



MARCH 2019 BULK MAILING

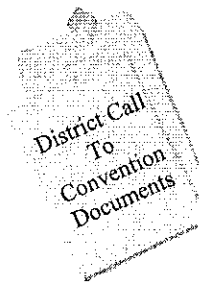
To: Unit Presidents
Department Chairmen/Committees
Hospital Representatives/Deputies

District Chairmen
Department Executive Committee
Past Department Presidents

PLEASE OPEN AND READ THRU THIS MAILING. IT CONTAINS IMPORTANT DOCUMENTS.

This mailing contains the 2019 District Summer Call To Convention and other valuable information. Please share the following with all members:

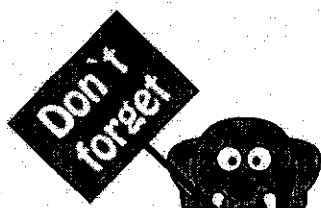
- ✓ District Call To Convention – *all members*
 - District Summer Convention Call (white)
 - Convention Representation By Units (white)
 - Delegates-At-Large per District (pink)
 - Department and District Convention Delegate Certification Form (2) (blue)
 - Department and District Convention Alternate Certification Form (2) (yellow)
 - District Convention Alternate to Delegate Certification (white)



Also included in the mailing is the NEW Officer Certification FORM. Please adhere to the deadlines and turn these forms in by the due date as not doing so could have major repercussions to you Unit.

- ✓ Message from President Kathy – *all members*
- ✓ Membership (white)
- ✓ Centennial Countdown (ivory) – *all members*
- ✓ Leadership (yellow)-all members
- ✓ AEF (white)-AEF chairman
- ✓ Education (blue)-*Education Chairman*
- ✓ Community Service (yellow) – *all members*
- ✓ Chaplain (Tan)- Chaplains
- ✓ Children & Youth (pink)-Children & Youth chairman
- ✓ Unit Data Form (Ivory)
- ✓ Correction to Kit of Reports (white)

- ✓ **Certificate of Unit Officers For 2019-20\20 (ivory) Unit Secretary & President - Deadline June 1st, 2019**



TO FILE YOUR 990EZ ONLINE
Make this a part of your Treasurer's
April/May Report



From the Desk of Kathy Heichel

Department of Ohio, President

Hello My Auxiliary Sisters;

I am in hopes that everyone is in good health and getting your Delegates and Alternates chosen for Buckeye Girls State. I am also hoping that everyone is patient and understanding that there have been some hick-ups in applications getting to you, some of the problem has been out of our control due to mail taking so long, please direct any questions or problems you may have at this time to the Director of BGS, Rene' Reese or Kelly Gibson Department Secretary. Or you may contact me if you wish. Thank you for your understanding ahead of time, we will get it all worked out.

Membership has also been a bit behind but is well on its way to being completed timely. I must give big kudos to Department Secretary Kelly Gibson for all the work she has done on membership along with the rest of staff, Heather is doing her best to get back to normal but the flu and health issues have really been rough on her so I ask you to also have patience and understanding on this issue, she is back and feeling much better as of Wednesday the 13th. Any questions or concerns she will take care of you.

I have spent a few days at headquarters doing what I can to help, but I must say there are a lot of things that we have not a clue that are done there and take for granted. I have learned a lot and have a better understanding.

Junior Department Convention will be here before we know it, so please get your juniors registered and bring them to Sandusky Post 83, April 6, 2019, for election of new officers and awards. Fun planned for Friday evening at Milan Hotel. Info was in last month's bulk mailing and Buckeye Messenger. Sunday April 7, 2019 is Poppy Shop at OVH. I hope to see a lot of you there along with the Miss and Master Poppy from your Units. Let's have a great turn out. Poppy Chairman Sandy Van Houten has been working very hard to have a successful day.

Until the next time, I wish you all much success in all your endeavors. You are truly Leaders Of Volunteering Everyday. Oh yes Spring is coming soon to your town, so I am told.

LOVE- Kathy



Membership

Kristen Little

Anyone, not just members, can volunteer for the Auxiliary.

The Auxiliary can grow volunteer numbers through targeting these groups:

- Family members of active military
 - Women veterans
 - 20-45 age group
- Women whose father or mother was/is in the military
 - Students
 - Professional occupations
 - Faith-based groups

What can be done to entice eligible women from these groups of people to join our organization?

- Visit your local military base.
- * Service members are encouraged to volunteer to help each other and the community. For the Army, contact either the Installation Volunteer Coordinator (the Army Community Service Office) or the Commander of the Installation. For the Navy, contact either the Ombudsman Office or the Family Service Center. For the Air Force and the Marines, contact the Family Support Center Director. For the Coast Guard, contact the Morale, Welfare and Recreation office. Spouse clubs on the base can be contacted directly.
- * Plan a meet-and-greet near a base, invite families to attend and distribute contact information (but no membership applications).
- Tap into the college community service scene.
- * There are several service-oriented organizations on college campuses looking for their next volunteer opportunity. Why not suggest they volunteer to help out veterans or their families? The Auxiliary can make itself known on college campuses nationwide and become synonymous with service. Refer

to the Volunteer section of “Engage to Retain” for some excellent examples of potential volunteer opportunities.

- Reach out to local professionals.
- * There are many doctors, lawyers, accountants, chefs, teachers, etc., who would love nothing more than to volunteer their services to give back to veterans in their communities. Recruit them to take part in a stand down, help veterans with their taxes or cook at a local Fisher House. They will see the good work the Auxiliary is doing and want to come back to help again!
- Make yourselves visible in your community.
- * Whether helping out at a local nonprofit, or sponsoring an Auxiliary event, no one will know the Auxiliary exists if you aren't out serving your community and making people wonder how they can get involved, too.
- Tell your friends.
- * When it comes to recruitment, we are our own worst enemy. We don't like to brag about what the Auxiliary does. But if you joined, your family and friends might like it, too. If you tell your friends, then they tell their friends, think of all of the people you just reached by having one conversation.

Finally, do not think of seeking out target groups as recruiting members. We are recruiting volunteers who want to help veterans through our great organization, and if they are eligible and would like to join, that is a wonderful result.



Centennial Countdown

Colleen K Phillips Editor

Carol T. Robinson -- Department of Ohio American Legion Auxiliary President 2007-2008

Theme: Planting the Seeds of Americanism Together

The three memorable accomplishments during that year were:

Sew Much Comfort (adaptive clothing for wounded service members) (Department President's Special Project)

Department Memorial Monument at Ohio Western National Cemetery, Rittman, OH. (Department President's Special Project)

Children's Miracle Network (Department Junior President's Special Project)

When I ask for donations for the troops, never in my wildest dreams did I expect so many donations. Vision this: I have a one car garage I could not park in because one side of it was full of donations for the troops. We were able to ship for 48 boxes (503.7 lbs.) to the Troops.

