY AVE	CUYAHOGA FALLS	44221	(330) 928-4448	pmiller54@att.net

Ohio Unit Plan of Action

Department Report Form

This Form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. A Unit must submit a narrative in order to receive credit for an award submission or Citation of Merit. Narrative - there is no word count requirement. Simple or elaborate stories will be accepted as a report.

Please complete the following. Be sure to give the complete name of your Unit: _____

District	Unit #	Membership Goal	Membership Total As of Report		
Name of Person Completing Report:			Unit Chair.		Unit Pres.
Phone #	Email	Membership ID (if available)			
Specific Award Name(if applicable)					

Narrative Deadline: April 15, 2019
MAIL TO DISTRICT VA & R CHAIRMAN

1. How Did your Unit Participate at the VA Hospitals and other VA facilities? Explain
2. Describe how members earned their Service to Veterans hours?
3. How did your Unit Support your local Veterans? Do you have any unique ideas to share with other Units?
Explain

Why is the National Impact Report MANDATORY

ARTICLE SUBMITTED BY
Past Department President DENISE CONRAD

On several occasions I have been asked, “Why is the **MANDATORY National Impact Report** so important? Some think it is just another form to fill out. Although we have many programs in the American Legion Auxiliary, there are certain programs that are important because they are tied directly to our not-for-profit status granted and governed by the IRS. It is our mission to help our Veterans, our Military and their families... with youth and community also important to our mission, that gives us our not-for-profit qualification.

Every year The American Legion Family makes what is called a “Walk on the Hill” in Washington D.C. The Conference is designed to call attention to the support our organizations give our Veterans, Military and their families. It is tough to argue that the government is doing enough when we can show that the American Legion Family alone is donating \$1.1 BILLION in services for our Veterans Military and their families. These numbers would be so much greater if everyone completed the National Impact Report. Armed with these numbers the American Legion Family meets with our own Senators and Representatives on an individual basis to discuss the legislation pending for our Veterans and Military which now includes caregiving.

Caregiving for our Veterans and Military, suicide, PTSD, and TBI are the fastest growing concerns for our Veterans and Military. Our fight is to provide the best benefits, healthcare and income for those who are willing to give their life for us. We owe them the very best technology the U. S. has to offer. Cutting benefits for our Veterans and Military every time there is a budget issue is unacceptable.

If we cannot show on paper how much the government fails to do for our Veterans and Military, then we fail those who defend us. Especially now when there is no draft, these young men and women CHOOSE to defend all of us, up to, and including the ultimate sacrifice. Their families serve with them by supporting their decision and making it possible for them to serve.

Our Veterans and Military and their families didn't say, “No, I don't have time for this”. We know that our American Legion Auxiliary Units do the work, they just don't report it. It is the only required form and it serves such a vital purpose.

So now....Can you say you are too busy to fill out the National Impact Report and send it to your District President? **Deadline to your District President is May 1, 2019. Let's be 100% reporting!**



AMERICAN LEGION AUXILIARY

Department of Ohio, Inc.
PO Box 2760
Zanesville, Ohio 43702-2760
(740) 452-8245
heather@alaohio.org

UNIT DATA FORM - - DIRECT BILLING

MANDTORY!!! MUST BE COMPLETED WITH OR WITHOUT CHANGES

(Please type or print using blue or black ink. Total Dues amount should be the total amount paid by each member and will be reflected on the Renewal notice.)

“I understand that the dues amount listed below will be printed on the 2020 Membership Renewal Notices mailed to each senior member of our Unit by our National organization. The name and address below will be printed on each Membership Renewal Notice designating where members are to mail their dues.”

“It is also understood that any change in the amount of dues made after April 1st, 2019 will not be reflected in 2020 Membership Renewal Notice.”

Unit # _____ District # _____

2020 Senior Member Unit Dues

Unit Portion \$ _____
Department Portion \$11.00
National Portion \$12.00

Total Senior Member Unit Dues: \$ _____ (renewal notice)

2020 Junior Member Unit Dues

Unit Portion \$ _____
Department Portion \$3.75
National Portion \$2.50

Total Junior Member Unit Dues: \$ _____ (renewal notice)

(Name of individual to receive membership dues) (Member ID #)

(Address where membership dues are to be sent)

(City) (State) (Zip Code)

(Telephone Number) (Unit Email if Available)

(Signature) (Title) (Date)

**Return completed form by April 1st, 2019 to:
AMERICAN LEGION AUXILIARY
PO BOX 2760
ZANESVILLE, OHIO 43702-2760
(740) 452-8245 heather@alaohio.org**



AMERICAN LEGION
AUXILIARY

Serving veterans, their families and their communities

From the Office of:
Kelly Gibson
Executive Director/Department Secretary
Department of Ohio, Inc.

TO: Candidates for Department Office

FROM: Kelly Gibson, Department Secretary

DATE: February 15, 2019

SUBJECT: CANDIDATES FOR 2019-2020 DEPARTMENT OFFICES

A Member wishing to be an announced candidate for Department Office must complete and return this form along with their Letter of Intent, to Department Headquarters by April 1st of the year of elections. Unit Presidents are asked to share this information and make this form available to all members upon request.

Announced Candidate for the Office of: _____

Name of Candidate: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Business Phone: _____

Email: _____ Cell Phone: _____

Unit Name: _____ Unit #: _____ District #: _____

Endorsed by Unit? Yes _____ Date: _____ No: _____

Endorsed by District? Yes _____ Date: _____ No: _____

Signature of Candidate: _____ Date: _____

Return to Department Headquarters by April 1, 2019:

American Legion Auxiliary
PO Box 2760
Zanesville, OH 43702