I will always remember how we cultivated, fertilized, planted, watered and weeded that year - we "Planted the Seeds of Americanism Together". We grew into a stronger team working together to assist and provide for the needs of our veterans, children and youth and our communities.

Born and raised in London, OH and graduated from London High School. In my junior year of high school, I was selected and attended ALA Buckeye Girls State at Capitol University. Received my BA in Management and Human Development from McGregor School Antioch University, Yellow Springs, OH and Master Certifications in Government Contracting and Project Management from the Business School of George Washington University, Washington, D.C.

I originally joined the American Legion Auxiliary to be on the bowling team. After attending several meetings I became interested in the community service they were doing.

I'm a 34 year paid up for life member of General Daniel "Chappie" James American Legion Unit 776, Riverside, OH earning my eligibility through my late brother, William A. Hawkins, who was in the Army during the Korean War.

I have one daughter; Rhonda, one granddaughter; Brittnei and one great-granddaughter: Hayven, all are members of Unit 776. My mission in life is service to the community and those less fortunate.

During my 34 years I have held the following positions:

Unit Level: Unit President (3 years), first and second Vice President, Secretary, Treasurer, and have chaired and/or served on the following Americanism, ALA Buckeye Girls State, Children and Youth, Community Service, Education, Juniors, Leadership, Membership, National Security, Poppy, Public Relation, UD&R, and VA&R. Currently serving as the treasurer and mentor/leadership chairman

District level: American Legion Auxiliary, Thundering Third District President (2002-2004), Secretary, Chaplain, Community Service Chairman, Leadership, VA&R and currently serving as the UD&R/Mentor/ Leadership Chairman and 1st VP of the District Past President Parley.

Department level: Department of Ohio American Legion Auxiliary President (2007-2008), second and first vice president, member of the Department Executive Committee, Buckeye Girls State Board and Staff Member, Distinguish Guest Chairman, Poppy Chairman, Public Relation Chairman, Membership Chairman, Policy Chairman, Past President Parley Chairman, Finance Committee (3 years), Historian Chairman, Parliamentarian, ALA Buckeye Girls State Director (2016-2018), currently serving as the chairman of the Department Internal Audit Committee and chairman of the Department Strategic Planning Committee Goal 4.

National level: National Executive Committee (2008-2009), member of the National Legislative Council, National Community Service Committee Member (2008-2009), Central Division Community Service Chairman (2009-2010), Central Division Education Chairman (2010-2011), Central Division VA&R Chairman (2011-2012), Central Division Community Service Chairman (2012-2013), Children & Youth Member (2013-2014), Central Division National Security Chairman (2014-2015), Americanism Vice Chairman (2015-2016), ALA Convention Committee Vice Chairman (2016) Central Division ALA Girls Nation Chairman (2016-2017), National Poppy Chairman (2017-2018), Currently serving as the National Junior Activities Chairman, and on the National Centennial Strategic Planning Committee, Goal 3.

Centennial Countdown Colleen K Phillips Editor

Past Department Presidents and Themes: These ladies were each a special part of our Auxiliary History and have not sent me any information but we need to remember their wonderful contributions:

YEAR	NAME	unit	District	Theme
1996-97	Judy Labounty	97	6	"Soar to Greater Heights"
1993-94	Shirley Skerness	610	13	"Ohio Together We Can Make it Happen"
1983-84	Phyllis Nickoson	95	3	"Hats Off To Volunteers"
1975-76	Jane Balzhiser	450	4	" Forward Together"

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The Following Past Department Presidents have passed but we each need to remember them:

1990-91	Ellanora Dickson	64	11	" Peace and Love for All America"
1989-90	Virginia Ray	198	2	" Serve America With Pride and Patriotism"
1988-89	Jackie Bayer	374	10	" Lift Your Cup of Freedom To The Veterans"
1987-88	Ardith Cooper	587	1	"Love Makes The World Go Round"
1986-87	Clair Shields	193	14	" Ring Your Bell Of Service"
1985-86	Anna Lee Griggs	710	6	" Happiness is Serving"
1984-85	Norma Frazer	23	7	" Let's Show We Care"

MORE will be listed next month!

We should be very proud of these ladies Their Dedication to the American Legion Auxiliary has been inspiring to many.

PAST OHIO CENTRAL DIVISION PRESIDENTS:

Year	Name	Unit #	District
1936-37	Mrs. Wilber Deweese	43	3
1944-45	Mrs. O Linn Perry	162	3
1951-52	Mrs. Carl Zeller	17	5
1959-60	Mrs. Lester Nimon	44	10
1968-69	Mrs. Ralph Bates	357	10
1977-78	Mrs. Arthur Hrabak	666	11
1986-87	Mrs Homer Smith	24	11
1995-96	Mrs Desiree Stoy	535	5
2004-05	Ms. Renee Reese	610	13
2013-14	Mrs. Donna Ray	69	4



American Legion Auxiliary

In the Spirit of Service Not Self for Veterans, God and Country

THE LEADERSHIP LIBERATOR

BULLETIN #4



NEVER TO EARLY TO PLAN

by Pamela Bates, Department Leadership Chairman pl

This Chairman would love to see lots of reports for the 2018-19.

Helpful Hints in Writing a Narrative Story

To share with your Units

- The word narrative often panics people. Don't let it! You are really writing a story about what your unit did or if it's a member specific award, what they did for the program.
- Think of a member you have not seen for a long time. Here's your chance to tell that member what has been happening in the unit for the year.
- Review and read thoroughly and carefully the Program Action Plan awards...there will be two types you can submit – National and Department. Each has different criteria.
- Where to start:
 - Go to the Program Action Plan section – What Can You Do? – There are lots of ideas for the member and the unit. These are great memory joggers.
 - When you find the “What Can You Do” section, you will see there are subtitles on what to accomplish...go to the ideas for members and unit under that subtitle. Use these as reference points.
 - Once you have gone through all the subtitles and determine the activities needed for your “story”, start writing the who, what, when, where and how.
 - Be very specific in your writing. Try to write in the 3rd person...not my or I, but the unit, chairman or member. If the award is member specific, you will have to mention the name.
 - You will not get it right on the first writing...it may take 3 or more times...start early...write then walk away...come back reread and rewrite...suggest you put a Revision on each copy just in case you removed something and now you want it back.
 - Once you think it's ready, let another member read it. You'll be surprised at what you may have forgotten.

PAM BATES – DEPARTMENTO OHIO LEADERSHIP CHAIRMAN

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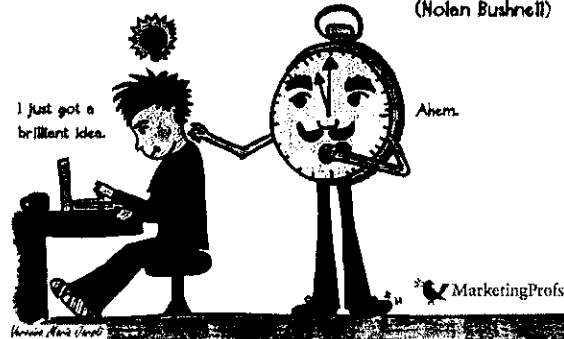


American Legion Auxiliary

In the Spirit of Service Not Self for Veterans, God and Country

"The ultimate inspiration is the deadline."

(Nolan Bushnell)



ON YOUR REPORTS

ALL ZEROS OR ALL BLANKS DOES NOT CONSTITUTE A REPORT

- REMEMBER:**
- (1) If a project crosses two Programs you can: (a) only claim all dollars and hours on one program or (b) divide the dollars and hours between the 2 programs.
 - (2) Buckeye Girls State has its own report...should not be counted on Americanism
 - (3) When submitting a report, fill out all the upper area blanks...that includes your District & Unit Number; Membership Goal; Membership Total As of Report; Name of person completing the report; mark with the individual is the President or Chairman; Phone number; Email Address; Membership ID (its on your card); If applying for an Award-it's name – **BASICALLY EVERYTHING AT THE TOP!**
 - (4) IMPACT REPORT...some reports need an impact report filled out by Unit President. There is a stamp on the front page of the Report Form that indicates Impact Report is needed
 - (5) All Report Forms are not the same. SO READ THEM CAREFULLY.

LEADERSHIP AWARDS

REPORT DUE – 15 APRIL

END OF YEAR REPORT AND OR AWARD NARRATIVE – 15 APRIL

Annual reports reflect the program work of units in the department, and may result in a national award for participants if award requirements are met. UNITS should submit this report to the Department Leadership Chairman by April 15, 2019. Use the "What Can I You Do" as a guide as well as a memory jogger. This report could be as short as a few sentences, a paragraph, or 1000 words...JUST TELL ME YOUR LEADERSHIP STORY. (EMAIL REPORTS ARE ACCEPTED)

MOST OUTSTANDING UNIT LEADERSHIP PROGRAM – Narrative: Plaque

OTHER CITATIONS

CERTIFICATE OF COMPLETION; CERTIFICATE OF PARTICIPATION; CERTIFICATE OF EXCELLENCE (3 options)

PAM BATES – DEPARTMENTO OHIO LEADERSHIP CHAIRMAN

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AUXILIARY EMERGENCY FUND

As you may have seen in the news, there are many of our Auxiliary sisters in need at this time due to natural disasters. Disasters that will not just take weeks but could potentially take years in some cases to recover. We have members in desperate need of their help, please do so. You may have already filed your taxes and with a little cash in hand, may be able to make a personal donation. Units are preparing to finalize their end of year reports and may be able to make a larger donation, or another donation if they have already donated.

This is FAMILY and they need our help! Below is a letter from National and the claim form regarding expediting AEF claims. Please read the information and see if there is any way you can help. Please share this information with the Legion, Sons of the Legion, Riders and of course all of our Auxiliary members. No donation is too small, every penny counts!

Alice Teynor, AEF Chairman

The Plea from National:

We were watching with prayers and worry as we've seen the flooding in the Midwest. We've seen the aftermath on the news. Here is information about Emergency Grants offered to ALA members in cases of natural disasters like this. I know you already know but I created this quick reminder with all of the links and directions in an email for disasters:

The EXPEDITED DISASTER AEF application goes straight to us here at National (unlike the regular AEF application that has to be signed off on by the unit and the department.)

Online: go to: <https://www.alaforveterans.org/Expedited-Application-for-Members-Affected-by-Disaster/> and

- login to the Members Only Portal. Members will need to create their free log-in if they haven't already done so.
- If following the link above to the application, once logged in, you will be directed to the [AEF Committee page](#) where you can click on a link to complete the online EXPEDITED DISASTER application or print it off.

By Mail/Fax/Email:

- The printable version of the AEF disaster application is **attached** (and also available on the national website at <https://www.alaforveterans.org/Members/Auxiliary-Emergency-Fund/>.)
- You can print a copy of the application, fill out as much detail as possible and provide any available documentation, such as photos and copies of repair estimates.
- **Expedited disaster applications do not require signatures from the member's unit and/or department.**
- After completing the application, you can submit it by:
 - faxing it to 317-569-4502,
 - scanning and emailing it to AEF@ALAforVeterans.org
 - sending it by mail to ALA National Headquarters at 3450 Founders Rd., Indianapolis, IN 46268

Should you have any questions regarding our Auxiliary Emergency Fund, please contact me to answer any questions you may have.



<i>For Internal Use Only</i>	
Case #	_____
Date Received	_____
# of Continuous Yrs.	_____

**American Legion Auxiliary Emergency Fund
Expedited Application for Members Affected by Disaster**

Application must be received at National Headquarters within 3 months from disaster date

You may fax completed application to National Headquarters at (317) 569-4502, mail to American Legion Auxiliary National Headquarters, Attn: AEF, 3450 Founders Rd., Indianapolis, IN 46268, or e-mail directly to AEF@ALAforVeterans.org. Questions may be directed to Marti Drake at (317) 569-4564. Note: *Applications lacking required information may be returned.*

Type of Disaster: Fire Flood Hurricane Tornado Earthquake Severe Weather (i.e. lightning, heavy snow)
 Other (Please Explain) _____ Date of Occurrence: _____

Member's Full Name: _____ Member ID #: _____

Member's Unit # & Location: _____ Member's Dept: _____

Member's Address at time of Disaster: _____
address city state zip

Member's Phone Number: () _____ - _____ Family size / # of Dependents: _____

Do you own or rent primary residence? Rent Own Was primary residence damaged? Yes No
 If damaged, was residence insured? Yes No If insured, please indicate amount you expect to receive from policy: \$ _____
 Are you still residing in residence? Yes No If no, please explain current living arrangements: _____

How long were you or do you anticipate being out of home? _____ days _____ weeks
 Was employment of member lost due to disaster? Yes No Was employment of her spouse lost due to disaster? Yes No
 Was employment of member temporarily suspended? Yes No Was it for spouse? Yes No
 If yes, how long for each? Member: _____ days _____ weeks Spouse: _____ days _____ weeks

Damage Incurred: Please explain damage incurred, **attaching additional sheets as needed to fully explain extent of damage.** Include any available photos, copies of repair estimates, statements from FEMA and/or local law enforcement, etc. *These items cannot be returned.*

Emergency Expenses Incurred Emergency Lodging: \$ _____ Food/Water: \$ _____ Other \$ _____
 Please explain "Other" expenses, such as plywood, generator, dry ice, etc., and attach copies of applicable receipts.

PAYMENT INFORMATION

Payment can be transmitted by electronic funds directly to the member's bank account OR a check can be mailed. You must provide a complete mailing address for delivery of a check by the U.S. Postal Service. For electronic funds transfer, you must provide the bank name, routing /ABA number, type of account and your account number. If available, please include a voided check for accuracy.

Member's (Applicant's) Name as listed on Account: _____
 Member's Address as listed on Account: _____
 Name of Member's Bank: _____ Type of Account: Checking Savings
 Bank Routing#/ABA # _____ Member's Bank Account # _____
 Address where Check is to be mailed: _____
 Member's Signature: _____ Date: _____

**Please Note: The maximum grant amount for an expedited disaster application is \$2,400.00, disbursed as determined by the Auxiliary Emergency Fund Grant Committee.*

Education
Deb Meyer, Chairman

As part of the ALA Education program and Goal 2 of our ALA Centennial Strategic Plan, celebrating Teacher Appreciation Week during May 6-10, 2019 is a great way for units to promote the program. Teacher Appreciation Week is a nice way to thank those people who spend tireless hours preparing for class and getting our children and grandchildren ready for the future ahead of them. Teaching is not what it was when I first started teaching 45 years ago. I was able to concentrate on teaching but now so much emphasis is put testing. Teachers, besides being ready for class and teaching, they have to spend countless hours on preparing students for testing. Teacher Appreciation Week give us all a chance to say "Thank you for all you do" to all those teachers who do so much for our children and grandchildren.

Medal of Honor Foundation was founded by the Congressional Medal of Honor Society, which consists exclusively of the living recipients of the Medal of Honor. The Foundation is dedicated to educating and inspiring Americans about the values embodied in the Medal of Honor: courage and sacrifice, commitment and integrity, citizenship and patriotism. The Congressional Medal of Honor Society with a broad range of initiatives such as the Medal of Honor Character Development Program, scholarship programs, exhibits and multimedia projects are aimed at increasing awareness of the Medal of Honor and what it represents. I first heard about the Foundation several years ago on the inspiring America segment of the nightly news so I checked out the website and found some very interesting information. First of all you can have Medal of Honor recipients speak to school groups. There is important protocol to follow which is listed on the website. The last I looked Ohio has two veterans who were awarded the Medal of Honor, one from the Cleveland area and the other from Columbus. There is a character and leadership development program with lesson plans for teachers to follow that educate students about veterans and their service and to help develop the students' leadership skills. There are forty-two lesson. I know no teacher has time to do all of them but maybe they could pick out a couple that would viable in their classroom. One of our language arts teacher decided to do a couple with her students for journal writings. Periodically, there are webinar discussions of historical events that history or government teachers might be able to use in their classrooms. You can sign up for their newsletter at <http://themedalofhonor.com> It is something worth checking out and letting our educator know what is available to them.

The scholarship applications are in the process of being evaluated. National winners will be notified by Central Division sometime in May. All other winners will be announced at the Summer Department Convention. Hopefully Past President Parley Scholarship forms have been taken to the schools. Those applications are due **May 1, 2019**.

Students will begin statewide testing in the next couple of weeks. There will be students who come to school without breakfast only to sit through several hours of testing hungry. Our school has an organization that see each child has a granola bar and juice box each day of testing so all children have something in the stomachs before testing starts each morning. Check with your schools and see how you can help with such a project. If there is no such project in your school, is this something your unit could do? We all want to see that our students have the best advantages when they are testing.

Community Service **By Pam Brenneman**

Many of our nation's veterans need assistance around their home. Elderly or limited-mobility veterans may not be able to take care of all their housekeeping requirements and would appreciate some extra help. Knowing that veterans and current service members do not always come to the Auxiliary in times of need, here are a few places where you can go to share our mission and help veterans who may need some help at home. This type of volunteer work is known as field service. Often, organizations or individuals aware of a veteran's issues will either encourage them to contact us or share his/her information with the local Auxiliary unit. In this manner, volunteers can be matched with veterans in need of help around the house.

How to Find Veterans:

1. In order to find veterans in need of help around the house, contact local Vet Centers and the state-level Veterans Administration office. Many of these state offices are located at Veterans Affairs Medical Centers (VAMCs). Express to them that the Auxiliary unit is looking to assist disabled veterans around their homes.
2. Contact your local Operation Homefront by visiting www.operationhomefront.net. Operation Homefront provides assistance to deployed and wounded servicemembers and their families.
3. Be sure let the Legion, SAL and Riders (if applicable) in your area (especially at your post home) know what your unit is planning. They may know of a veteran who could use your help and/or be willing to volunteer to help on your project.

Ways to Help Veterans at Home:

- Basic home repairs (e.g., painting a room or the exterior of a house).
- Seasonal yard work (e.g., snow removal, raking leaves, weeding or mowing the lawn).
- Build a wheelchair ramp for a veteran who has lost a leg or an elderly veteran who is less mobile.
- Cook a meal for them at their home.
- Do their laundry or housecleaning.

Don't forget your reports are due to your District Chairman by April 15th.

Anna Mae Beckley Plaque - A plaque will be presented to the Unit for the best all-around Community Service Program. Unit activities must be during the 2018-2019 administrative year. Entry must be in narrative form not to exceed 1,000 words. Send to your District Community Service Chairman. Due by: April 15, 2019. All entries for the Anna Mae Beckley Plaque will be forwarded to the Department Chairman. All entries must include a National Report and Award cover sheet and meet the National criteria will be submitted to the Division Chairman for further consideration for a National Unit Award.

Mary Parker Plaque- A plaque will be presented to the Unit with the most outstanding single Community Service ACTIVITY during the 2018-2019 administrative year. Entry must be in narrative form not to exceed 1,000 words. Send to Department Community Service Vice Chairman, Mona Shipley, 632 S Elizabeth St., Lima, Ohio 45804 by the April 15, 2019 deadline.

Spirit Of Community Plaque-- A plaque will be presented to the Unit with the best narrative on a Community Service PROJECT involving the Unit and other organizations. Entry must be in narrative form not to exceed 1,000 words. Send to Department Community Service Vice Chairman, Mona Shipley, 632 S Elizabeth St., Lima, Ohio 45804 by the April 15, 2019 deadline.

**CHAPLAIN
KAREN PEEL**

Spring Greetings!

It is the time of year that we look for the wonderous spring creations that our Heavenly Father has created for us! It is a beautiful time of year of soft spring rains, the blooming of beautiful flowers and the earth rejoices in the awakening from winter.

As we are in the Easter season, I thought I would share a few Easter prayers (from the Chaplains Manual):

We thank Thee, O God, for the day in which life and immortality were brought to light through the resurrection of our blessed Lord from the dead. Evermore in heart and mind we shall sing praises of joy to Him and we shall show our love for Him by our thoughts, words and deeds, our helpful service to others, and faithful performance of all our obligations.

We earnestly ask Thee to bless and preserve all whom we love; comfort and aid all in trouble and distress. We offer our thanksgiving for all graces and favors we have received in the name of Him Who rose triumphant from the dead. Amen.

On this glorious day, O Lord, our hearts are raised to Thee in joy and gladness as we celebrate the resurrection of Thy Son from the dead. May His loving kindness and His blessings rest on us and our dear ones.

Grant us, O Lord, that our devotion to Thee may reflect our happiness at this glorious season and may we all enjoy sweet fulfillment of the promise of this day. We pray that love of Christ, the Risen King, may abide in our hearts forevermore and fill us with the joyousness and peace of Eastertide. Amen.

Also – as we celebrate the 100 years of service of our American Legion – this prayer may be used in a joint observance of Unit and Post:

Heavenly Father bless us as we are gathered here tonight to celebrate the anniversary of the birthday of The American Legion, that great organization which has continued to serve America for the past 100 years. We thank Thee for the opportunity which has been given to the American Legion Auxiliary to have a part in everything which The American Legion has done and sharing in its endeavors.

Grant that the patriotic enthusiasm which inspired these legionnaires to serve our country in the time of war, may continue to guide their activities at all times, and that the principles of Justice, Freedom, Loyalty, and Democracy may be preserved for a happy and secure America.

CHILDREN & YOUTH

When I woke up this morning I realized that this is the end of February where has this year went to.

I just want to give you a few reminders that your unit can do for the Children & Youth program.

Support your Children & Youth in your communities. April is Children and Youth month so you still have time to get involved with the children.

Josh dog: An American Legion Family alliance. Purchase a GI Josh comes with a story book and helps ease separation fears for military children.

The Youth Hero Awards/Good Deed Awards: you can recognize youth who demonstrate a heroic act of physical valor or who exemplify community service in action.

Star Spangled Kids program is where you can educate children and youth on the history of the United States from the aspect of patriotism and Americanism and the U. S. Constitution.

I know your district chairman are looking forward to receiving your reports.

I am looking forward to receive your narratives for the Miriam Junge Plaque but don't forget the Narrative have to be accompanied by the National report and Awards Cover sheet and meting the National criteria. So I can forward them on to the Division chairman to be judged.

Ruth Peters

Department Ohio

CHILDREN & YOUTH

DEPARTMENT OF OHIO

MID YEAR REPORT

Units collected pop tabs for the Ronald McDonald House, participated in Pre-School fundraisers, donated to Make a Wish foundation, helped with Marine Corp Toys for Tots, helped with Little League's different society's in the schools.

One unit helped children by fingerprinting over 70 children at the local Bike Rodeo sponsored by the Fire Department.

Helped with the post picnic with the games and sack races for the children. Helped with Halloween parties for the kids.. Easter egg hunts, Trunk or Treat. Helped with Vacation Bible school at church. Helped shop for Christmas presents for foster children. Participated in Operation Christmas Child. Sponsor Boy and girls scout troops in the community.

Ruth Peters

Children & Youth Chairman

Department of Ohio



AMERICAN LEGION AUXILIARY

Department of Ohio, Inc.

PO Box 2760

Zanesville, Ohio 43702-2760

(740) 452-8245

heather@alaohio.org

UNIT DATA FORM - - DIRECT BILLING

MANDTORY!!! MUST BE COMPLETED WITH OR WITHOUT CHANGES

(Please type or print using blue or black ink. Total Dues amount should be the total amount paid by each member and will be reflected on the Renewal notice.)

“I understand that the dues amount listed below will be printed on the 2020 Membership Renewal Notices mailed to each senior member of our Unit by our National organization. The name and address below will be printed on each Membership Renewal Notice designating where members are to mail their dues.”

“It is also understood that any change in the amount of dues made after April 1st, 2019 will not be reflected in 2020 Membership Renewal Notice.”

Unit # _____ District # _____

2020 Senior Member Unit Dues

Unit Portion	\$ _____
Department Portion	\$11.00
National Portion	\$12.00

Total Senior Member Unit Dues: \$ _____ (renewal notice)

2020 Junior Member Unit Dues

Unit Portion	\$ _____
Department Portion	\$3.75
National Portion	\$2.50

Total Junior Member Unit Dues: \$ _____ (renewal notice)

(Name of individual to receive membership dues) (Member ID #)

(Address where membership dues are to be sent)

(City) (State) (Zip Code)

(Telephone Number) (Unit Email if Available)

(Signature) (Title) (Date)

**Return completed form by April 1st, 2019 to:
AMERICAN LEGION AUXILIARY
PO BOX 2760
ZANESVILLE, OHIO 43702-2760
(740) 452-8245 heather@alaohio.org**

Corrections to Kit of Reports

Junior Activities is attached. It was missing from the Kit of Reports.

An updated version of Legislative is attached with the corrected address for Chairman Cyndi Underwood.



Ohio Unit Plan of Action



JUNIOR ACTIVITIES

CHAIRMAN

Aimee Shipley
 632 South Elizabeth Street
 Lima, Ohio 45804
 (419) 221-2837 (home)
 (419) 516-1724 (cell)
 Email –
 aimeeshipley1983@gmail.com

Honorary Jr. President

Makenah Leibert
 2300 Canterbury Circle
 Akron, Ohio 44319
 (330) 283-9415 (home)

REPORT DUE :

SEND REPORT TO :

2nd MEMBER

Pat Miller
 400 May Avenue
 Cuyahoga Falls, Ohio 44221
 (330) 928-4448 (home)
 (330) 212-1411
 Email –
 plmiller54@att.net

3rd MEMBER

Lori Shields
 54 Barlow Road
 Hudson, Ohio 44236
 (330) 352-7550 (home)
 (cell)
 Email – wtshields107@gmail.com

Honorary Jr. Vice President

April 15, 2019

Your District Junior Activities Chairman
 (address shown below)

District Junior Activities Chairman

01	587	SANDY	MACK	5931 YARMOUTH AVE	TOLEDO	43623	(419) 348-1761	mack593.sm@gmail.com
02	387	DEB	MEYER	90 N. LINCOLN ST	MINSTER	45867	(419) 628-3339	rdmeyer@nktelco.net
03	120	ASHLEY	EVANS	1367 WILLOW CHASE DR	SPRINGFIELD	45503-7724	(937) 206-7089	adevans83@gmail.com
04	450	LESLIE	WILLIAMS	18 MEADOWS DR #25	MILFORD	45150-2859	(513) 708-8890	lwilliams6994@yahoo.com
05	118	REBECCA	HOBSON	390 NORTH LAKE ST	AMHERST	44001	(440) 984-9951	rebecca.hobson.71@gmail.com
06	085	MIRIAM	MILLER	1104 LAWNVIEW AVE	NEWARK	43055	(740) 344-1453	None
07	471	BETTY	TAYLOR	25 WILSON ST	PORTSMOUTH	45662-5778	(740) 250-3249	taylors6040@hotmail.com
08	78	SHANTI	LEITWEIN	9900 STATE ROUTE 664 N	LOGAN	43138	(740) 270-4004	shanileitwein@yahoo.com
09	336	MARIE	SCHULZ	1631 PLEASANTVIEW AVE	ASHTABULA	44004	(440) 6450103	maries867@yahoo.com
10	436	CONNIE	MORTON	11022 KENT AVE NE	HARTVILLE	44637	(330) 877-1237	cjasmorton@hotmail.com
11	495	FLO	HARPOLD	533 WIRT ST	BELPRE	45714	(740) 423-7766	
12	171	KIM	MANN	6510 TUSSIC ST	WESTERVILLE	43082-9038	(614) 899-6922	kim.mann67@yahoo.com
13	091	DONELLA	KLINE	26963 ELIZABETH LANE	OLMSTED TWP	44138	(440) 235-5399	dkline@chnnet.com
14	566	KATHY	BURKHAMMER	885 POLK AVE	AKRON	44314	(234) 738-8552	lovemyangelsof2@yahoo.com

Ohio Unit Plan of Action

Department Report Form			
This Form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. A Unit must submit a narrative in order to receive credit for an award submission or Citation of Merit. Narrative - there is no word count requirement. Simple or elaborate stories will be accepted as a report. Please complete the following. Be sure to give the complete name of your Unit: _____			
District _____	Unit # _____	Membership Goal _____	Membership Total As of Report _____
Name of Person Completing Report:		Unit Chair. _____	Unit Pres. _____
Phone # _____	Email _____	Membership ID (if available) _____	
Specific Award Name(if applicable) _____			

Please consider answering the questions below and include them in your Unit's Narrative/Story about your program.

1. How has participation in the Patch Program increased enthusiasm amount the Juniors? _____
2. What are the various Service projects in which Junior were involved? Has Participation in the service projects increased as the year has progressed?

3. What Type of Volunteer hours did Junior members perform?

4. What ways did your senior members mentor the Junior Members?

5. How does our unit plan to increase Junior member participation in meetings and activities? _____

Please include picture and new articles showing juniors involved in their activities.



Ohio Unit Plan of Action



LEGISLATIVE

CITATION OF MERIT



REQUIREMENT

CHAIRMAN

Cyndi Underwood
1915 Gingerich St NW
Hartville, Ohio 44632
(330) 256-0700 (cell)

Email – cyndiunderwood73@gmail.com

REPORT DUE: April 15, 2019

Department Report Form

This Form should be attached to each narrative that is submitted for information, Citation of Merit requirements and possible Department award. Please fill out the information as completely and accurately as possible. A Unit must submit a narrative in order to receive credit for an award submission or Citation of Merit. Narrative - there is no word count requirement. Simple or elaborate stories will be accepted as a report.

Please complete the following. Be sure to give the complete name of your Unit: _____

District _____	Unit # _____	Membership Goal _____	Membership Total As of Report _____		
Name of Person Completing Report: _____			Unit Chair. _____	_____	Unit Pres. _____
Phone # _____	Email _____	Membership ID (if available) _____			_____
Specific Award Name(if applicable) _____					

Answer the following questions or include answers in your narrative report. Please include answers to the following questions:

- How did you train members in the legislative issues promoted by The American Legion and how did your members employ those methods? _____
- What legislative activities (town hall meetings, legislative receptions) did members attend in Your communities _____
- What suggestions did members have to improve those activities? Please describe. _____
- How did members develop relationships with their elected officials? Please describe. _____
- Please describe how members were able to connect with their local and state officials and what were their successes. _____

Mail report to Department Legislative Chairman:

Cyndi Underwood, 1915 Gingerich St NW, Hartville, Ohio 44632



AMERICAN LEGION AUXILIARY
 DEPARTMENT OF OHIO, INC.
 PO BOX 2760
 ZANESVILLE OH 43702-2760
 (740) 452-8245

CERTIFICATION OF UNIT OFFICERS FOR 2019-2020

UNIT # _____

MANDATORY!!! MUST BE COMPLETED WITH OR WITHOUT CHANGES

This form must be completed by a Unit Officer immediately following election of Unit Officers and returned to Department Headquarters on or before June 1, 2019. If you're Unit fails to return this form to Department Headquarters YOUR UNIT WILL NOT RECEIVE MAIL FROM DEPARTMENT. This includes Presidents, Secretaries, Unit Membership and Buckeye Girls State information. **PLEASE TYPE OR PRINT CLEARLY. MEMBER ID #'s ARE REQUIRED.**

DISTRICT # _____ UNIT # _____ UNIT NAME _____ CITY _____ COUNTY _____

UNIT PRESIDENT _____ MEMBER ID # _____

MAILING ADDRESS _____
City State Zip + 4

PHONE NO. () _____ EMAIL ADDRESS _____ MEMBER ID # _____

UNIT SECRETARY _____ MEMBER ID # _____

MAILING ADDRESS _____
City State Zip + 4

PHONE NO. () _____ EMAIL ADDRESS _____

UNIT TREASURER _____ MEMBER ID # _____

MAILING ADDRESS _____
City State Zip + 4

PHONE NO. () _____ EMAIL ADDRESS _____

UNIT MEMBERSHIP _____ MEMBER ID # _____

This person is to receive ALL Membership mail, including receipts.

MAILING ADDRESS _____
City State Zip + 4

PHONE NO. () _____ EMAIL ADDRESS _____

PLACE AND ADDRESS WHERE UNIT MEETINGS ARE HELD _____

DAY OF MONTH OF UNIT MEETING _____ TIME OF UNIT MEETING _____

CHANGES MUST BE SUBMITTED IN WRITING BY THE UNIT PRESIDENT. CHANGES BY PHONE WILL NOT BE ACCEPTED.

COMPLETED BY _____ TITLE _____ DATE _____



AMERICAN LEGION
AUXILIARY

Serving veterans, their families and their communities

From the Office of:

Kelly Gibson
Secretary/Executive Director
Department of Ohio, Inc.

March 15, 2019

To: Unit Presidents

The enclosed mailing includes the 2019 District Summer Convention Call and other important information regarding District Convention to be shared with all members:

- ✓ 2019 District Summer Convention Call (white)
- ✓ Convention Representation by Units (white)
- ✓ 2019 Delegates-At-Large per District (pink)
- ✓ 2019 Department and District Convention Delegate Certification Form (2) (blue)
- ✓ 2019 Department and District Convention Alternate Certification Form (2) (yellow)
- ✓ 2019 District Convention Alternate to Delegate Certification (white)

2019 District Convention Call – Please share the District Convention Call with all members.

Convention Representation by Units – This table calculates the number of Delegates and Alternates the Unit is entitled to and is based on the number of members whose current dues have been received in Department Headquarters by 10:00 AM, May 31, 2019.

2019 Delegates-At-Large – This is a list of all Delegates-At-Large who are automatic delegates to District and Department Convention. **They are not to be included as a Unit delegate.**

2019 Department and District Convention Delegate Certification Form – After election of Unit Delegates and Alternates, please complete this form and return one copy to Department Headquarters by **June 1, 2019** (see address below) and one copy to the District President (see address on Delegate-At-Large list). Do not include Delegates-At-Large on this form. The Unit President must sign this form in certification. **Delegates must be certified prior to Convention. I repeat, Delegates must be certified prior to Convention.**

2019 Department and District Convention Alternate Certification Form – After election of Unit Delegates and Alternates, please complete this form and return one copy to Department Headquarters by **June 1, 2019** (see address below) and one copy to the District President (see address on Delegate-At-Large list). The Unit President must sign this form in certification. **Alternates must be certified prior to Convention. Again, Alternates must be certified prior to Convention.**

2019 District Convention Alternate To Delegate Certification – If a Delegate is being replaced with an Alternate, the Alternate must bring this completed form to District Convention and present to the Registration Committee with her 2019 Membership Card. Only the Unit President or District President may certify.

Sincerely

Kelly Gibson
Department Secretary/Executive Director

Cc: Department Executive Committee
Department Chairmen/Committee
District Chairmen
Hospital Representatives & Deputies
Past Department Presidents

PLEASE FIND THE SUMMER CONVENTION INFORMATION FOR YOUR DISTRICT FROM THE LIST BELOW.

District	Date	Reg. Time	Meeting Begins	City	Host Unit/Meeting Place	Hostess	Address and Directions	Guest Speaker	Lunch	Reserve By Date	Send Reserve to	Address	Phone/Email
1	6/1/19	8:30 AM	9:30 AM	Wauson	Robinson Gibbs Post 265	Cathy Eiche	1105 N. Shoop Ave. Wauson		\$6.00 per person	5/24/19	Cathy Eiche	611 Beech St. Wauson 43367	(419) 583-7491
2	6/2/19	9:00 AM	10:00 AM	New Bremen	New Bremen Post 241	Jean Homan	6485 OH 66, New Bremen, OH 45869	N/A	N/C	5/28/19	Shirley Maurer	06247 St Rt 219 New Knoxville, 45821	419-753-2486 or 419-733-3397
3	6/1/19	9:00 AM	10:00 AM	Kettering	Unit 598 Kettering	Lisa Drauman	5700 Kentshire Dr. Kettering 45440	N/A	\$6.00	5/28/19	Charlene Fox		(937) 216-7049 atoxylrocks@gmail.com
4	6/2/19	12:00 PM	1:00 PM	Cincinnati	ML Washington Post 484	Yvicki Monroe	1837 Sutton Ave Cincinnati 45230	TBA	Light Snacks @ 12:00PM	5/26/19	Carmella Fugate	550 Clark St. Mtford, OH 45150	513-260-9516 carmella.fugate@yahoo.com
5	4/28/18	9:00 AM	10:00 AM	Sycamore	Sycamore Post #250	Terrl Mohr	125 S Sycamore, OH 44882		Yes, \$6.00		Terrl Mohr	PO Box 221, Sycamore, OH 44882	(419) 306-8523
6	5/5/19	9:00 AM	10:00 AM	Hebron	Hebron Post #285		108 Water St Hebron 43025	N/A	Yes	N/A	N/A		
7	6/9/19	12:00 PM	1:00 PM	Tronton	Tronton Unit 433	Courtney Vance Joseph	301 S 3rd St. Tronton, OH		Yes	6/1/19	Courtney Vance Joseph		304-654-2806
8	6/2/19	12:00 PM	1:00 PM	Junction City	James E Fisher Post 376	April Lee	110 S Logan St. Junction City 43748		Light Snacks	N/A			
9	5/4/19	9:00am	10:00am	Willowick	ALA Unit 678		570 E. 328th St. Willowick		Yes, \$3.00				
10	6/5/19	9:00 AM	10:00 AM	Canton, OH	Post #44	Bonita Hunt	Post #44		Yes, \$5.00	6/1/19	Bonita Hunt	5901 Benjamin St. SW Canton 44706	(330) 477-8498 bhansenp@actm.com
11	6/1/19	9:00 AM	10:00 AM	Zanesville	Post #29	Kathy Chapman	Post #29		Yes, \$7.00	5/23/19	Kathy Chapman	1122 Federal Ave Zanesville 43701	740-319-5122; kalap209@gmail.com
12	5/4/19	9:00 AM	10:00 AM	Columbus	Don Granite Post #532	Sandy Heath	Demorest Rd. Columbus, OH 43228	Yes	Yes, \$6.00	4/29/18	Sandy Heath	1571 Demorest Rd. Columbus, OH 43228	sheath4320@yahoo.com



AMERICAN LEGION AUXILIARY

Department of Ohio, Inc.
PO Box 2760
Zanesville, Ohio 43702-2760
(740) 452-8245

CONVENTION REPRESENTATION BY UNITS

Each Unit shall be entitled to one (1) Delegate and one (1) Alternate for the first ten (10) members and one (1) additional Delegate and Alternate for each additional fifty (50) members, or major fraction, whose current dues have been received in Department Headquarters by **10:00 AM, May 31, 2019**. See table below to determine number of delegates and alternates permitted.

10- 35	Members:	1	Delegate and	1	Alternate
36- 85	Members:	2	Delegates and	2	Alternates
86- 135	Members:	3	Delegates and	3	Alternates
136- 185	Members:	4	Delegates and	4	Alternates
186- 235	Members:	5	Delegates and	5	Alternates
236- 285	Members:	6	Delegates and	6	Alternates
286- 335	Members:	7	Delegates and	7	Alternates
336- 385	Members:	8	Delegates and	8	Alternates
386- 435	Members:	9	Delegates and	9	Alternates
436- 485	Members:	10	Delegates and	10	Alternates
486- 535	Members:	11	Delegates and	11	Alternates
536- 585	Members:	12	Delegates and	12	Alternates
586- 635	Members:	13	Delegates and	13	Alternates
636- 685	Members:	14	Delegates and	14	Alternates
686- 735	Members:	15	Delegates and	15	Alternates
736- 785	Members:	16	Delegates and	16	Alternates
786- 835	Members:	17	Delegates and	17	Alternates
836- 885	Members:	18	Delegates and	18	Alternates
886- 935	Members:	19	Delegates and	19	Alternates
936- 985	Members:	20	Delegates and	20	Alternates
986- 1035	Members:	21	Delegates and	21	Alternates
1036- 1085	Members:	22	Delegates and	22	Alternates
1086- 1135	Members:	23	Delegates and	23	Alternates
1136- 1185	Members:	24	Delegates and	24	Alternates
1186- 1235	Members:	25	Delegates and	25	Alternates

Members of the Department Executive Committee (Department President, Department 1st Vice, Department 2nd Vice, National Executive Committeewoman, Department Secretary/Treasurer, District Presidents) **and all Past Department Presidents in good standing are Delegates-At-Large and are not to be counted as Unit Delegates.**

AMERICAN LEGION AUXILIARY

Department of Ohio, Inc.

2019 Delegates-At-Large

District 1:	Jane Ridenour 17070 Mercer Rd Bowling Green, Ohio 43402	45	District President
	Vi Grzybowski	545	Past Department President
	Gwenda Schroeder-Zulch	183	Past Department President
	Miriam Junge	340	Past Department President
	Gloria Verbeke	332	Past Department President
	Denise Conrad	183	Past Department President-NEC
District 2:	Ruth Schutz 671 High St. Van Wert , Ohio 45891	178	District President
	Shirley Maurer	241	Past Department President
District 3:	Juanita Ballard 2333 Duncan Dr #7 Fairborn, Ohio 45324	776	District President
	Carol T. Robinson	776	Past Department President
	Pamela Bates	526	Past Department President
	Phyllis Nickoson	95	Past Department President
	Helen Peeples	643	Past Department President
	Sue Masten	526	Past Department President/2nd VP
District 4:	Carmella Fugate 550 Clark St Milford, Ohio 45150	450	District President
	Donna Ray	69	Past Department President
	Jane Balzhiser	450	Past Department President
District 5:	Deborah Sutterlin 950 Twp Rd 2506 Perrysville, Ohio 44864	257	District President
	Linda Close-Swanger	326	Past Department President
	Desiree Stoy	535	Past Department President
	Kathy Heichel	535	Department President
District 6:	Barbara Arndt 1996 CO RD 170 Marengo, Ohio 43334	710	District President
	Pat Riley	417	Past Department President
District 7:	Kathi Jo Zornes 1033 Cramer Rd Lucasville, Ohio 45648	471	District President

AMERICAN LEGION AUXILIARY

Department of Ohio, Inc.

2019 Delegates-At-Large

District 8:	Jodie Keels 626 N Maple St Lancaster, Ohio 43130	11	District President
	Kelly Gibson	58	Department Secretary/Executive Director
District 9:	Louise Cichon 35976 Hiawatha Blvd Eastlake, Ohio 44095	214	District President
	Martha Setlock	214	Past Department President
District 10:	Linda Porter 1080-18 Country Club Dr Wooster, Ohio 44691	499	District President/Past Dept. Pres
	Martha Lee Thatcher	221	Past Department President
	Beth Toalston	667	Past Department President
District 11:	Carol Sowards 420 Zanesville Rd Roseville, Ohio 43777	71	District President
	Shelley Riggs	29	Past Department President
	Doris Wainwright	389	Hon. Past Department President
District 12:	Judy Leddy 85 Marilla Rd Columbus, Ohio 43207	532	District President
	Vicky Buck	614	Past Department President
District 13:	Louise Aigner 6115 Smith Rd Brookpark, Ohio 44142	610	District President
	Rene' Reese	610	Past Department President
	Shirley Skerness	343	Past Department President
District 14:	Cindy Masowick 9320 Root Dr Streetsboro, Ohio 44241	685	District President
	Karen Peel	449	Past Department President
	Cyndi Underwood	496	Past Department President
	Marilyn Warner	209	Past Department President

AMERICAN LEGION AUXILIARY

PO Box 2760

Zanesville, Ohio 43702-2760

DISTRICT # _____

UNIT # _____

UNIT NAME _____

2019 DEPARTMENT AND DISTRICT CONVENTION ALTERNATE CERTIFICATION FORM

Delegates and Alternates are elected by each Unit to represent the Unit at Department and District Conventions. **Please complete this form and return one copy to Department Headquarters by June 1st (see address above) and one copy to your District President at least one week prior to District Convention.** Keep a copy for your records. **Do not** include Delegates-At-Large on this list. Please type or print.

MEMBER ID #	ALTERNATE NAME	ADDRESS	CITY	ST	ZIP	PHONE #
1. _____	_____	_____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____	_____	_____
4. _____	_____	_____	_____	_____	_____	_____
5. _____	_____	_____	_____	_____	_____	_____
6. _____	_____	_____	_____	_____	_____	_____
7. _____	_____	_____	_____	_____	_____	_____
8. _____	_____	_____	_____	_____	_____	_____
9. _____	_____	_____	_____	_____	_____	_____
10. _____	_____	_____	_____	_____	_____	_____
11. _____	_____	_____	_____	_____	_____	_____
12. _____	_____	_____	_____	_____	_____	_____
13. _____	_____	_____	_____	_____	_____	_____
14. _____	_____	_____	_____	_____	_____	_____

I, _____, Unit President, certify that the above members are in good standing and are duly elected as Alternates to the 2019 American Legion Auxiliary, Department of Ohio, Department and District Conventions.

AMERICAN LEGION AUXILIARY

PO Box 2760
Zanesville, Ohio 43702-2760

DISTRICT # _____ UNIT # _____ UNIT NAME _____

2019 DEPARTMENT AND DISTRICT CONVENTION DELEGATE CERTIFICATION FORM

Delegates and Alternates are elected by each Unit to represent the Unit at Department and District Conventions. **Please complete this form and return one copy to Department Headquarters by June 1st (see address above) and one copy to your District President at least one week prior to District Convention.** Keep a copy for your records. **Do not** include Delegates-At-Large on this list. Please type or print.

	MEMBER ID #	DELEGATE NAME	ADDRESS	CITY	ST	ZIP	PHONE #
1.	_____	_____	_____	_____	_____	_____	_____
2.	_____	_____	_____	_____	_____	_____	_____
3.	_____	_____	_____	_____	_____	_____	_____
4.	_____	_____	_____	_____	_____	_____	_____
5.	_____	_____	_____	_____	_____	_____	_____
6.	_____	_____	_____	_____	_____	_____	_____
7.	_____	_____	_____	_____	_____	_____	_____
8.	_____	_____	_____	_____	_____	_____	_____
9.	_____	_____	_____	_____	_____	_____	_____
10.	_____	_____	_____	_____	_____	_____	_____
11.	_____	_____	_____	_____	_____	_____	_____
12.	_____	_____	_____	_____	_____	_____	_____
13.	_____	_____	_____	_____	_____	_____	_____
14.	_____	_____	_____	_____	_____	_____	_____

I, _____, Unit President, certify that the above members are in good standing and are duly elected as Delegates to the 2019 American Legion Auxiliary, Department of Ohio, Department and District Conventions.



AMERICAN LEGION AUXILIARY
Department of Ohio, Inc.

2019 DISTRICT CONVENTION
ALTERNATE TO DELEGATE CERTIFICATION

If your Unit is replacing a Delegate with a previously registered Alternate, the Alternate is to bring this completed form and her 2019 Membership Card to the Registration Table at District Convention. Only the Unit President or District President may certify.

I, _____
(President's Name) (Title)

certify that

(Alternate Name) (Membership ID #)

is replacing

(Delegate Name) (Membership ID #)

as Delegate to the 2019 American Legion Auxiliary District Convention.

_____, _____
(President's Signature) (Date)

UNIT # _____ DISTRICT # _____